

**TEQUESTA TRACE  
MIDDLE SCHOOL**



**Tequesta Trace Middle School    UNAPPROVED UNTIL MARCH 6, 2025 MEETING**  
**School Advisory Council (SAC) & School Advisory Forum (SAF) Minutes**

Date of SAC Meeting:	February 6, 2025
Meeting Called to Order at:	8:14 AM
Has a Quorum Been Established?	Yes
SAC Chairperson:	Melyssa Silva

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<b>Approval of minutes for previous meeting on:</b>	January 9, 2025
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- Firsts: Reggie Osorio
- Seconds: Stephanie Diez
- Any questions? No

**Outcome of the approval process:**

Ms. Silva reviewed the minutes from the January 2025 meeting on the Promethean screen. These minutes were sent to the SAC email list so the minutes could be reviewed by members and attendees ahead of the SAC meeting. The minutes from last meeting, January 6, 2025 has been approved.

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**School Updates from Principal, Mr. Rivera:**

District is doing a crisis management training with all administrators as it pertains to attendance.

Science, ELA, math and Civics camps have started and are going well. We have a lot of students who have been attending and they are excited to be there.

Girls Volleyball made it to the final four championship but lost in the finals but had an amazing season.

Course cards were distributed to all students in their history classes (current 6<sup>th</sup> and 7<sup>th</sup>) – they will sit with the scheduling team next week for elective selection. Cypress bound 8<sup>th</sup> graders are visiting Cypress Bay tomorrow and will receive their course cards upon arrival at Tequesta.

Next Thursday, February 13 will be a first responders' breakfast. February 14<sup>th</sup> will be a day of love and service as well as an early release day. You might see an increase in police or first responder presence, do not be alarmed.

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**Review of School Accountability and School Recognition Funds at Tequesta Trace Middle School:**

- Amount in School Accountability Funds: \$4,297.00
- Amount in School Recognition Funds: \$1,243.53
- -\$15,250-ELO Camps (proposed on 11/7/2025)

**Discussion on Funds:**

-\$15,250-ELO Camps (proposed on 11/7/2024) will be taken out of school recognition funds at the closing and completion of the camps, teachers have been teaching and all camps are underway.

- Teachers will be receiving A+ money at the end of February and/or March.

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**SIP Data/Discipline – Mrs. Nissen:**

ELA, Math, Science, Social Studies camps have begun and are going well.

40 incidents this month relating to dress code, defiance, foul play, fights, vaping (3 incidents).

0 SESSIR events since last meeting

Administration is working on a plan for students with a high number of absences. We are following the district attendance plan, and we are following Tequesta's plan as well.

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**25-26 SIP Planning:**

We are awaiting the Cognia Customer Survey results and the PM3 data as well as CFA and EOC data to continue the 25-26 SIP planning process. More information available in March, especially as it pertains to the customer service survey.

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**SESIR Events:**

0 SESSIR events in January.

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**BTU Updates – Reggie Osorio, BTU Steward at TTMS:**

We reached a tentative agreement of salary increase of 2.59% for effective teachers, 2.57% for grandfather teachers, 3.45% for highly effective. County will be paying for insurance.

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**New Business at TTMS:**

Track conditioning started on Tuesday, February 4<sup>th</sup> and will take place every Tuesday and Thursday for the entire month of February. Tryouts will either be the first or second week of March.

PTA sponsored First responders' breakfast is next Thursday, February 13, 2025.

Drama has a showcase this evening at 6:00 pm and will be performing in a competition in Orlando next week.

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Next SAC Meeting Date:	February 6, 2025
SAC Meeting Adjourned at:	8:29 AM

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**SAF MEETING TO FOLLOW**

**Tequesta Trace Middle School – SAC/SAF Minutes Continuation**

Date of SAF Meeting:	February 6 2025
Meeting Called to Order at:	8:30 AM
SAF Chairperson:	Mr. Corey Fleming

**Details of Meeting:**

SAF meeting was last Wednesday, January 29<sup>th</sup> at Pines Middle School. County takes attendance very seriously. Goal of 94% average daily attendance. Unexcused absence accounts for 15 days. Expects schools to follow the attendance plan.

Discussed bullying and disciplinary action. Putting resources such as counselors and behavior plans in the alternative schools so the student can return to their original school. Meeting went well and everyone left satisfied.

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Next SAF Meeting Date:	March 6, 2025
SAF Meeting Adjourned at:	8:40 AM