

**Walter C. Young Middle School**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2024 - 2025**

## **Mission Statement**

*Our mission is to prepare and motivate students for a rapidly changing world by encouraging academic success, a global perspective, and a respect for community, family, and self. Students who have success today will be prepared for tomorrow.*

## **Engagement of Parents and Families**

*Walter C. Young will engage parents and guardians in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy/plan and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents and guardians of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

*Walter C. Young holds monthly School Advisory Council (SAC) meetings in which parents and community members are invited to share information regarding schoolwide plans and programs under the Title I, Part A fund. In addition, the Title I liaison is available to address concerns and/or inquiries, via email, as it relates to Title I processes and procedures.*

## **Coordination and Integration**

*Walter C. Young will coordinate and integrate parent and family engagement programs and activities that teach parents and guardians how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].*

<b>Count</b>	<b>Program</b>	<b>Coordination</b>
1	<i>Title III (ESOL)</i>	<i>Funds are used to purchase materials and supplies for students.</i>
2	<i>Title IX, Part A (Homeless)</i>	<i>As applicable, throughout the year, funds are used to purchase supplies for families.</i>

## Annual Parent Meeting

*Walter C. Young will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Title I Annual Public Meeting</i>	<i>One; September</i>	<i>Henderson, A., &amp; Berla, N. "A New Generation of Evidence: The Family Is Critical to Student Achievement."</i>	<i>Parent sign-in sheets; debriefing within departments.</i>

## Flexible Parent Meetings

*Walter C. Young will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parent and family engagement [Section 1116(c)(2)].*

*Meetings and events will be offered in the morning, afternoon, and/or evening hours. They will be offered on various days of the week to optimize the opportunity for parents and families to attend. Some may be offered virtually.*

## Building Capacity

*Walter C. Young will implement activities that will build the capacity for effective involvement of parents/guardians and to support a partnership among the school involved, parents/guardians and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents and guardians to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)]. Include evidence-based research on effective implementation and maintain documentation, ensuring that all*



parents and guardians are invited and encouraged to attend.

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Technology support camps for parents.</i>	<i>Two; September and October</i>	Tiwari A, Recinos M, Garner J, Self-Brown S, Momin R, Durbha S, Emery V, O'Hara K, Perry E, Stewart R and Wekerle C (2023) Use of technology in evidence-based programs for child maltreatment and its impact on parent and child outcomes. <i>Front. Digit. Health</i> 5:1224582. doi: 10.3389/fdgth.2023.1224582 <b>Received:</b> 17 May 2023; <b>Accepted:</b> 26 June 2023;	<i>Parent sign-in sheets; parent workshop evaluation</i>
<i>Literacy Night/Spelling Bee</i>	<i>Once; December</i>	Hilliker, S. M., & Washburn, E. K. (2021). Family Literacy Night: A Student-Centered Clinically Rich Experience for Teacher Candidates in Literacy and TESOL. <i>Journal of Education</i> , 201(1), 34-41. <a href="https://doi.org/10.1177/0022057420904381">https://doi.org/10.1177/0022057420904381</a>	<i>Parent sign-in sheets; parent workshop evaluation</i>
<i>STEM Fun Night</i>	<i>Once, November</i>	"Positive Effects of Student Participation in Extracurricular STEM Activities." <i>Alabama Cooperative Extension System</i> , <a href="http://www.aces.edu/blog/topics/home-family-urban/positive-effects-of-student-participation-in-extracurricular-stem-activities/">www.aces.edu/blog/topics/home-family-urban/positive-effects-of-student-participation-in-extracurricular-stem-activities/</a> .	<i>Parent sign-in sheets; parent workshop evaluation</i>
<i>FAST/EOC Testing Ready Informational Session</i>	<i>Once, January</i>	"Tests - Get to Know the Test: Parent Edition." <i>SmarterBalanced</i> , 31 Mar. 2022, <a href="https://smarterbalanced.org/get-to-know-the-test-parent-edition">smarterbalanced.org/get-to-know-the-test-parent-edition</a> . Accessed 29 Feb. 2024.	<i>Parent sign-in sheets; parent workshop evaluation</i>
<i>Parent-Teacher Conferences</i>	<i>Ongoing, as requested by teacher, counselor, or parent.</i>	Elaine Munthe, Elsa Westergård,, Parents', teachers', and students' roles in parent-teacher conferences; a systematic review and meta-synthesis,, <i>Teaching and Teacher Education</i> , Volume 136,2023,104355, ISSN 0742-051X, <a href="https://doi.org/10.1016/j.tate.2023.104355">https://doi.org/10.1016/j.tate.2023.104355</a> . ( <a href="https://www.sciencedirect.com/science/article/pii/S0742051X23003438">https://www.sciencedirect.com/science/article/pii/S0742051X23003438</a> )	<i>Conference forms, parent compact logs</i>

## Staff Training

*Walter C. Young will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents and guardians, in the value and utility of contributions of parents/guardians, and in how to reach out to, communicate with, and work with parents and guardians as equal partners, implement and coordinate parent and family engagement programs, and build ties between parents, guardians, and schools [Section 1116(e)(3)]. Include evidence-based research effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend.*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
PD ESE/ESOL	Once, August	Li X. A Theoretical Review on EFL/ESL Teachers' Professional Development: Approaches, Applications, and Impacts. <i>Front Psychol.</i> 2022 May 27;13:912365. doi: 10.3389/fpsyg.2022.912365. PMID: 35712181; PMCID: PMC9195817.	Sign in sheets, teacher feedback, support facilitator input
PD Check for Understanding	Once, September	"Fostering Learning and Effective Teaching: Checking for Understanding." <i>Education.musc.edu</i> , <a href="https://education.musc.edu/education-innovation/blog/2023/january/checking-for-understanding">education.musc.edu/education-innovation/blog/2023/january/checking-for-understanding</a> .	Sign in sheets, teacher feedback



## Other Activities

*Walter C. Young will develop appropriate roles for community-based organizations and businesses in parent and family engagement activities; and conduct other activities, such as parent and family resource centers, the school will conduct these activities to encourage and support parent and guardians participation in the education of their children; and shall provide such other reasonable support for parent and family engagement activities under this section as parents and guardians may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

*Additional services will be arranged in support of families in conjunction with the Title I Liaison. District events will be shared via weekly emails when available. Title I representation will be available at all school events.*

## Communication

*Walter C. Young will provide parents and guardians of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents and guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents and guardians of participating children, submit any parent/guardians comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

*Parents will receive the "Parent Compact" letter with the first day of school packet. Parents will be invited to participate in the Title I annual meeting in September 2024. The school website and social accounts will be updated regularly to share dates for grades, tests, reports. FAST testing will take place 3 times throughout the year, parents will be notified via Parent Link prior to each test date. Testing data/results will be available to parents on Virtual Counselor, in which they will receive a Parent Link with instructions on how to access. Parents will be invited to all monthly SAC meetings where they will be given the opportunity to provide input and receive information regarding the education and resources available to their students. Parent-teacher conferences will continue throughout the year as needed or requested. Parents will be notified in writing if they are being taught for 4 or more consecutive weeks by a teacher who is not labeled as highly qualified or 'out of area' for the subject they are teaching. Walter C. Young communicates via the marquee, school website, weekly Parent Links, social media outlets, like Instagram, Twitter, Facebook.*

## Accessibility

*Walter C. Young will provide full opportunities for participation in parent and family engagement activities for all parents, guardians, and family members (including parents,*

guardians and family members with limited English proficiency, disabilities, and parents, guardians and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents and guardians understand [Section 1116(f)].

School information will be disseminated via weekly Parent Link emails, school website, Social Media accounts, electronic marquee, and Canvas global announcements. Printed materials will be offered in multiple languages (Spanish and Creole- majority population). Office staff can aid parents who contact the office with concerns or questions. QR codes are posted in the main office for access to some pertinent information, which can then be translated electronically.

### **School-Parent Compact**

As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents and guardians for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent and guardians input in the development of the compact.

### **Adoption**

This School Parent and Family Engagement Plan has been developed jointly with, and in agreement with, parents and guardians of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minute(s).

This plan was adopted by the school on March 5, 2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents and guardians of participating Title I, Part A children on or before September 30, 2024.

  
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**Signature of Principal**

  
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**SAC Chairperson**

3-7-24.  
\_\_\_\_\_  
**Date**

3/7/2024  
\_\_\_\_\_  
**Date**