

**North Fork Elementary School**  
**Gretchen Atkins-Brown, Principal**  
**Theodore Campo, Assistant Principal**  
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Ft. Lauderdale, FL 33311  
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[www.browardschools.com/Northfork](http://www.browardschools.com/Northfork)

September 13, 2023

**The School Board of  
Broward County, Florida**

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**Annual Notice to Parents/Guardians (Right-to-Know)  
Right to Request Teacher/Paraprofessional Qualifications**

Dear Parent/Guardian:

Our school district receives federal funds for Title I programs that are part of the *Every Student Succeeds Act (ESSA) of 2015*. One of the conditions for receiving these funds is to notify parents/guardians of their right to request and to receive information regarding the professional qualifications of their child's teacher and paraprofessionals.

By law, you have the right to ask for the following:

- Whether your child's teacher has met the Florida Department of Education (FLDOE) licensing and qualification criteria for the subject area(s) and grade level(s) in which the teacher provides instruction;
- Whether FLDOE requirements have been waived to allow the teacher to teach under emergency or other provisional status;
- The teacher's college major and the field of discipline or specialization for any advanced degrees/certifications held by the teacher;
- Whether your child is provided services by paraprofessionals and, if so, their qualifications; and
- Your child's level of achievement in each of the state academic assessments.

If you would like to receive any of the above information, please feel free to call 754-322-7350 and ask to speak to Gainda Williams for North Fork Elementary.

Thank you for your continued interest and involvement in your child's education.

Sincerely,



Gretchen Atkins-Brown  
Principal