

# COUNTRY ISLES ELEMENTARY SCHOOL POLICIES AND PROCEDURES GUIDE

## Semester 2

Welcome back students and families! We are very excited to have you back at school for the second semester. We understand that the decision to send your child (or children) to brick and mortar school comes with risks and responsibilities. Our school will do everything possible to minimize the risks based on the resources we are given, the policies decided and initialized from the School Board, as well as the footprint of the physical design of our school. **Caregivers and students have the responsibility to comply with the guidelines for physically distancing, monitoring for illness, and attending school with the required technology.**

*We appreciate your patience, flexibility, and compliance during this time!*

### BEFORE SCHOOL

To ensure you are not sending a sick child to campus, we encourage you to ask these questions every morning:

- > Does my child feel warm, have a fever or elevated temperature (100.4), or have the chills?
- > Does my child have a persistent cough, runny nose or sore throat?
- > Has my child recently experienced a loss of taste or smell?
- > Has anyone in my household tested positive for COVID-19?
- > Has my child been in close, unprotected contact with anyone who has tested positive for COVID-19 (spent longer than 15 minutes within 6 feet of someone who was sick with a fever and cough or confirmed/suspected of having COVID-19)?
- > Is my child feeling otherwise sick or ill today?
- > Is my child awaiting test results for COVID-19?
- > Has my child tested positive for COVID-19?
- > Has my child been told to self-quarantine or self-isolate by a doctor or District administrator?



### **IF ANY OF THESE ARE OCCURRING, THE EXPECTATION IS THAT YOUR CHILD WILL STAY HOME AND ACCESS E-LEARNING AT HOME**

### BRING TO SCHOOL

District or personal laptop with charger – fully charged

- > Headphones/Earbuds
- > 1-2 Masks
- > Book(s) to read during Arrival/Dismissal
- > Water Bottle labeled with their name.
- > Materials and books provided at the beginning of e-Learning
  - Folder with Paper/Journal
  - Pencils, Crayons/Markers
  - Personal Hand Sanitizer (classroom also has hand sanitizer)
- > Please keep all non-essential items, such as toys and electronics, at home.
- > Students will use only their own personal supplies.

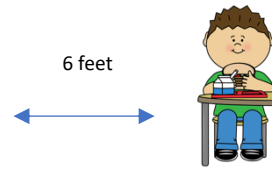


### ARRIVAL

*In order to support our health and safety measures, parents and visitors will not be allowed on campus during Arrival.*

- > Arrival is between 7:30-8:00 am.
- > Breakfast will be available for pick up upon entering school and students will proceed to their classroom to eat outside their classroom.
- > All students will sit physically distant from each other in hallways outside of classroom until 8:00 am.
- > Students are to bring reading materials to read while waiting for school to begin. Remember to keep all toys at home.





## LUNCH

- › Students will eat lunch in the cafeteria each day with social distancing protocols in place.
- › Cafeteria will be sanitized in between groups entering for lunch.

## PHYSICAL ACTIVITY

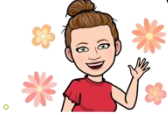
- › Playground equipment will not be used at this time.
- › Predetermined outdoor activities will reflect current CDC guidelines.
- › Students will be provided daily opportunities for physical activity with their classes.



## DISMISSAL

- › 1:45 pm ASD Special Programs Car riders will be dismissed in the front loop
- › K-2 Car Riders will be dismissed by the side loop (off Three Village Rd by the park)
- › 3-5 Car Riders will be dismissed in the front loop

CALL  
US



## VISITORS ON CAMPUS

- › Parents, visitors and volunteers will not be admitted on campus at this time.
  - Conferences and meetings (IEP) will be held through TEAMS.
- › No deliveries of items to students during the school day. (i.e. lunches, snacks, backpacks)

## SANITATION

- › Each classroom will be provided with PPE supplies (Sanitizer, Wipes, Gloves, Masks)
- › Custodians will sanitize high frequency touch points and used areas throughout the day (Doorknobs, Railings, Clinic, Group bathrooms)
- › Students will be provided wipes to wipe down their desks daily.
- › Hand sanitizer will be provided; however, students may bring their own.
- › Frequent handwashing and sanitizing will occur throughout the day.



## SECURITY

- › Our SRO and Campus Monitor will be present on campus during school hours.
- › Daily perimeter patrol, campus monitoring, front office presence and student escorts will be conducted throughout the day.
- › Students, Staff and Teachers will be required to wear ID badges.

WEAR YOUR  
MASK



## MASKS

- › Facial coverings must be worn at all times while on campus and school buses.
- › Face covering should cover both the nose and mouth and fit snugly against the sides of the face with no gaps.
- › Masks may be taken off to eat snacks and lunch.
- › School will provide disposable masks as needed.

## TECHNOLOGY

- › Students are to bring fully charged district issued or personal laptops to school with chargers.
- › K-2 students will leave their laptop in their classroom after the first day, but Grades 3-5 will travel back and forth from home and school with the laptop.
- › If students have not previously checked out a school laptop and don't have a personal device to bring to school, please contact your student's teacher or the front office prior to bringing them on January 13<sup>th</sup>.

## Optional Uniform Policy

- > Red, white or blue Polo Shirt
- > Solid Navy or khaki bottoms: Shorts, Pants or Skirt
- > Country Isles t-shirts are also admissible
- > Code of Conduct dress code must be adhered to



## AFTERCARE

- > CIE Aftercare will continue to be our provider on campus for aftercare services from 2:00 pm – 6:00 pm.
- > Registration online is required.
- > Space is limited.
- > Health and safety measures will be the same as the school day.
- > Peter Sanchez and Randy Rollins are our Aftercare Supervisors

## ADDITIONAL SAFETY MEASURES

- > Hallways and walkways have been marked to indicate 6-feet apart for students.
- > Posters and signage have been placed throughout the campus for social distance, masks and hand-washing reminder.
- > Classrooms have been set-up to facilitate social distancing guidelines.
- > Isolation room has been added to quarantine any student or staff member who may be exhibiting symptoms.
- > A nurse has been assigned to our school.



*Thank you for your patience, flexibility, and compliance. We look forward to seeing those who elected to come back face to face on the campus at Country Isles!! And for our students still joining us online- you are an important part of our community as well.*

