

# SCHOOL ADVISORY COUNCIL

## GRIFFIN ELEMENTARY SCHOOL'S MINUTES

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Date: December 2, 2024

Time: 2:15 PM

Location: 5050 SW 116 Avenue, Cooper City, FL 33330 (754)-323-5900

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### CALL TO ORDER

A meeting of the Griffin Elementary School SAC was held on Monday, December 2, 2024 in the Media Center. SAC Chair- Mrs. Chmura called the meeting to order at 2:20 p.m. Ms. Novack recorded the minutes of the meeting.

### INTRODUCTIONS AND ATTENDANCE

All members were present except for Robert Creed, Peter Hahn, Yamilet Ortiz, Stephanie Reilly, Larissa Renna Strickland, and Ayanna Villanueva.

Quorum met.

### APPROVAL OR CORRECTION OF OCTOBER 28, 2024 MINUTES

A motion was made by Christina Vega to approve the October minutes. Anette Baquedano Seconded the motion. The minutes were approved unanimously.

### REPORTS

- Principal's Report:
  - Welcome back from Thanksgiving break. Thank you to PTA for luncheon and current toy drive.
  - Attendance is impacting academics – principal will address with parents especially if absent due to taking family vacations.
  - Assessments will be taking place, and attendance is vital to success. Scores will be looked at and comparisons will be made to assess growth and need for interventions.
  - Light Up Cooper City is December 6.
  - Teacher of year and employee of the year will be acknowledged as well as student council at City Hall on Tuesday, December 10.

- December Dash is going to be happening this month.
- Fuel for First Responders collection will occur next week with delivery to first responders on December 19, 2024.
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**ACCOUNTABILITY FUNDS** (Current Balance: \$10,675.42):

- Teachers working on points need to show improvement, learning gains, and proficiency. After PM2 results are in, reflection and data review will determine needs for academic camp in the area of Math, Reading, and Science. Survey went out to faculty to determine what teachers are looking to work camp.
- Quotes received for materials – \$1379.97 for Reading; \$1,421.25 for Math; and \$4,440.00 for Salaries totaling \$7,241.22. That would leave a balance of \$3,434.20.
- Motion was made by Mrs. Chmura to approve the use of the accountability funds for the ELO camp. Motion was seconded by Annette Baquedano. All voting members were in favor. Motion passed unanimously.

**SCHOOL IMPROVEMENT PLAN** (SIP) Monitoring:

- SIP plan to move lowest 25 percentile continuous monitoring of Topic assessments. Checking for threshold percentage of 80% per class. Those not meeting it would be met in small group for remediation and intervention. Data will continue to be reviewed and analyzed to implement most appropriate interventions.
- The ELA goal to reach proficiency is monitored by tracking the standards performance in Benchmark. If percentage continues to improve, then we are doing well, those dropping will receive remediation and interventions.

**SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORTING** (SESIR):

- Incident Categories explained and discussed.
- No incidents to report

**OLD BUSINESS**

- Florida School Recognition Program (A+ Funds):
  - Option #1 was chosen by a majority of the staff on November 6, 2024.
  - All but a few staff members voted.
  - Working on disbursement process.

**NEW BUSINESS**

- Testing update:
  - I-Ready Diagnostic 2 in Math will begin this week.
  - I-Ready Diagnostic 2 in Reading will begin the following week.
  - PM-2 in Math for Grades 3 – 5 will take place on Tuesday, December 10 and for grades K – 2 on Wednesday, December 11.
  - PM2 Reading will take place on Tuesday, January 14 for grades 3 – 5 and on Wednesday, January 15 for grades K – 2.
  - Science MOY for grades K – 5 will take place on Wednesday January 22.
  - Mid-year data reflection will take place once the data is in.
    - There will be a comparison to baseline PM1 data.
    - Determination of where we are and a plan of action to get to our end goal will be formulated.
- Spring Extended Learning (ELO) Camp:

- The expectation is to have camp February and March for Reading and Math and in April for Science.
- Camp will be offered to students in grades 3 – 5 for Reading (to meet proficiency) and Math (lowest quartile). Science will be offered to 5<sup>th</sup> graders.
- Data Analysis will indicate which students to be invited to camp as well as the length camp will be provided.

## **NEXT MEETING**

Next meeting to be held on January 27, 2025.

D. Chmura made a motion to adjourn the meeting. M. Bracamonte seconded the motion. Meeting concluded at 2:46.