



# Forms



## *Summary of Changes*

### **Additions and Revisions**

#### **Forms:**

- Media Release Form
- Family Educational Rights and Privacy Act (FERPA)
- ESSA Opt-Out Form
- Family Life/Human Sexuality Exemption Form
- Safety Concern Notification Flyer
- Power Up Meal Charge Policy Flyer
- Parent Survey about Walking and Biking to School
- Student Housing Questionnaire

#### **Additions, Revisions and Clarifying Language pertaining to:**

- Section I - Rights and Responsibilities
- Section I - Excused Absences
- Section II - Respect for Persons and Property
- Section II - Disruptive Incidents
- Section II - Substance Abuse/Drug Incidents
- Section II - Acts Against Persons
- Section II - Unacceptable Behaviors on a School Bus Leading to Disciplinary Action
- Section II - The Hope Scholarship Program
- Section V - Rights and Responsibilities
- Section VI - Student Free Speech and Distribution of Materials
- Section VIII - Family Educational Rights and Privacy Act (FERPA) Notice
- Section VIII - Protection of Pupil Rights Amendments (PPRA Notice)
- Section VIII - Health Insurance Portability and Accountability Act (HIPAA) Notice
- Section IX - Zero Tolerance
- Section IX - Preventing Recidivism through Opportunities, Mentoring, Interventions, Supports and Education (PROMISE)
- Section IX - Medications: Use, Possession, Sale, and/or Transmittal Leading to Suspension and Possible Expulsion
- Section IX - Drug and Substance Abuse Offenses Leading to Suspension and Possible Expulsion
- Section IX - Other Offenses (Non-Drug and Non-Substance Abuse Offenses) Leading to Suspension and Possible Expulsion
- Section IX - Mandatory Expulsion
- Section IX - Workback Program Opportunities
- Section IX - Out-of-District Expulsion and Other Actions
- Section IX - Other Definitions for this Policy
- Appendix – Discipline Matrices, Grades K-2; 3-5; 6-8 and 9-12

# Acknowledgement

Policy 5.8, Code of Student Conduct, lists the District's rules for students in Broward County Public Schools. The rules apply to all activities occurring on school grounds, on other sites being used for school activities, and on any vehicles authorized to transport students. Your signature below does not indicate that you agree or disagree with the rules, **but rather that you have reviewed the electronic copy of these rules** (<http://www.browardschools.com/codeofconduct>). Return this form to school within 3 days from the first day of school or from the date of enrollment. If you would prefer to complete all required forms electronically, please access the Back to School Toolkit (<https://www.browardschools.com/backtoschool>).

Parents need to be involved in the education of their children and have the responsibility to:

- Know that for school safety, schools are not required to provide supervision more than 30 minutes prior to the official starting time, nor are they required to provide supervision for more than 30 minutes after the official closing time (F.S. 1003.31 (2)).
- Know that for school safety, for students who ride a school bus, drivers are NOT permitted to let students off the bus except at the designated stop.
- Provide the school with the names of current emergency contact person(s) and/or telephone numbers on an annual basis and when there are changes.
- Notify the school of anything that may affect their child's ability to learn, to attend school regularly, or to take part in school activities.
- Be aware that medicine must be administered in accordance with SB Policy 6305 and 6305.1, as may be amended, and that consequences for transmittal and/or sale or attempted sale of over-the-counter medications and possession and/or use of unauthorized medications can be found in SB Policy 5006. SB Policy 6305 outlines the rules regarding over-the-counter and prescription drugs and SB Policy 5006 outlines the consequences for violating those rules. You may view the complete health and suspension and/or expulsion policies, as well as all School Board policies, on the Web at: <http://www.Broward.k12.fl.us/sbbcpolicies>.
- Be aware that parents have rights with regard to the privacy and confidentiality of student records that are maintained by schools as defined in Section VIII of this booklet.
- Neither the School Board of Broward County nor its employees will be held liable for items that are prohibited and are lost, stolen, or confiscated; or for wireless communication devices or other personal technology that are lost, stolen, or confiscated.
- Be aware that confiscated items not claimed by the end of the school year will be donated to local charities.
- Recognize that they are responsible for their student's behavior on the way to and from school and at the bus stop. A safe and respectful learning environment is key to academic achievement; therefore any student's off campus actions that seriously affect a student's ability to learn or a staff member's ability to teach may be handled as a disciplinary infraction. For serious incidents that occur at bus stops and/or that are not on School Board property, parents should contact law enforcement directly. For bullying incidents (see bullying definition, Section II), school officials should be notified and will investigate and/or provide assistance and intervention, as the principal/designee deems appropriate, which may include the use of the School Resource Officer.
- Ensure their child demonstrates legal, ethical and responsible use of technology including networks, digital tools, the Internet, and software, as defined in Section IV of this booklet.
- Parents will continue to maintain responsibility for students who reach the age of majority, (18 years or older), for all educational and discipline purposes, with exceptions as provided by statute.

**Note: Parental selection for each form within the Code of Student Conduct will be effective until a new form is submitted.**

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Student Name (PRINT)

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Student Signature

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Parent/Guardian Name (PRINT)

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Parent/Guardian Signature

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Date

# Media Release Form 2019/2020 School Year (All Grades)

As a parent of a student in Broward County Public Schools, I understand that my child may be photographed, videotaped or interviewed by the news media or by the School District for informational and/or promotional purposes. I understand that pictures and interviews may be used on the District's website, in School District publications, external publications and electronic media as indicated below.

## You Must Mark a Choice in Both Section A and Section B

(If no choice is marked in both sections, then the choice will default to Choice #1)

## Section A - External Outlets/Media

Please Check Choice #1 or Choice #2

1.  I **WILL** permit my student to be photographed, videotaped, and/or interviewed by the news media when the news media has secured proper authorization from Broward County Public Schools.
2.  I **WILL NOT** permit my student to be photographed, videotaped, and/or interviewed by the news media.

## Section B - Broward County Public Schools

Please Check Choice #1 or Choice #2

1.  I **WILL** permit my student to be photographed, videotaped, and/or interviewed for school publications, such as school yearbooks, school newspapers, school and/or District websites, social media/BECON TV, or for other communication tools by Broward County Public Schools or its approved vendors. I understand the District may be required to release this information if requested by the media or other members of the public (i.e., public records requests). **Note: Student's name, teacher's name and room number may be released in order to facilitate school-based publications.**
2.  I **WILL NOT** permit my student to be photographed, videotaped, and/or interviewed for school publications, such as school yearbooks, school newspapers, school and/or District websites, social media/BECON TV, or for other communication tools by Broward County Public Schools or its approved vendors.

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Student Name (PRINT)

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Student Signature

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Date

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Parent/Guardian Name (PRINT)

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Parent/Guardian Signature

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Date

# FERPA Opt-Out Notification Form 2019/2020 School Year (All Grades)

**ATTENTION!** Checking items below will prevent the selected information from appearing in school publications, including, but not limited to, the yearbook, even if you provide permission in Section B on the Media Release Form.

For Example: Checking "Student's Name" below may prevent the student's photograph from appearing in the yearbook.

## PURPOSES OF DISCLOSURE OF DIRECTORY INFORMATION

"Directory Information" is personally identifiable information that would not generally be considered harmful or an invasion of privacy if disclosed. Pursuant to FERPA, SBBC may disclose, in its discretion, directory information of a student in any grade level, if the parent or student age 18 or over did not "opt out" of the disclosure. SBBC reserves the right to release the Directory Information only:

- (a) to colleges, universities or other institutes of higher education in which the student is enrolled, may seek enrollment or may be recruited;
- (b) for athletic events, school publications, instructional materials and other school communication tools (including, but not limited to, yearbooks, athletic programs, graduation programs, recruitment brochures, theatrical programs, school and District websites, social media, and postings and displays throughout the school facility);
- (c) to Broward County health officials for purposes of communicating with parents to address conditions of public health importance as determined by Florida Department of Health (64D-3, F.A.C.), including information to meet or to prepare for a potential or confirmed health threat; and/or
- (d) to class reunion committees (and the like) for purposes of class reunion activities.

## TYPES OF DIRECTORY INFORMATION

Parents/guardians of students in any grade level, or eligible students (those over the age of 18, emancipated, or attending a postsecondary institution), may opt out of having any or all of the following types of directory information disclosed by indicating, with a check mark (✓), those items NOT TO BE DISCLOSED:

<input type="checkbox"/> Student's Name	<input type="checkbox"/> Parent's Name	<input type="checkbox"/> Residential Address
<input type="checkbox"/> Telephone Number(s)	<input type="checkbox"/> Date of Birth	<input type="checkbox"/> Place of Birth
<input type="checkbox"/> Major Field of Study	<input type="checkbox"/> School-Sponsored Activities and Sports	<input type="checkbox"/> Height and Weight of Athletic Team Members
<input type="checkbox"/> School Grade Level	<input type="checkbox"/> Dates of School Attendance	<input type="checkbox"/> Jersey Number and Team Position
<input type="checkbox"/> Degrees & Awards*	<input type="checkbox"/> Name of the Most Recent/Previous School or Program Attended	<input type="checkbox"/> Room Number

\*Degrees and awards include exemplary work (including artwork), recognitions of all types, and graduation status (i.e., a list of graduating students), and exclude Grade Point Average (GPA).

**Note: This form must be completed and submitted to the school on an annual basis, regardless of whether any of the above items were checked or not, WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL or from the date of enrollment, if a student enrolls after the start of each school year.**

Student Name \_\_\_\_\_ School \_\_\_\_\_

Parent/Guardian/Eligible Student's Name (Print) \_\_\_\_\_

Parent/Guardian/Eligible Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Note: Regarding former students, SBBC shall continue to honor any valid request to opt out of the disclosure of directory information made while a student was in attendance, unless the former student rescinds the opt out request (34 CFR 99.37(b)).**

For parents in selected occupations:

*Note: Pursuant to Florida Statute 119.071, for individuals in certain occupations (as well as their spouses and children), selected personal information is confidential and exempt from public disclosure, only if the individual submits a written request for the exemption. If you are employed in a qualifying occupation and wish to request that your, your spouse's and your child's personal information remain confidential, please schedule an appointment with your child's school in order to complete the Parental Request for Exemption of Personal Information for Selected Occupations form.*

# ESSA Opt-Out Form (11<sup>th</sup> & 12<sup>th</sup> Grades) 2019/2020 School Year

## MILITARY & POSTSECONDARY

Pursuant to the Every Student Succeeds Act (ESSA), the District is required to disclose, upon request, **student name, address, and telephone number** of 11<sup>th</sup> and 12<sup>th</sup> graders without prior written consent to:

- **Armed services/military recruiters** (the District Commander or Senior Officer of the regional or satellite offices of the Armed Forces, including the United States Coast Guard) for their use in mailing notices to students in regard to opportunities available to them in the United States Armed Forces. Confidentiality of the list shall be protected by the armed services personnel responsible for such lists.
- **Institutions of higher education** (postsecondary institutions). Confidentiality of the list shall be protected by the higher education personnel responsible for such lists.

However, parents/guardians and eligible students (those over the age of 18), may opt out of having this information disclosed by indicating their choice below.

### Information disclosed to armed services/military recruiters:

1. \_\_\_\_\_ I **WILL** permit the limited information listed above to be disclosed to armed services/military recruiters.
2. \_\_\_\_\_ I **WILL NOT** permit the limited information listed above to be disclosed to armed services/military recruiters without prior permission.

### Information disclosed to postsecondary institutions:

1. \_\_\_\_\_ I **WILL** permit the limited information listed above to be disclosed to postsecondary institutions.
2. \_\_\_\_\_ I **WILL NOT** permit the limited information listed above to be disclosed to postsecondary institutions without my prior permission.

**Note: This form must be completed and submitted to the school on an annual basis, regardless of the chosen option, WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL or from the date of enrollment, if a student enrolls after the start of each school year.**

In addition to this form, all 11<sup>th</sup> and 12<sup>th</sup> grade students must also complete the FERPA Opt-Out Notification Form provided in the Code of Student Conduct.

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

School Name \_\_\_\_\_

Parent/Guardian/Eligible Student's Name (Print) \_\_\_\_\_

Parent/Guardian/Eligible Student's Signature \_\_\_\_\_

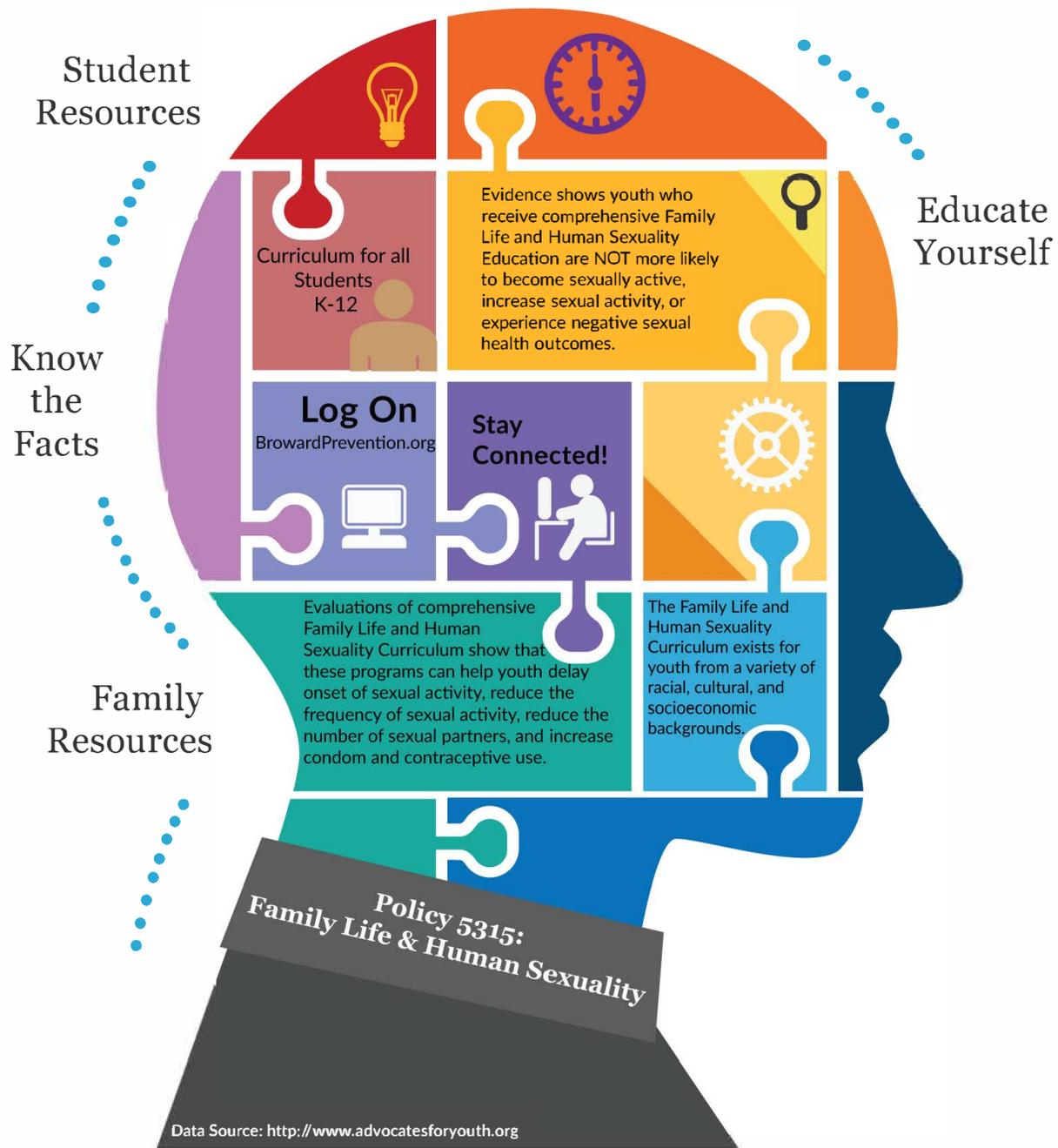
Date \_\_\_\_\_

# Family Life & Human Sexuality

 <b>POLICY 5315</b> Family Life and Human Sexuality	<b>B</b>	The School Board of Broward County, Florida is committed to protecting the health of all students by providing comprehensive sexual health education that promotes healthy attitudes concerning growth and development, body image, gender and sexuality, dating, relationships and family.
 <b>CURRICULUM</b> Family Life and Human Sexuality Adopted May 2014	<b>C</b>	It is essential that a universal comprehensive sexual health curriculum that follows The National Sexuality Education Standards be in place in order to make certain every student receives the same quality information necessary to support their education and live a healthy life.
 <b>DATA</b> Broward County Public Schools Youth Risk Behavior Survey	<b>P</b>	<ul style="list-style-type: none"><li>- In 2017, 8.3% of BCPS middle school students reported having sexual intercourse.</li><li>- In 2017, approximately 37.4% of BCPS high school students reported to have had sexual intercourse.</li><li>- In 2017, approximately 25.3% of BCPS high school students reported they were sexually active in the past three months.</li></ul>
 <b>RESOURCES</b> View Policy 5315 and Curriculum	<b>S</b>	Please visit our website to review the Family Life and Human Sexuality Policy 5315, curriculum and additional parent and student resources.  <a href="https://www.browardschools.com/Page/32879">https://www.browardschools.com/Page/32879</a>



Broward County Public Schools



### What does the curriculum cover?

#### **K-3**

The Kindergarten-Third Grade curriculum includes lessons on feelings, positive self image, decision making, sexual abuse prevention and ways to stay healthy.

#### **4-5**

The Fourth-Fifth Grade curriculum incorporates lessons on puberty, reproduction, HIV, friendship and self esteem.

#### **6-8**

The Sixth-Eighth Grade curriculum contains lessons on topics such as abstinence, communication, decision making, reproduction and HIV.

#### **9-12**

The Ninth-Twelfth Grade curriculum includes lessons on abstinence, risk education, sexual exploitation, sexually transmitted infections and healthy communication.

## Family Life/Human Sexuality Exemption Form 2019/2020 (All Grades)

Florida Statute 1003.42, requires instruction in Human Sexuality Education as part of a Comprehensive Health Education Program. The School Board of Broward County, Florida, has authorized teaching Family Life/Human Sexuality and HIV/AIDS Prevention as a component of Health Education.

Policy 5315, Family Life/Human Sexuality, states in part:

“It is essential that a universal comprehensive sexual health curriculum that follows the National Sexuality Education Standards be in place in order to make certain every student receives the same quality information necessary to support their education and live a healthy life.”

Broward County Public Schools respects the rights of parents and their role in the education of their children. According to F.S. 1003.42(3), “Any student whose parent makes written request to the school principal shall be exempt from the teaching of reproductive health or any disease, including HIV/AIDS, its symptoms, development, and treatment. A student so exempted may not be penalized by reason of that exemption.”

**Only if you wish for your child to be excused from attending this course, should you complete the form below and return it to the school. Your child will then be scheduled into an alternative assignment during the Family Life/Human Sexuality lessons.**

We appreciate your interest and cooperation in the implementation of our Comprehensive Health Education Program.

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The Family Life/Human Sexuality curriculum will be presented by District trained teachers selected by your school principal and may include presentations from District approved experts in the field of sexually transmitted infection prevention as a supplemental resource.

You may review the curriculum content and instructional materials by visiting <https://www.browardschools.com/page/33679> or by scheduling an appointment with your child’s school. Additional parent resources and videos for strategies on how to talk to your child about sexual health are available at <https://www.browardschools.com/page/45860>.

**Note: Please check the box and sign below, to exempt your child from participation in the curriculum. This form should be completed and submitted to the school on an annual basis, *WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL* or from the date of enrollment, if a student enrolls after the start of each school year. Failure to return this form constitutes permission for your child to participate in the Family Life/Human Sexuality curriculum.**

I **DO NOT** want my child to participate in any of the Family Life/Human Sexuality lessons.

School Name \_\_\_\_\_

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

1400 N.W. 14<sup>th</sup> Court • Fort Lauderdale, Florida 33311 • Office: 754-321-1660 • Fax: 754-321-1693

### Coordinated Student Health Services

Marcia Bynoe, ARNP-BC, MSN, FNP/SNP, Director

[www.browardschools.com](http://www.browardschools.com)

[marcia.bynoe@browardschools.com](mailto:marcia.bynoe@browardschools.com)

### The School Board of Broward County, Florida

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Superintendent of Schools

Dear Parent,

The following information is to assist you, as the parent/guardian, with providing health information required for your child by Broward County Public Schools. If you should have any questions, please feel free to contact your school.

### Medical Examination

All students entering Broward County Public Schools for the first time must have a medical examination performed within one year of registration. The medical examination should be documented on the Florida Department of Health Form 3040 or on the provider's office/medical facility stationery. The appropriate form/stationary should be completed, signed and dated by the healthcare provider.

### Communicable Diseases/Illnesses

Please inform the school if your child is out sick with a diagnosed communicable illness such as meningitis, measles, salmonella, etc.

### Please keep your child home if your child has:

- Flu-like symptoms
- Fever greater than 100.4 degrees
- Sore throat, coughs, chills, and/or body aches
- Rashes, yellow eye drainage, or greenish-yellow phlegm from a cough or cold, vomiting, diarrhea, etc.

### Chronic Health Conditions

If your child has any of the following health conditions, including, but not limited to, asthma, diabetes, cystic fibrosis, sickle cell anemia, seizures, allergic reactions to food, insect bites, etc., please inform the school.

### Parents should:

- Document the chronic health condition on the Student Emergency Contact Card and complete the history on the back of the card.
- Meet with school administration to discuss care of the student while at school
- Provide the school with a current Medication Authorization form signed by the healthcare provider and parent, if the student is on medication

**Note: A Diabetes Medication/Treatment Authorization form must be completed by the healthcare provider and parent for students with diabetes. Students who received insulin via an insulin pump must also complete an Insulin Pump Medication/Treatment Authorization form.**

### **Medication Administration at School (Prescription or Over-the-Counter)**

- If your child needs to take over-the-counter (OTC) or prescribed medication at school or on a field trip, an Authorization for Medication/Treatment form must be completed and signed by the healthcare provider and parent.
- Parents must transport/deliver ALL medications to school staff in the original, labeled container (unless your child is authorized to carry their medication per the Authorization for Medication/Treatment form).

### **Authorization for Selected Over-the-Counter Medication (OTC) with Parental Approval (Grades 9-12 Only)**

If your child needs to take over-the-counter (OTC) medication at school or on a field trip, an Authorization for Selected Over-the-Counter Medication (OTC) with Parental Approval form must be completed and signed by the parent/guardian, student and be notarized.

- Self-carry, self-administration of the selected over-the-counter medications only:
  - o Tylenol
  - o Motrin
  - o Allegra
  - o Claritin
  - o Tums
  - o Lactaid
  - o Midol

### **Authorization for Over-the-Counter (OTC) Topical Products with Parental Approval**

- Students in all grade levels are permitted to self-carry and self-administer bug, insect, mosquito repellent (wipes, towelettes or lotions only) and sunscreen (no aerosol products permitted).
- An Authorization for Over-the-Counter (OTC) Topical Products with Parental Approval Only form must be completed and signed by the parent/guardian.

**Note: Plan ahead for field trips if your child needs medication for an overnight trip that he/she may not normally take at school. Update changes to your child's health condition as they occur.**

### **Immunizations (Please refer to F.S. 1003.22)**

- Make sure your child's required immunizations are up to date. If you are not sure, you can check with your healthcare provider or the Florida Department of Health-Broward at (954) 467-4700.
- Parents may obtain medical exemptions from their healthcare provider or a religious exemption from the Florida Department of Health-Broward.

### **School Health Centers, Community Resources, Immunizations & Health Care**

- Information is available on Broward County Public Schools website at <http://www.browardhealthservices.com/resources/>.
- If you do not have insurance, you can request an application for Florida KidCare Insurance at your child's school.

### **Florida Heiken Children's Vision Program**

- The Florida Heiken Children's Vision Program provides vision examinations and eyeglasses when prescribed, to students in need of comprehensive vision services at no cost to the student.
- Eligible students for the program must meet the criteria of the Free and Reduced Lunch Program and have failed the vision screening.
- The Florida Children's Vision Program consent form will be sent home during the first week of school for parent/guardian signature.
- If your child meets the above criteria and you would like your child to participate in the program, please complete, sign and return the consent form to the school.

Additional information on school entry requirements is available at <http://www.browardhealthservices.com/parent-information/registration-requirements/>.

If you have any questions, please contact your child's school.

# Authorization for Medication Form 2019/2020 (All Grades)

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Coordinated Student Health Services • 1400 NW 14th Court, Ft. Lauderdale, FL 33311 • (754) 321-1575

### Prescription or Over-the-Counter Medication

(THIS SECTION IS TO BE COMPLETED BY THE ATTENDING PHYSICIAN ONLY)

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

School \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Allergies \_\_\_\_\_

Diagnosis \_\_\_\_\_

MEDICATION	DOSAGE & ROUTE	FREQUENCY	SPECIFIC TIMES	SPECIAL INSTRUCTIONS/ SIDE EFFECTS

**List any emergency precautions/health emergencies that should be anticipated for this student; (e.g., allergy triggers, diabetic reactions):** \_\_\_\_\_

There are no extraordinary emergency medical services available at school. Since only CPR and first aid are available until 911 arrives, is this adequate for student survival?  YES  NO, IF "NO", specify: \_\_\_\_\_

Physician's Name (Print) \_\_\_\_\_ Physician's Signature \_\_\_\_\_

Physician's Office Address \_\_\_\_\_

Physician's Telephone # \_\_\_\_\_ Physician's Fax # \_\_\_\_\_

Date Completed \_\_\_\_\_

\*\*\*\*\*

This information will be obtained by School Board District Personnel

### PARENTAL PERMISSION FOR MEDICATION

(THIS SECTION IS TO BE COMPLETED BY THE STUDENT'S PARENT/GUARDIAN)

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

I grant the principal or his/her designee the permission to assist or perform the administration of each medication to or for my child during the school day, including when he/she is away from school property for official school events. If my child has been authorized by his/her physician to self-administer their medication(s), I grant permission for my child to self-administer their medication at school and when they are away from school property for official school events. In the event that my child is unable to self-administer their medication, I give permission for the principal/designee to perform the administration of the prescribed medication.

**NOTE:**

- *Medication must be supplied in the original container. Ask the pharmacist to divide the medication into two completely labeled containers, providing one for home and one for school.*
- *Only medications authorized by physician may be administered by school personnel.*
- *It is your responsibility to notify the school when there is a change in medication regimen.*

Parent/Guardian Name (Print) \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

Date Signed \_\_\_\_\_ Home Phone # \_\_\_\_\_ Work/Cell Phone # \_\_\_\_\_  
(include Ext. if any)

# Authorization for Treatment Form 2019/2020 (All Grades)

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
 Coordinated Student Health Services • 1400 NW 14th Court, Ft. Lauderdale, FL 33311 • (754) 321-1575

## Authorization for Treatment

(THIS SECTION IS TO BE COMPLETED BY THE ATTENDING PHYSICIAN ONLY)

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_  
 School \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_  
 Diagnosis \_\_\_\_\_ Allergies \_\_\_\_\_

TREATMENTS DURING SCHOOL HOURS \_\_\_\_\_  
 TREATMENT PLAN: \_\_\_\_\_

PROCEDURE	TYPE	MEDS/FEEDING AMOUNT	FREQUENCY / SPECIFIC TIMES	RATE / FLOW
Catheterization				
Feedings	<input type="checkbox"/> G-Tube <input type="checkbox"/> J-Tube <input type="checkbox"/> NG-Tube <input type="checkbox"/> Special _____			
Suctioning	<input type="checkbox"/> Oropharynx <input type="checkbox"/> Tracheostomy <input type="checkbox"/> Deep <input type="checkbox"/> Surface			
Tracheostomy	<input type="checkbox"/> Tube Replacement <input type="checkbox"/> Care (Cleaning)			
CPT				
Oxygen/Misting				
Ventilator				
Nebulizer Tx				
Pulse Oximeter				

Are any of the above procedures required for emergency care?  YES  NO, IF "YES", specify: \_\_\_\_\_  
 List any procedures the student has been trained to perform \_\_\_\_\_

List any limitations/precautionary measures that should be considered; e.g., physical education, outdoor activities, transporting, lifting, moving, special devices/equipment: \_\_\_\_\_

List any emergency precautions/health emergencies that should be anticipated for this student; (e.g., allergy triggers, diabetic reactions): \_\_\_\_\_

There are no extraordinary emergency medical services available at school. Since only CPR and first aid are available until 911 arrives, is this adequate for student survival?  YES  NO, IF "NO", specify: \_\_\_\_\_

Physician's Name (Print) \_\_\_\_\_ Physician's Signature \_\_\_\_\_

Physician's Office Address \_\_\_\_\_

Physician's Telephone # \_\_\_\_\_ Physician's Fax # \_\_\_\_\_

Date Completed \_\_\_\_\_

\*\*\*\*\*  
 This information will be obtained by School Board District Personnel

### PARENTAL PERMISSION FOR MEDICATION

(THIS SECTION IS TO BE COMPLETED BY THE STUDENT'S PARENT/GUARDIAN)

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

I grant the principal or his/her designee the permission to assist or perform the administration of each treatment/procedure to or for my child during the school day, including when he/she is away from school property for official school events. If my child has been authorized by his/her physician to self-administer their medication(s), I grant permission for my child to self-administer their treatment at school and when they are away from school property for official school events. In the event that my child is unable to self-administer their treatment, I give permission for the principal/designee to perform the administration of the prescribed treatment. **NOTE: School personnel may administer only treatments authorized by a physician. It is your responsibility to notify the school when there is a change in treatment regimen.**

Parent/Guardian Name (Print) \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

Date Signed \_\_\_\_\_ Home Phone # \_\_\_\_\_ Work/Cell Phone # \_\_\_\_\_  
 (include Ext. if any)

# Authorization for Selected Over-the-Counter (OTC) Medication with Parental Approval (Grades 9-12)

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Coordinated Student Health Services • 1400 NW 14th Court, Ft. Lauderdale, FL 33311 • (754) 321-1575

### Authorization for Selected Over-The-Counter (OTC) Medication with Parental Approval Form (Grades 9-12)

**Instructions:** Each section must be completed by parent/guardian for student to self-carry or self-administer any of the selected over-the-counter (OTC) medication with parental approval only. The form is void if any section is incomplete. This form is to be signed by the parent/guardian, student and notarized.

#### I. Student/Parent Information

Student's Name (Print Name)	Birth Date:	Allergies	Grade:
Parent/Guardian (Print Name)		Address:	
Home Phone:	Work Phone:	Other Phone:	

#### II. Medication (To Be Completed by Parent/Guardian)

THIS REQUEST IS TO BE EFFECTIVE FOR THE SCHOOL YEAR 20\_\_\_\_ - 20\_\_\_\_ OR FROM \_\_\_\_\_ TO \_\_\_\_\_  
**Only ONE** medication may be selected. Only **2 doses** of the medication are allowed on person

Medication to be Administered by Mouth	Dosage and Times	Symptoms	Comments	Expiration Date of Medication
<b>Acetaminophen (Tylenol)</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	Administer according to the manufacture's label	For relief of minor aches and pain; (100.4 temperature will not be treated in school)	Student with temperature over 100.4 must be sent home	
<b>Calcium Carbonate</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	Administer according to the manufacture's label	For stomach ache or heart burn	Alert: May cause constipation	
<b>Ibuprofen (Advil, Motrin)</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	Administer according to the manufacture's label	For the relief of body aches & menstrual cramps; (100.4 temperature will not be treated in school)	Alert: Contains no aspirin but should not be given if student has asthma or allergy to aspirin	
<b>Midol</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	Administer according to the manufacture's label	Menstrual cramps	Alert: Aspirin sensitive students should be careful	
<b>Allegra</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	Administer according to the manufacture's label	For relief of the symptoms of seasonal allergies (sneezing, itching, runny nose)	Alert: Avoid taking any other cold or allergy medicine unless your doctor has told you to	
<b>Lactaid</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	Administer according to the manufacture's label	Lactose intolerance	No common side effects when used in small doses	
<b>Claritin</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	Administer according to the manufacture's label	For relief of the symptoms of seasonal allergies (sneezing, itching, runny nose)	Alert: Avoid taking any other cold or allergy medicine unless your doctor has told you to	

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**III. Parental Permission (To be completed by Parent/Guardian only)**

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By signing below, I (the parent or legal guardian) understand that the selected over-the-counter medications with parent only permission will be self-carried and self-administered by the student. I understand that if I permit my child to self-carry and self-administer medication, I assume full responsibility for any consequence resulting from medication administration by my child. I understand that all medication must be in the original container and clearly labeled with the student's full name. I understand and have discussed with my son/daughter that if he/she uses the OTC medication in excess of the authorized two (2) daily doses, sells or transmits this medication, he/she will receive the consequence as outlined in the District's Discipline Matrix. By signing this form, I assume full responsibility of any consequence resulting from the self-carry and self-administration of the selected over-the-counter medications. I am also releasing The School Board of Broward County, Florida from any liability that results in my son/daughter using the medication in excess of the authorized doses, selling or transmitting any of the medications identified above.

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Relationship to the Student \_\_\_\_\_

Home Phone \_\_\_\_\_ Business/Mobile Number \_\_\_\_\_

Email Address \_\_\_\_\_

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**IV. Student Acknowledgement (To be completed by Student only)**

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Student Name (Print) \_\_\_\_\_

Student Signature \_\_\_\_\_

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**V. To Be Completed by Notary Public Only**

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STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_.

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

(Notary Seal)

\_\_\_\_\_  
Official Notary Signature

\_\_\_\_\_  
Printed Name of Notary

# Authorization for Over-the-Counter (OTC) Topical Products with Parental Approval (All Grades)

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Coordinated Student Health Services • 1400 NW 14th Court, Ft. Lauderdale, FL 33311 • (754) 321-1575

### Authorization for Over-The-Counter (OTC) Topical Products with Parental Approval Form (All Grades)

Effective for School Year 20\_\_\_\_ - 20\_\_\_\_

**Instructions:** Each section must be completed by parent/guardian for student to self-carry and self-administer any of the listed Over-the-Counter Topical Products with parental approval only. The form is void if any section is incomplete.

<b>I. Student/Parent Information</b>			
Student's Name (Print Name)	Birth Date	Allergies	Grade
Parent/Guardian (Print Name)		Address:	
Home Phone:	Work Phone:	Other Phone:	

To Be Completed by Parent/Guardian

**NO AEROSOL OR PUMP PRODUCTS PERMITTED**

<p><b><u>Bug, Insect &amp; Mosquito Repellent</u></b></p> <p>Self-carry and self-administration of wipes, towelettes or lotions only</p> <p>Parent Initial: _____</p>	<p>Administer according to the manufacture's label</p>
<p><b><u>Sunscreen Products</u></b></p> <p>Self-carry and self-administration</p> <p>Parent Initial: _____</p>	<p>Administer according to the manufacture's label</p>

**Parental Permission (To be completed by Parent/Guardian only)**

By signing below, I (the parent or legal guardian) understand that the over-the-counter topical products with parent only permission will be administered by the student and not by healthcare personnel. I take full responsibility that the topical product that I have signed for is age-appropriate. I understand that I may permit my child to self-carry and self-administer the above listed topical products and I assumed full responsibility for any consequence resulting from topical products administration by my son/daughter. I understand that all topical products must be carried on self, in the original sealed container and clearly labeled with the student's full name. I understand and have discussed with my son/daughter that if he/she inappropriately uses, sells or transmits the topical products, he/she will be issued a consequence as outlined in the District's Discipline Matrix. By signing this form, I assume full responsibility of any consequence resulting from the administration of the above listed topical products. I am also releasing The School Board of Broward County, Florida from any liability that results in my son/daughter inappropriately using, selling or transmitting the topical products identified above.

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Relationship to the Student \_\_\_\_\_

Home Phone \_\_\_\_\_ Business/Mobile Number \_\_\_\_\_

Email Address \_\_\_\_\_

# Health Screening Opt-Out Form 2019/2020 (Grades KG, 1<sup>st</sup>, 3<sup>rd</sup> and 6<sup>th</sup>)

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Coordinated Student Health Services • 1400 NW 14th Court, Ft. Lauderdale, FL 33311 • (754) 321-1575

### Health Screening Opt-Out Form

According to the guidelines established by the Florida Legislature, at the beginning of each year, parents shall be notified of the screening activities available through the School Health Services Program. Florida Statue 381.0056(5)(g), mandates health screening to public school students in Kindergarten (KG), 1<sup>st</sup>, 3<sup>rd</sup> and 6<sup>th</sup> grades and for students new to the county. It should be understood that such screenings do not substitute for a thorough examination by a health care provider.

The screenings include vision, hearing, height and weight, Body Mass Index (BMI) and Scoliosis. They are offered in an effort to decrease health barriers to learning and may be performed individually or in groups. **Parents or guardians have the right to opt their child out of the screenings.**

**Note: If you DO NOT want your child to receive one or more of the screenings, please check the appropriate box below, print and sign your name, and return this form to your child's school **WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL** or from the date of enrollment, if a student enrolls after the start of each school year.**

Student Name \_\_\_\_\_ Gender \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

#### DO NOT SCREEN:

- Vision (Grades KG, 1<sup>st</sup>, 3<sup>rd</sup> and 6<sup>th</sup>)
- Hearing (Grades KG, 1<sup>st</sup> and 6<sup>th</sup>)
- Height and Weight / BMI (Grades 1<sup>st</sup>, 3<sup>rd</sup> and 6<sup>th</sup>)
- Scoliosis (Grade 6<sup>th</sup>)

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

# Florida Heiken Children's Vision Program Form 2019/2020 (All Grades)



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
 Coordinated Student Health Services • 1400 NW 14th Court, Ft. Lauderdale, FL 33311 • (754) 321-1575

## Florida Heiken Children's Vision Program (Broward Free Eye Exam & Eyeglasses School Program)

**YES**  **NO**  I allow my child to be photographed by FHCVP for public relations purposes, and waive any/all present/future claims to the photos.

School (Full Name) \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_ Student I.D. \_\_\_\_\_

Student's Name \_\_\_\_\_ Male/Female (Circle One) Student's Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Apt. \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Parent/Guardian Day Phone \_\_\_\_\_

Parent/Guardian Name (Print) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Ethnicity (Circle One): African-American Asian Hispanic Native-American White (Non-Hispanic) Haitian Other \_\_\_\_\_

Spoken Language (Circle One): English Spanish Creole Portuguese Other \_\_\_\_\_

Has your child seen an eye doctor in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_ Does your child wear glasses? Yes \_\_\_\_\_ No \_\_\_\_\_

Please list any medication or eye drops your child uses: \_\_\_\_\_

Please list any allergies your child has: \_\_\_\_\_

Does your child have any special needs/developmental delays? Yes \_\_\_\_\_ No \_\_\_\_\_ Explain: \_\_\_\_\_

Does your child require any auxiliary aids (such as interpreter, sign language, visual aids, wheelchair, Braille)? Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, please explain: \_\_\_\_\_

Has your child had any of the following:

Has your child's family had any of the following:

- | YES                      | NO                       |                      |
|--------------------------|--------------------------|----------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Eye Surgery / Injury |
| <input type="checkbox"/> | <input type="checkbox"/> | Vision Therapy       |
| <input type="checkbox"/> | <input type="checkbox"/> | Headaches            |
| <input type="checkbox"/> | <input type="checkbox"/> | Glaucoma             |
| <input type="checkbox"/> | <input type="checkbox"/> | Diabetes             |
| <input type="checkbox"/> | <input type="checkbox"/> | Sickle Cell          |
| <input type="checkbox"/> | <input type="checkbox"/> | Asthma               |

- | YES                      | NO                       |                      |
|--------------------------|--------------------------|----------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Eye Turn / Lazy Eye  |
| <input type="checkbox"/> | <input type="checkbox"/> | Blindness            |
| <input type="checkbox"/> | <input type="checkbox"/> | Macular Degeneration |
| <input type="checkbox"/> | <input type="checkbox"/> | Glaucoma             |
| <input type="checkbox"/> | <input type="checkbox"/> | High Blood Pressure  |
| <input type="checkbox"/> | <input type="checkbox"/> | Sickle Cell          |
| <input type="checkbox"/> | <input type="checkbox"/> | Other                |

Please explain any "YES" answers from above: \_\_\_\_\_

**Consent for eye examinations** - By signing below, I authorize Florida Heiken Children's Vision Program to provide my eligible child with a comprehensive dilated eye examination, either at the school site by a mobile Optometrist or at the office of an assigned participating provider.

Notice of privacy practices - By signing below, I understand that the Notice of Privacy Practices for the Florida Heiken Children's Vision Program is available for review, if I should request a copy via phone at (305) 856-9830/(888) 996-9847.

**Mutual exchange of information** - By signing below, I authorize the mutual release of information between the Florida Heiken Children's Vision Program and Broward County Public Schools (BCPS) of any and all optometry medical reports on my child to participating program providers, to determine appropriate care. I also authorize BCPS to release any required information on my child's eligibility for the free/reduced lunch program and any missing or unclear information requested to process this application. I/We release and hold harmless the County School Board of any and all responsibility and liability for any injury or claim resulting from participation in the Florida Heiken Children's Vision Program because of accident or mishap involving the participation of my child/ward in the program.

LEGAL GUARDIAN SIGNATURE (to receive exam) \_\_\_\_\_ Date: \_\_\_\_\_

Authorization to bill insurance - If my child has an insurance plan that is accepted and has an opportunity to be seen on a mobile unit visit (only), I hereby authorize Florida Heiken Children's Vision Program to bill my child's insurance for a comprehensive, dilated eye exam and eyeglasses. If prescribed (includes selected frames, clear poly lenses and no add-ons). I understand this will use my child's insurance vision benefit.

Signature (Authorization to bill insurance) \_\_\_\_\_ Date: \_\_\_\_\_

The Florida Heiken Children's Vision Program is an equal opportunity organization and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, ancestry, age, sex, marital status, national origin, disability or veteran status.

**PARENTS:** Apply for this FREE service with faster processing from your mobile phone at: <http://www.floridaheiken.org/>. If you don't have internet access, complete, sign, and return this to your child's school. For any questions, please call 1-888-996-9847.

FOR FASTER, SECURE PROCESSING, APPLY ON YOUR PHONE AT: <http://www.floridaheiken.org/>

<p><b>For School Personnel Use Only:</b></p> <p>County: <b>Broward</b></p> <p>Referring school/agency: _____</p> <p><b>Vision Screening Fail Date (Mandatory):</b> _____</p> <p><b>Qualifies for Free/Reduced Program (Circle One):</b> YES NO</p> <p><b>Signature:</b> _____ <b>Date:</b> _____</p>	<p><b>For Heiken Use Only:</b> Scanned <input type="checkbox"/></p> <p>Account #: _____</p> <p>Eligibility Status: _____</p> <p>Eligibility Date: _____</p> <p>Insurance: _____</p>
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School/Agency: Please fax completed form with Heiken Fax Cover Sheet to (305) 856-9840/ 1(888) 980-8474

# Acknowledgement - Parent Copy

Policy 5.8, Code of Student Conduct, lists the District's rules for students in Broward County Public Schools. The rules apply to all activities occurring on school grounds, on other sites being used for school activities, and on any vehicles authorized to transport students. Your signature below does not indicate that you agree or disagree with the rules, **but rather that you have reviewed the electronic copy of these rules** (<http://www.browardschools.com/codeofconduct>). Return this form to school within 3 days from the first day of school or from the date of enrollment. If you would prefer to complete all required forms electronically, please access the Back to School Toolkit (<https://www.browardschools.com/backtoschool>).

Parents need to be involved in the education of their children and have the responsibility to:

- Know that for school safety, schools are not required to provide supervision more than 30 minutes prior to the official starting time, nor are they required to provide supervision for more than 30 minutes after the official closing time (F.S. 1003.31 (2)).
- Know that for school safety, for students who ride a school bus, drivers are NOT permitted to let students off the bus except at the designated stop.
- Provide the school with the names of current emergency contact person(s) and/or telephone numbers on an annual basis and when there are changes.
- Notify the school of anything that may affect their child's ability to learn, to attend school regularly, or to take part in school activities.
- Be aware that medicine must be administered in accordance with SB Policy 6305 and 6305.1, as may be amended, and that consequences for transmittal and/or sale or attempted sale of over-the-counter medications and possession and/or use of unauthorized medications can be found in SB Policy 5006. SB Policy 6305 outlines the rules regarding over-the-counter and prescription drugs and SB Policy 5006 outlines the consequences for violating those rules. You may view the complete health and suspension and/or expulsion policies, as well as all School Board policies, on the Web at: <http://www.Broward.k12.fl.us/sbbcpolicies>.
- Be aware that parents have rights with regard to the privacy and confidentiality of student records that are maintained by schools as defined in Section VIII of this booklet.
- Neither the School Board of Broward County nor its employees will be held liable for items that are prohibited and are lost, stolen, or confiscated; or for wireless communication devices or other personal technology that are lost, stolen, or confiscated.
- Be aware that confiscated items not claimed by the end of the school year will be donated to local charities.
- Recognize that they are responsible for their student's behavior on the way to and from school and at the bus stop. A safe and respectful learning environment is key to academic achievement; therefore any student's off campus actions that seriously affect a student's ability to learn or a staff member's ability to teach may be handled as a disciplinary infraction. For serious incidents that occur at bus stops and/or that are not on School Board property, parents should contact law enforcement directly. For bullying incidents (see bullying definition, Section II), school officials should be notified and will investigate and/or provide assistance and intervention, as the principal/designee deems appropriate, which may include the use of the School Resource Officer.
- Ensure their child demonstrates legal, ethical and responsible use of technology including networks, digital tools, the Internet, and software, as defined in Section IV of this booklet.
- Parents will continue to maintain responsibility for students who reach the age of majority, (18 years or older), for all educational and discipline purposes, with exceptions as provided by statute.

**Note: Parental selection for each form within the Code of Student Conduct will be effective until a new form is submitted.**

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Student Name (PRINT)

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Student Signature

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Parent/Guardian Name (PRINT)

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Parent/Guardian Signature

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Date

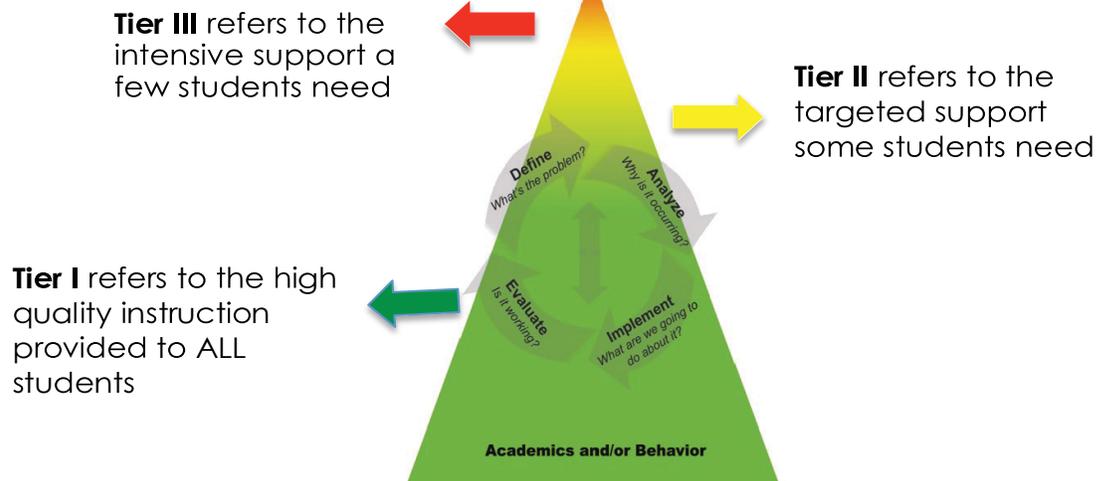
## Multi-Tiered System of Supports (MTSS)/Response to Intervention (RtI) Parent Guidance

### What is Multi-Tiered System of Supports (MTSS)?

**MTSS** is a term used to describe an evidence-based model of schooling that integrates academic and behavioral instruction and intervention to promote the success of all

### What is Response to Intervention (RtI)?

**RtI** is the practice of providing high quality instruction and intervention matched to the student's need with close monitoring of how a student responds to different types of instruction



### How will MTSS/RtI impact my child?

- Multi-tiered System of Supports (MTSS) ensures that your child receives varying levels of academic and behavior supports based upon his or her need
- Your child will be included in early identification of academic or behavioral problems so assistance can be provided at the first signs of difficulty
- Help for your child will increase or decrease depending on his or her needs
- You are encouraged to participate and become involved in planning and providing interventions to help your child
- You will receive frequent updates of your child's progress

## What should I do if I believe my child is struggling?

- Talk with your child's teacher
- Review and assist with homework assignments
- Ask for regular meetings with your child's teacher
- Celebrate your child's successes
- Learn more about the curriculum, assessments, and interventions being used in your child's school
- Participate in conferences and problem-solving meetings for your child

### Parental Resources

This video for parents introduces the use of problem solving and how it may affect your child.

<http://www.florida-rti.org/parentresources/videos.htm>

To review the real "truths" behind common myths of RtI and MTSS, visit the following link:

<http://www.florida-rti.org/parentResources/myths/index.htm>

If you have any questions, please contact School Climate & Discipline at 754-321-1655 or access <https://www.browardschools.com/Page/32437> for additional information and guidance.



## How can I participate in MTSS/RtI?

Families play a critical role in supporting what their children are learning in school. The more parents are involved in student learning, the higher the student achievement. Ask questions to learn more about MTSS/RtI in your child's school:

- Is my child successful? How do I know? If not, why and what can we do differently?
- If needed, how is additional help going to be provided? By whom? How often? For how long?
- How can I participate in problem-solving about my child?
- What can I do to help with the interventions for my child at home?
- How will I know if interventions are working?

<http://florida-rti.org/parentresources/floridatools.htm>

# See Something. Hear Something. Say Something.

In an emergency, call 911 immediately. To submit a safety concern that is not urgent, you can do so anonymously. Help identify and intervene with at-risk individuals BEFORE they hurt themselves or others by reporting non-urgent threats, harassing behaviors, illegal activity (vandalism, theft, the sale of drugs), as well as information about planned crimes.

**How do you make an anonymous report?** There are many ways to provide a tip, just follow the directions below:



## Download and Use the SaferWatch App

Download the SaferWatch App at [saferwatchapp.com/browardschools](http://saferwatchapp.com/browardschools). This app gives users in Broward County Public Schools (BCPS) a direct line to communicate with local law enforcement and the BCPS Special Investigative Unit (SIU) about incidents or concerns.



## Download and Use the FortifyFL App

Download the FortifyFL App at [getfortifyfl.com](http://getfortifyfl.com). Use any electronic smart device to anonymously report unsafe, potentially harmful, dangerous, violent or criminal activities, or the threat of these activities to the appropriate law enforcement agency and school official.



## Contact Silence Hurts

Anonymous **tips** can be made to the BCPS SIU:

- Call 754-321-0911
- Text to 274637 (CRIMES), enter 'SBBC' space with your text message
- Email [school911@browardschools.com](mailto:school911@browardschools.com)



Established 1915  
**BROWARD**  
County Public Schools



## Broward Schools and Broward County Library Library Card Drive

A Broward County Library (BCL) card is the only card you need to unlock a world of information and educational resources! With this card, you can:

- Access more than three million books, videos, CDs, DVDs, CD ROMs and audiobooks!
- Receive free online assistance with test prep aligned to Florida standardized tests, SAT/ACT/GED, English/Language Arts, Foreign Language Lab, Writing Lab, Math (algebra to calculus), Science and Social Studies

Getting a BCL card is easy! If you're a resident of Broward County, you can [APPLY ONLINE](http://www.broward.org/library) at [www.broward.org/library](http://www.broward.org/library) (Click on [Need a library card](#)), or at any [BCL location](#). If you're not a resident, or if you need to reregister for a library card, please visit one of our BCL locations for assistance.

### Identification Requirements

When you apply for a Library Card at a library, or the first time you check materials out of the library after having applied for a card online, you must go to the Circulation Services Desk to present valid identification. Valid identification includes any one of the following:

- State of Florida Driver's License
- State of Florida Photo ID Card

If you do not have one of these forms of identification, then you will need ONE of the items listed in Section A along plus one of the items listed in Section B.

#### Section A:

Photo Identification, such as:

- Out-of-state or international driver's license (If now residing permanently in Broward County)
- Resident or condo card • Passport • Credit card (with photo only)
- Student ID • Broward County Transit card • Work ID (with photo only) • Wholesale club card
- Resident alien card • U.S. Uniformed Services Identification Card

#### Section B:

Address Verification, such as:

- Voter identification/registration card
- Auto registration • Utility bill • Check imprinted with name and address
- Official bank statement • Standard lease agreement (no rent receipts)
- Mortgage document



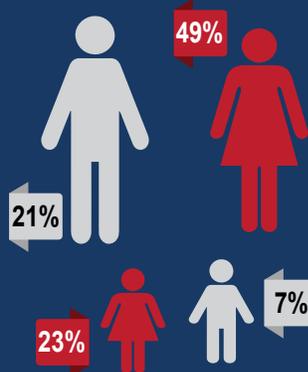
# HUMAN TRAFFICKING... IT CAN HAPPEN TO ANYONE!

## What is Human Trafficking?

Human trafficking is modern day slavery. It's the transporting, soliciting, recruiting, harboring, providing or obtaining of another person for the purposes of forced labor, domestic servitude or sexual exploitation using force, fraud and/or coercion.

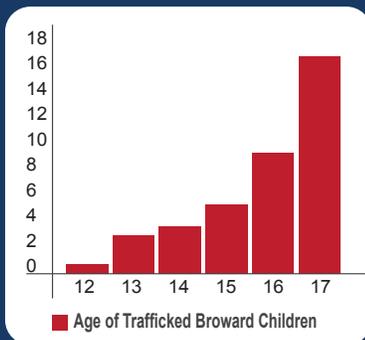
## LET'S BREAK THE CHAINS OF SLAVERY

Trafficking happens everywhere, but most victims are trafficked close to home, and exploiters are often fellow citizens. The most common form of trafficking reported is sexual exploitation and most survivors are female. Some under-served populations at greater risk are those who may be LGBTQ, intellectually disabled, pregnant, or young parents.



## FLORIDA RANKS IN THE TOP 3 STATES WITH THE HIGHEST NUMBER OF PEOPLE TRAFFICKED

### Broward County's Numbers



Data Sources: United Nations Office on Drugs and Crime (UNODC) Global Report on Trafficking in Persons, 2018; The National Human Trafficking Hotline; Statewide Council on Human Trafficking 2017 Annual Report; State of Florida Child Abuse Hotline.

Globally, countries are detecting and reporting more victims and convicting more traffickers – you can help!

**KNOW THE SIGNS**  
Learn more at [Browardschools.com/humantraffickingprevention](http://Browardschools.com/humantraffickingprevention)

**SPREAD THE WORD**  
Observe Human Trafficking Awareness Day every January 11th, BCPS staff find resources in [SC&D's SharePoint](#)

**REPORT**  
Suspected trafficking to the confidential National Human Trafficking Hotline at **1-888-373-7888** or text **HELP or INFO to Be Free (233733)**



The School Board of Broward County, Florida • Lori Alhadeff • Robin Bartleman • Heather P. Brinkworth • Patricia Good • Donna P. Korn • Laurie Rich Levinson • Ann Murray • Dr. Rosalind Osgood • Nora Rupert • Robert W. Runcie, Superintendent of Schools

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. browardschools.com



# Power Up Meal Charge Policy 2019/2020 (All Grades)

It's time to  
**POWER UP!**

Broward County Public Schools  
Food and Nutrition Services



## Meal Charge Policy 2019-2020

**Broward County Public Schools (BCPS) understands how important it is to make sure kids receive balanced and nutritious meals in order to power up and learn!**

### BREAKFAST AND LUNCH MEAL CHARGE POLICY

- Universal Free Breakfast is available every school day to **ALL** BCPS students at no charge.
- Students are expected to pay for their lunch meal at the time of service.
- If a student is unable to purchase lunch, our policy allows for one meal to be charged to their account.
- If their account is not replenished, students will receive an alternative lunch.
- We do our best to ensure students are alerted with daily verbal reminders along with a letter sent home. Parents receive daily notifications through phone calls until funds are replenished.

### MEAL PAYMENTS

- Make meal payments online at [www.myschoolbucks.com](http://www.myschoolbucks.com) or by downloading the MySchoolBucks app on your smart phone.
- MySchoolBucks allows you to manage students lunch accounts, including setting up automatic payments and low balance alerts. (A convenience fee of \$1.95 is charged per credit/debit transaction).
- Cash or check payments may also be sent to your student's school cafeteria.

### FREE AND REDUCED-PRICE MEALS

- BCPS offers free and reduced-price meals to students who qualify for the meal benefits.
- All students must pay the full price for lunch unless designated through Meal Benefits to be eligible for free or reduced-price meals.
- Applications are accepted at any time throughout the school year and only one application needs to be completed per household.
- Families may complete a meal benefits application to determine eligibility for free and reduced-price meals. This may be completed at [www.myschoolapps.com](http://www.myschoolapps.com).
- For additional information and application status contact Meal Benefits at 754-321-0250.

### MEAL PRICES

SCHOOL LEVEL	BREAKFAST PRICE	LUNCH PRICE
Elementary	FREE	\$2.00
Middle	FREE	\$2.35
High	FREE	\$2.50
Reduced Price (Qualifying Students)	FREE	\$0.40
Adult	\$1.80	\$2.75
Half Pint of Milk	\$0.50	\$0.50
À La Carte Items	<a href="http://browardschools.com/Page/30956">browardschools.com/Page/30956</a>	



+ Place a clear "X" inside box. If you make a mistake, fill the entire box, and then mark the correct box. +

8. Has your child asked you for permission to walk or bike to/from school in the last year?  Yes  No

9. At what grade would you allow your child to walk or bike to/from school without an adult?  
(Select a grade between PK, K, 1, 2, 3 ...)  grade (or)  I would not feel comfortable at any grade

+ Place a clear "X" inside box. If you make a mistake, fill the entire box, and then mark the correct box. +

10. Which of the following issues affected your decision to allow, or not allow, your child to walk or bike to/from school? (Select one choice per line, mark box with X)

11. Would you probably allow your child to walk or bike to/from school? (Select one choice, mark box with X)

- My child already walks or bikes to/from school
  - Yes  No  Not Sure
- Distance .....  Yes  No  Not Sure
- Convenience of driving .....  Yes  No  Not Sure
- Time .....  Yes  No  Not Sure
- Child's before or after-school activities .....  Yes  No  Not Sure
- Speed of traffic along route .....  Yes  No  Not Sure
- Amount of traffic along route .....  Yes  No  Not Sure
- Adults to walk or bike with .....  Yes  No  Not Sure
- Safety of intersections and crossings .....  Yes  No  Not Sure
- Crossingguards .....  Yes  No  Not Sure
- Violence or crime .....  Yes  No  Not Sure
- Weather or climate .....  Yes  No  Not Sure

+ Place a clear "X" inside box. If you make a mistake, fill the entire box, and then mark the correct box. +

12. In your opinion, how much does your child's school encourage or discourage walking and biking to/from school?

- Strongly Encourage  Encourage  Neither  Discourage  Strongly Discourage

13. How much fun is walking or biking to/from school for your child?

- Very Fun  Fun  Neither  Boring  Very Boring

14. How healthy is walking or biking to/from school for your child?

- Very Healthy  Healthy  Neutral  Unhealthy  Very Unhealthy

+ Place a clear "X" inside box. If you make a mistake, fill the entire box, and then mark the correct box. +

15. What is the highest grade or year of school you completed?

- Grade 1 through 8 (Elementary)  College 1 to 3 years (Some college or technical school)
- Grades 9 through 11 (Some high school)  College 4 years or more (College graduate)
- Grades 12 or GED (High School graduate)  Prefer not to answer

16. Please provide any additional comments below.


# Student Housing Questionnaire (SHQ) 2019/2020 (All Grades)



## STUDENT HOUSING QUESTIONNAIRE (SHQ)



**ATTENTION parents, caregivers and unaccompanied youth (not living with a parent or legal guardian):**

The purpose of this questionnaire is to help identify school-aged children and youth who are living in transition (experiencing housing instability). By completing this questionnaire, your school-aged child(ren) may qualify for HEART services and resources to help ensure school stability.

### INSTRUCTIONS:

**ONLY COMPLETE THIS QUESTIONNAIRE IF YOU DO NOT RENT OR OWN YOUR OWN HOME  
OR  
IF YOU ARE A STUDENT WHO DOES NOT RESIDE WITH A PARENT OR LEGAL GUARDIAN  
(Unaccompanied Youth)**

#### 1. With whom does the student(s) live?

- Parent
- Legal guardian
- Adult caring for student who is unable to live with parent or legal guardian at this time
- I am a student NOT living with a parent or legal guardian at this time and do not rent or own my own home (UY)

#### 2. Where do you currently live?

- In an emergency or transitional shelter (A)
- Temporarily with a family member or friend (doubled-up) due to loss of housing, financial hardship, or similar reason (B)
- In a vehicle, trailer park or campground, abandoned building, or other substandard housing (D)
- In a hotel or motel due to loss of housing, financial hardship, or similar reason (E)

#### 3. What caused your temporary residence?

- Other: Eviction; Domestic Violence; Unemployment; Medical/Mental; Long-term Poverty; Lack of Affordable Housing (O)
- Mortgage Foreclosure (M)       Hurricane (H)       Earthquake (E)       Flood (F)
- Man-made Disaster (D)       Tropical Storm (S)       Tornado (T)       Wildfire or house fire (W)

\*Complete the requested information below for all household school-aged children that are registered or expected to be enrolled in a Public or Charter School in Broward County, FL. Complete multiple SHQs, if needed.

Student's Full Name (First and Last)	Student ID #	M/F	Date of Birth (mm/dd/yy)	Grade	School Currently Enrolled

(If you have children at multiple schools, please return 1 questionnaire to each school)

**IF YOU ARE COMPLETING AN ELECTRONIC FORM:** Submit electronically after completing.

**IF YOU ARE COMPLETING A PAPER FORM:** Return your completed questionnaire to your child's school.

**By signing below, I am attesting that the information provided is accurate:**

\_\_\_\_\_  
PRINT FULL NAME (Person completing this form)      SIGNATURE      DATE

\_\_\_\_\_  
MAILING ADDRESS      CITY      STATE      ZIP CODE

TELEPHONE #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Florida Statute 837.06, provides that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree.