Lake Forest Elementary

School Advisory Council (SAC)

Blasting Off to Success!

Lake Forest Elementary School School Advisory Council 3550 SW 48th Ave, Pembroke Park, FL 33023 Media Center Minutes February 25, 2025 – 4:37 pm

Quorum was met

- Call to Order-Call to Order-meeting called to order by School Advisory Chair (SAC) Ms. Clark at 4:37pm. Ms. Clark briefly reviewed the purpose of SAC.
- Review and approve minutes from January 21, 2025. Review and approve minutes from January 21, 2025. Ms. Clark summarized minutes from 1/21/2025. She gave an overview of the highlights from the January minutes. Motion to approve by Ms. Lee, second by Ms. Norton. All approved the minutes with no objections. January 21, 2025, minutes approved by stakeholders.
- Reports:
 - o Academic and Instructional Data Updates-Mr. Notaro (Science Coach) gave an overview of the 5th grade science data comparing 23/24 to 24/25 middle of the year test. We're generally in the same range as last year. We need more of our bubble students(yellow) shift to green (proficient). Currently doing a Science Camp and hoping to have another one. Generally, students score increased or decreased a little, no major gaps. Progress Learning-is a new program/application. Some of our students in the primary grades find it a little difficult to navigate the program whereas the intermediate is little more familiar. Clark mentioned that our Kindergartens needs to be on the computers more and familiar with program software due to the changes coming down from the district. Eventually, all grades K-5 will be assessed online as well as the use of textbooks as it is less costly. Notaro recommended putting students on Progress Learning for at least 10-15mins. daily, for exposure and to retrieve science data.

Accountability Funds

 2023-24 (\$3264.26) Funds stay the same because the amount Lizano will be deducting from her budget has not been applied.

- o **Title I-**We're in compliance and continuing to input information as needed.
- o School Environmental Safety Incident Reporting (SESIR) data-NONE
- Principal's Report-Mrs. Lizano reiterated the delay in the A+ Funds monies.
 Approximately thirty-two schools across the county had errors. Funds will possibly be pushed back until the month of April. If there's any changes, she will keep us posted.
- Lizano gave an update on the Accountability Funds: The order has been placed for school beautification items and the amount was a little less than what was projected. Once she gets the exact amount, it will be updated for the next SAC Meeting.
- All testing dates have been finalized, however some had to be tweaked. The dates will probably be emailed to Parents closer to Spring Break so that it will be a little fresher. Fourth and Fifth graders will have their Writing Assessment right after Spring Break. Other grades, testing will begin approximately at the end of April or throughout May so we will still have time to review and prepare for testing.
- Coming Soon: Several events-Book Fair, Field Day-students will be able to receive rewards 1st, 2nd, and 3rd place. Events in March: Dr. Seuss's Week and Spirit Week. Remind parents to update their emails especially in FOCUS to receive information via Parent Links. We are well over 600 students; budget will be coming up soon. Lizano will have to put in her projections for the 2025-2026 school year. Currently looking good for all teachers to remain, however she will have to wait to see the number of teachers she is able to retain and so forth. Lizano stated that she wanted the A+ monies to go back with the students. Action Plans are going, coaches and Special teachers are in classrooms. Expecting good results

Old Business-

- o Revisit SAC meeting dates
- Update on A+ Funds- Mrs. Siramanne shared about A+ funds being delayed countywide due to errors on the part of some schools.

Mew Business

 School Improvement Plan-Clark as the SAC Chairperson, is required by policy to make certain SAC stakeholders read, review, and give input if needed for the Title I Addendum, Title 1 Compact, and Parent Family Engagement Plan (PFEP). A

- discussion of each section was reviewed. Step 1: How do we use the needs assessment? (we're an A school). Step 2: Highly effective teachers, qualified teachers-Mrs. Lizano attends the hired Job Fair, we use Success Factor, she interviews, there's peer mentoring and support, and sometimes Talent Development sends recommendations.
- Who gets paid through Title I? Ms. Clark, Science Coach, and resource teaching positions comes out of Title I funds. Mrs. Lizano reports that in her Title I Budget.
- All sections of the Title I Addendum require input from each department. Input regarding neglected and delinquent students, Violence Prevention-Campbell, Social Worker, Title II- Professional Development-ongoing offered by the district, some trainings brought to the campus-iReady, Hamilton does trainings, the District Math & Reading Departments visits our campus to assist, Title III-we have two Para's (Bilma and Fils-Aime), Homeless/Housing-Campbell and Gonzales, SAI (reading focus groups) RTI groups, PM Learning Camps, breakfast 7:30am, Free Lunch, Headstart Program (Norton)-Kindergarten Roundup, for ESOL support-send to GulfStream Early Learning Center, Career Day, students visit middle schools or they come out to us.
- O Input from Stakeholders-Upon reviewing the Title I Addendum, stakeholders provided input on necessary adjustments and addition in the following areas: Typo error Head Start number thirteen, Title III: added ELL Camps offered, Violence Prevention: added Resiliency Lessons, Career & Technical Education: added XELLO Software Program located on Canvas, revised Florida Standards to (BEST) Standards,
- O Title 1 Compact: Input was made by the stakeholders to revise section titled:

 Parent Responsibilities-change statement to include all electronics, screen time monitoring, sleep time monitoring, in addition to parent's responsibility of staying informed to include Parent Links and updating parent emergency contact information.
- Parent Family Engagement Plan Review and Input-must be on the school website, posted with the city of Pembroke Park so that parents know we are trying to get them involved at our school. All parents are invited to attend SAC. Plan shows the following: our mission statement, emails are sent in the flyer, Head Start, Annual Title Meeting-Open House info must be written in the various languages and

displayed on the website and school marquee, sign-in sheets needed. Flexible Parent Meetings: we do 4:30pm. SAC Meetings, Kindergarten Roundup (am/pm) and Open House have two sessions for parents to attend. Building Capacity-curriculum and instruction; coaches do assessments, discus data in SAC, Standard, Staff Trainings, Title Resource Center-working on trying to bring the bus here. We have Flyers, social media, LFE Facebook Page, Trunk-O-Treat. After reviewing the PFEP Ms. Clark, asked did stakeholders have any additional input. Stakeholders had not additional input for the 25-26 school PFEP.

9 Questions & Concerns:

- -Teachers needs training in the science software program, Progress Learning. Possibly can be done during PLC's, team meetings, or a faculty meeting.
- -Teachers are feeling overwhelmed about the number of new programs they have to be trained in. (Lizano doesn't want teachers to be overly concerned about the new programs. Administrators are currently being trained in these programs and has expressed concerned as well).
- Meeting adjourned on February 25, 2025 @ 5:21pm.
- **9** Next Meeting March 18, 2025 @ 4:30pm.

Minutes approved on March 18, 2025 by SAC stakeholders.