

**School Advisory Council**  
**Meeting Minutes**  
**Hollywood Park Elementary at 2:30 pm**  
**October 23, 2024**

**ATTENDEES:**

Elena Cardet (SAC Co-Chair); Mr. Lindsay (Asst. Principal); Patricia Nix (Secretary); Amber Phillips (SAF Designee); Mercedes Griffiths (Non-Instructional); Maria Weaver (Teacher); John Alvarez (BTU Steward); Tania McFarlane (Teacher); Racquel House (Teacher); Melissa D'Ambrosio (Teacher); Ivan Pereira (Teacher); Ms. Fajardo (Parent); Samantha Roberts (Guidance Counselor); Ms. Benoit (ESE Parent); Josue Rodriguez (Teacher)

**PROCEEDINGS:**

**Welcome:**

\*Everyone was welcomed, and agendas were passed out.

**Call to Order:**

- A meeting of the Hollywood Park Elementary School Advisory Council and School Advisory Forum was held in-person in the Media Center, on October 23, 2024.
- Mrs. Cardet called the meeting to order at 2:30 pm. Mrs. Nix recorded minutes for this meeting.
- Motion to approve minutes by Ms. D'Ambrosio. Motion seconded by Mr. Pereira.

**SESIR:**

- School Environmental Safety Incident Reporting
- No incidents

**Title 1 Updates:**

- STEMFEST – November 2, 2024 – 10:00 am to 2:00 pm
- Broward College Aviation Institute
- 2024-2025 Parent and Family Engagement Calendar
- **Parental Input:** Mrs. Phillips mentioned attending a STEMFEST event.

## Overview of State and District Assessments:

- Mr. Lindsay addressed the committee.
- He discussed the following:
  - Abbreviated History of Testing in Florida
  - The primary focus of Florida's statewide assessments.
  - Why is it necessary for the district / schools to have additional testing beyond state testing.
  - Assessment Result Impact on Students.
  - Assessments and State Standards
  - EOY scores measure mastery of academic standards or grade-level content standards.
  - Tests required for promotion / graduation have alternate options for meeting the requirement.
  - Tests are computer-adaptive-the test becomes more or less difficult based on student responses.
  - Paper- based versions are provided based on the student's Individual Education Plan (IEP) or 504 Plan.
  - Computer-based test (CBT) accommodations are provided based on the student's Individual Education Plan (IEP) or 504 Plan.
  - Accessing Test Results on the FOCUS Parent Portal.
  - District Assessments At-A-Glance
  - Teacher Professional Learning Testing Support.
  - Teacher Systems to Support Student Mastery of Florida Benchmarks
  - Links to access documents that will provide more detailed information on understanding scores.
  - **Parental Input:** Mrs. Muir had a question regarding the timeline of the assessments. Mr. Lindsay answered it.

## Monitoring SIP (School Improvement Plan):

- Accountability Funds:
  - A+ Funds: \$58,837 (Based on FTE of 425.07)
  - \$2190 (unused classroom funds)

## **Overview of the School Recognition Funds Process:**

- Ms. Cardet explained the process for the A+ Funds.
  - A+ Funds may be used for: One-time bonuses to faculty and staff
  - Purchase of educational equipment or materials
  - To hire temporary personnel to assist in maintaining and improving student performance
- The SAC Committee creates proposals for the distribution of funds (A+ Ballot).
- Faculty and Staff vote by secret ballot (proposals will be shared at least 3 days in advance)
- Proposal with 51% or more of votes will be implemented
- If none of the proposals or “none of the above” receives the majority of votes, SAC reconvenes to create different proposals. Process begins again.
- Deadline for completion of process is February 1, 2025.
- How was our school grade determined:
  - ELA Achievement
  - Math Achievement
  - Science Achievement
  - 3<sup>rd</sup> Grade ELA Achievement
  - Writing Achievement
  - ELA Learning Gains
  - Math Learning Gains
  - ELA Learning Gains of the Lowest 25%
  - Math Learning Gains of the Lowest 25%
  - Total Points
  - % Points Earned
  - School Grade

## **Other Discussions:**

- Mr. Periera and Ms. House are requesting Document Cameras.
- The 5<sup>th</sup> Grade Team wants a STEM Field Trip for their students.
- The cost is \$2000 – Accountability Funds.
- We need a quorum.
- Upcoming – Galaxy Skateway Fundraiser

Ms. Cardet motioned to adjourn the meeting at 3:25 pm. Motion seconded by Mrs. Nix.

Minutes were submitted by Mrs. Nix.

Approval Date: October 23, 2024

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.

### **Upcoming Dates**

October 21<sup>st</sup> - 25<sup>th</sup> – Red Ribbon Week

October 25<sup>th</sup> – Chuck E. Cheese Night

October 31<sup>st</sup> – Fall Festival; Photo Booth

November 4<sup>th</sup> – 21<sup>st</sup> – PTO Turkey Feather Sales

November 1<sup>st</sup> – Q1 Honor Roll

November 8<sup>th</sup> – Harvest Drive Ends

November 20<sup>th</sup> – SAC/SAF Meeting

December 4<sup>th</sup> – Diversity Night – 6:00 to 7:00 pm