



PEMBROKE LAKES ELEMENTARY SCHOOL
School Advisory Council (SAC)
February 25, 2025

Call to Order

The meeting of the Pembroke Lakes Elementary School Advisory Council was held in the school Media Center and on Teams on February 25, 2025. Mrs. Fernandez made a motion to call the meeting to order at 2:33 p.m. It was moved by Lori McLaughlin and seconded. Kimberly Carraha recorded minutes for this meeting.

Introduction and Attendance

Quorum was met.

Welcome

- Approval of Minutes from January 2025
 - Motion to approve made by Lori McLaughlin and seconded.

High Quality Instruction

- School Improvement Plan (SIP) Chairs Report (Reading, Math, Science, Writing)
 - Ms. McLaughlin reported on Reading.
 - All grade levels are on Benchmark/Unit 6.
 - (ELO) Extended Learning Opportunities begin next week, March 6. Letters of invitation went home last week.
 - Students are receiving interventions.
 - Ms. Benedict reported on the writing. She shared what students were working on across grade levels. Fourth and Fifth grade students are preparing for the FAST-writing assessment.
 - Ms. Monnin reported on the topics that are being taught across all grade levels and reported that students in general, struggle with understanding science tools.
 - Science Night is going to be March 18th from 6-7:30.
 - FIU will be present to conduct a STEAM activity.
 - Ms. Orrett reported that
 - The Elementary Learning Department has many useful resources and information for teachers. Great for math planning and student preparation (FAST math problems of the day power points)
 - Math FAST Test items have been released for third grade, 5th will be released in June 2025 and fourth June 2026.
 - PLE teachers are continuing participation in ongoing Scale Up training.
 - Teachers are using the PM2 data to drive instruction
 - Topics 1-11 cumulative to be administered to all grade levels-February 26 - March 15

- Updates made to the Benchmark Resource book (BIG-M) were made by State, and the district summarized the changes.
 - File in TEAMS folder have summary of changes per grade level.
- Overview of School Improvement Plan
 - Science Mid-Year Data
 - Mrs. Wagner explained and shared what the School Improvement Plan is and where it can be found on our website. She explained that every month a different segment of the plan is shared and discussed.
 - Assessments are used mid-year to determine if our goals are being met.
 - Results from the Science show that 69% of fifth grade students made proficiency on the mid- year assessment.
 - 25-26 School Improvement Plan Preplanning
 - Data showed that instruction can continue to be supported through science experiences and small group instruction across grade levels.

Safe and Supportive Environment

- Guidance Report –Ms. Fultz reported
 - Career Day- Wednesday March 19. Request for volunteers
 - Update on day of service and love. 5th partnered with Food for Thought and made over 300 food packages which were distributed to food insecure families.
 - Blankets of hope donated blankets, students watched a video about brothers that started the project, learned about empathy and created notes for the blankets which were delivered through a school partners for the homeless.
 - K students wrote thank you notes to public servants.

Effective Communication

- Media Center Report -Jennifer Monnin reported on behalf of Ms. Fossella
- Book Fair – March 3-7
- March is Women's History Month
- Some highlights for February
 - Presidents Day
 - Kindness
 - Black History Month
 - Civil Rights

Title 1

- Ms. Jones stated the purpose was to review the current Parent Involvement Allocation Plan and develop next year's Allocation Plan.
- Last year funds were used to purchase agenda books. She proposed that funds could be used to purchase agenda books again for next year and there were none opposed.
- At this time, we are at 46% Free and Reduced Lunch but need 51% to receive title 1 funds for the 2025-2026 school year
- Mrs. Jones Reviewed the current Parent Compact
- Ms. Jones reviewed the School's Responsibilities and opened the floor for comments, and feedback to made for the upcoming year. None at this time.
- She then reviewed the Parent Responsibilities section and opened the floor for questions and comments. There were none.
- Finally, she reviewed the Student's Responsibilities. Requested feedback. None at this time.

- Mrs. Jones discussed that next year's Parent Compact needs to be developed and asked if there were any revisions for next school year's plan. There were no revisions or questions asked

Principal's Report-Mrs. Wagner

- School Environmental Safety Incident Reporting (SESIR) Data
 - Explained what infractions the reports contain.
 - Data and information from the report is reviewed monthly.
 - Shared the document that shows all schools in the district's data.
 - No new incidents were reported and the previously reported incident of bullying unsubstantiated was the only one listed.
- Accountability (SAC) Funds Update
 - The current balance of the available Accountability funds in the school's budget is \$1,707.12
 - Motion made last month to utilize funds for the Extended Learning Opportunities (ELO) but has not yet been used.
 - Year-to-date expenditures \$1,000
 - Other School Updates
 - Mrs. Wagner elaborated on the Day of Love and Service activities.

Conclusion of SAC Meeting

- Questions/Comments -There were none.
- Meeting motion to conclude made by Lori McLaughlin at 2:57. Our next SAC Meeting will take place on March 18, 2025

Submitted by,
Kimberly Carraha
SAC Secretary
Approval Date: 3/18/2025