

FLORIDA DEPARTMENT OF EDUCATION



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Commissioner of Education



CONTACT PERSON:

NAME: Linda Champion
PHONE: (850) 245-0406

MEMORANDUM

DATE: November 30, 2011

TO: District School Superintendents
Charter School Directors

FROM: Gerard Robinson *Gerard Robinson*

SUBJECT: 2011-12 School Class Sizes and Process and Time Line for Appeals

Compliance with fiscal year 2011-12 class size reduction requirements is calculated at the classroom level for traditional public schools as required by Section 1003.03(1), F.S., and at the school level for charter schools as required by Section 1002.33(16)(b)3., F.S. Attachment 1 is a summary of compliance, by district, for traditional public schools and Attachment 2 is a summary of compliance for charter schools, based upon class size information submitted for the October 2011 full-time equivalent (FTE) student enrollment survey updated through November 22, 2011. Statewide, 48,272 out of a total of 736,182 traditional public school classrooms, and 46 out of a total of 515 charter schools, are out of compliance with the constitutional requirement to maintain class sizes of no more than 18 students in grades K-3, 22 students in grades 4-8, and 25 students in grades 9-12. For detailed classroom-level data for traditional public schools, please access files DPSxx.GQ.F71167.Yyyys at the Northwest Regional Data Center. Access files DPSxx.GQ.F70408.Yyyys for detailed charter school data.

Section 1003.03(4)(a), F.S., requires a reduction in class size categorical funding for districts or charter schools that are out of compliance with class size requirements. Up to 25 percent of the reduction is reallocated to districts and charter schools that are in compliance with these requirements. The remaining balance is restored to districts and charter schools that are out of compliance, but have submitted a certified plan to the Commissioner by February 15, 2012,

explaining the actions the district or charter school will take to ensure compliance by October 2012.

Reduction Calculation for Districts and Charter Schools Not in Compliance

The reduction in the class size operating categorical allocation is the sum of the amounts calculated by 1) multiplying the number of FTE students that exceed the maximum for each grade group by the district's FTE dollar amount of the class size categorical allocation, and 2) multiplying the total number of FTE students that exceed the maximum for all classes by the base student allocation adjusted by the district cost differential. The charter school reduction, which is independent from the traditional public school reduction amount, is calculated at the school level and is reallocated and restored only to charter schools. The amount of funds reduced for a school district is the lesser of the sum of the reduction amounts for traditional public schools and charter schools or the undistributed balance of the district's class size categorical allocation.

Reallocation to Districts and Charter Schools that are in Compliance

Up to 5 percent of the base student allocation, not to exceed 25 percent of the total reduction, is reallocated. The reallocations for traditional public schools and charter schools are each calculated separately based on their respective reductions.

Compliance Plan and Restoration to Districts and Charter Schools Not in Compliance

Section 1003.03(4)(e), F.S., requires each district and charter school out of compliance with class size requirements to submit to the Commissioner by February 15, a plan that describes the specific actions that will be taken to fully comply with class size reduction requirements by October 2012. A compliance plan for a traditional public school must be certified by the school board. A charter school's compliance plan must be certified by the charter school's board of directors.

For traditional public schools, the balance of the reduction remaining after the reallocation to districts that are in compliance will be restored to the district's class size categorical allocation for those districts that are out of compliance but have submitted a certified plan by the required deadline. The restoration is based on each qualifying district's proportion of the total reduction for all qualifying districts for which a reduction was calculated.

For charter schools, the balance of the reduction remaining after the reallocation to charter schools that are in compliance will be restored to the charter school's class size categorical for those charter schools that are out of compliance but have submitted a certified plan by the required deadline. The restoration is based on each qualifying charter school's proportion of the total reduction for all qualifying charter schools for which a reduction was calculated.

A district or charter school shall not have an amount restored that is greater than the amount reduced. Districts or charter schools that submit a compliance plan after the February 15, 2012, deadline will not be eligible to participate in the restoration calculation.

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Please use Attachment 3 as a template to submit a brief explanation of each school's plan to meet class size requirements for the October 2012 FTE student survey. Completed plans should be e-mailed to Linda Champion at Linda.Champion@fldoe.org.

Appeal Process

Section 1003.03(4)(c), F.S., authorizes the Commissioner to recommend an alternate reduction amount if there is evidence that class size requirements were not met despite appropriate efforts to do so or because of an extreme emergency. A district or charter school may appeal to the Commissioner by submitting evidence documenting why the class size requirements were not met. The appeal should be based on extenuating circumstances such as data reporting errors. Extenuating circumstances presented by a district or charter school will be considered on a case-by-case basis.

The period for submission of appeals will begin immediately. Documentation of each public school's extenuating circumstances will be reviewed. Based upon this review, alternative reduction amounts may be recommended to the Legislative Budget Commission. The Commissioner's recommendation must be submitted to the Legislative Budget Commission by February 15, 2012.

All appeals, along with supporting documentation, should be submitted by the Superintendent and e-mailed to Linda.Champion@fldoe.org or mailed to the following address:

Linda Champion
Deputy Commissioner, Finance and Operations
Florida Department of Education
325 West Gaines Street, Suite 1214
Tallahassee, Florida 32399-0400

Process and Time Line for Appeals

- November 30, 2011 - Memorandum from Commissioner notifying districts of the October 2011 class sizes. Appeal process begins for districts and charter schools that are not in compliance. Compliance plans may be submitted to the Commissioner.
- December 2011 - Memorandum from Commissioner notifying districts of initial reduction calculation.
- December 16, 2011 - Deadline for submission of appeal and supporting documentation.
- January 3 - January 9, 2012 - Review of appeals.
- February 15, 2012 - Deadline for district and charter school submission of class size compliance plans and the Commissioner's submission of an alternate reduction calculation.
- February 2012 - Legislative Budget Commission meeting for final approval of reduction calculation.
- February 2012 - Following action by the Legislative Budget Commission, calculation of reallocations and restorations.

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Withholding of Funds

The Commissioner may withhold class size categorical funds to the extent necessary to ensure sufficient funds are available to meet the reduction calculation amount. If it is necessary for the Commissioner to withhold class size categorical funds, the calculation of the amount to withhold will be made prior to submission of a compliance plan or an appeal. Upon receipt of a compliance plan or successful appeal, the amount of withheld funds, if any, will be adjusted accordingly.

If you have questions regarding the implementation of class size requirements, please call Linda Champion at (850) 245-0406.

GR/cs

Attachments

cc: District Finance Officers

FLORIDA DEPARTMENT OF EDUCATION

2011-12 Class Size Compliance
Traditional Public Schools

District	Grades PK-3			Grades 4-8			Grades 9-12			All Grades			FTE Students Over Cap			
	Classes Over Cap	Total Classes	Percent Over Cap	Classes Over Cap	Total Classes	Percent Over Cap	Classes Over Cap	Total Classes	Percent Over Cap	Classes Over Cap	Total Classes	Percent Over Cap	Grades PK-3	Grades 4-8	Grades 9-12	Total Pk-12
	-1-	-2-	-3-	-4-	-5-	-6-	-7-	-8-	-9-	-10-	-11-	-12-	-13-	-14-	-15-	-16-
1 Alachua	451	4,444	10.15%	279	3,344	8.34%	159	914	17.40%	889	8,702	10.22%	28.49	89.15	55.83	173.47
2 Baker	-	411	0.00%	-	494	0.00%	-	213	0.00%	-	1,118	0.00%	-	-	-	-
3 Bay	-	2,598	0.00%	-	2,130	0.00%	-	657	0.00%	-	5,385	0.00%	-	-	-	-
4 Bradford	-	2,075	0.00%	3	949	0.32%	-	134	0.00%	3	3,158	0.09%	-	0.09	-	0.09
5 Brevard	-	10,242	0.00%	-	8,919	0.00%	-	3,298	0.00%	-	22,459	0.00%	-	-	-	-
6 Broward	18,139	34,578	52.46%	9,969	25,586	38.96%	3,917	7,111	55.08%	32,025	67,275	47.60%	4,677.65	4,883.38	4,429.38	13,990.41
7 Calhoun	-	166	0.00%	-	240	0.00%	-	122	0.00%	-	528	0.00%	-	-	-	-
8 Charlotte	-	2,384	0.00%	-	1,868	0.00%	-	852	0.00%	-	5,104	0.00%	-	-	-	-
9 Citrus	-	2,079	0.00%	-	1,948	0.00%	-	703	0.00%	-	4,730	0.00%	-	-	-	-
10 Clay	-	3,447	0.00%	-	3,695	0.00%	-	1,874	0.00%	-	9,016	0.00%	-	-	-	-
11 Collier	-	8,597	0.00%	-	5,954	0.00%	-	1,913	0.00%	-	16,464	0.00%	-	-	-	-
12 Columbia	819	3,630	22.56%	183	1,826	10.02%	14	278	5.04%	1,016	5,734	17.72%	60.13	53.31	7.27	120.71
13 Miami-Dade	1,581	31,547	5.01%	1,270	28,956	4.39%	422	13,824	3.05%	3,273	74,327	4.40%	795.45	855.46	352.45	2,003.36
14 DeSoto	-	535	0.00%	-	467	0.00%	-	187	0.00%	-	1,189	0.00%	-	-	-	-
15 Dixie	27	187	14.44%	1	203	0.49%	-	93	0.00%	28	483	5.80%	5.05	0.30	-	5.35
16 Duval	3,034	23,756	12.77%	1,841	15,364	11.98%	752	5,021	14.98%	5,627	44,141	12.75%	455.79	689.36	326.24	1,471.39
17 Escambia	32	3,862	0.83%	5	3,943	0.13%	10	1,620	0.62%	47	9,425	0.50%	7.64	1.08	2.16	10.88
18 Flagler	-	954	0.00%	-	1,129	0.00%	-	447	0.00%	-	2,530	0.00%	-	-	-	-
19 Franklin	25	86	29.07%	3	98	3.06%	1	65	1.54%	29	249	11.65%	6.90	1.67	0.17	8.74
20 Gadsden	54	958	5.64%	3	727	0.41%	10	265	3.77%	67	1,950	3.44%	67.69	1.94	27.72	97.35
21 Gilchrist	-	346	0.00%	-	247	0.00%	-	122	0.00%	-	715	0.00%	-	-	-	-
22 Glades	49	185	26.49%	10	174	5.75%	-	45	0.00%	59	404	14.60%	13.81	3.77	-	17.58
23 Gulf	-	167	0.00%	-	185	0.00%	-	120	0.00%	-	472	0.00%	-	-	-	-
24 Hamilton	62	208	29.81%	59	170	34.71%	11	68	16.18%	132	446	29.60%	29.18	32.54	6.18	67.90
25 Hardee	-	881	0.00%	-	698	0.00%	-	230	0.00%	-	1,809	0.00%	-	-	-	-
26 Hendry	40	930	4.30%	92	712	12.92%	32	296	10.81%	164	1,938	8.46%	5.56	40.56	8.72	54.84
27 Hernando	-	3,951	0.00%	-	3,071	0.00%	-	1,065	0.00%	-	8,087	0.00%	-	-	-	-
28 Highlands	-	1,274	0.00%	-	1,418	0.00%	-	480	0.00%	-	3,172	0.00%	-	-	-	-
29 Hillsborough	-	19,335	0.00%	-	18,977	0.00%	-	7,598	0.00%	-	45,910	0.00%	-	-	-	-
30 Holmes	38	360	10.56%	14	397	3.53%	1	184	0.54%	53	941	5.63%	8.76	7.32	0.17	16.25
31 Indian River	-	1,686	0.00%	-	1,739	0.00%	-	703	0.00%	-	4,128	0.00%	-	-	-	-
32 Jackson	-	870	0.00%	-	872	0.00%	-	372	0.00%	-	2,114	0.00%	-	-	-	-
33 Jefferson	8	45	17.78%	6	84	7.14%	1	83	1.20%	15	212	7.08%	63.27	1.81	0.15	65.23
34 Lafayette	52	124	41.94%	51	117	43.59%	10	56	17.86%	113	297	38.05%	11.70	15.82	7.36	34.88
35 Lake	-	3,675	0.00%	-	3,686	0.00%	-	1,113	0.00%	-	8,474	0.00%	-	-	-	-
36 Lee	-	7,340	0.00%	-	7,842	0.00%	-	3,619	0.00%	-	18,801	0.00%	-	-	-	-
37 Leon	-	2,354	0.00%	-	2,170	0.00%	-	1,179	0.00%	-	5,703	0.00%	-	-	-	-
38 Levy	268	562	47.69%	114	588	19.39%	13	289	4.50%	395	1,439	27.45%	83.44	40.19	5.19	128.82
39 Liberty	21	145	14.48%	5	173	2.89%	-	57	0.00%	26	375	6.93%	6.30	3.30	-	9.60
40 Madison	-	211	0.00%	-	217	0.00%	2	109	1.83%	2	537	0.37%	-	-	0.30	0.30
41 Manatee	1,085	6,682	16.24%	404	4,910	8.23%	19	1,698	1.12%	1,508	13,290	11.35%	312.13	159.04	8.55	479.72
42 Marion	139	7,870	1.77%	47	5,152	0.91%	13	1,596	0.81%	199	14,618	1.36%	47.38	60.50	19.60	127.48
43 Martin	-	2,321	0.00%	-	2,064	0.00%	-	859	0.00%	-	5,244	0.00%	-	-	-	-
44 Monroe	-	694	0.00%	-	714	0.00%	-	387	0.00%	-	1,795	0.00%	-	-	-	-
45 Nassau	-	1,480	0.00%	-	1,357	0.00%	-	331	0.00%	-	3,168	0.00%	-	-	-	-
46 Okaloosa	-	4,612	0.00%	-	3,170	0.00%	-	1,071	0.00%	-	8,853	0.00%	-	-	-	-
47 Okeechobee	3	764	0.39%	-	681	0.00%	-	305	0.00%	3	1,750	0.17%	0.72	-	-	0.72
48 Orange	-	17,313	0.00%	1	16,427	0.01%	-	7,589	0.00%	1	41,329	0.00%	-	0.16	-	0.16
49 Osceola	-	5,730	0.00%	2	5,321	0.04%	-	2,208	0.00%	2	13,259	0.02%	-	2.85	-	2.85
50 Palm Beach	-	63,237	0.00%	-	34,246	0.00%	-	7,303	0.00%	-	104,786	0.00%	-	-	-	-
51 Pasco	945	4,313	21.91%	727	5,359	13.57%	329	2,635	12.49%	2,001	12,307	16.26%	344.16	359.75	177.75	881.66
52 Pinellas	-	10,869	0.00%	-	10,251	0.00%	-	4,802	0.00%	-	25,922	0.00%	-	-	-	-
53 Polk	-	10,614	0.00%	-	9,885	0.00%	-	4,433	0.00%	-	24,932	0.00%	-	-	-	-
54 Putnam	223	2,219	10.05%	21	1,750	1.20%	22	442	4.98%	266	4,411	6.03%	32.39	3.55	7.87	43.81
55 St. Johns	-	2,749	0.00%	2	2,338	0.09%	-	1,324	0.00%	2	6,411	0.03%	-	0.20	-	0.20

FLORIDA DEPARTMENT OF EDUCATION

2011-12 Class Size Compliance
Traditional Public Schools

District	Grades PK-3			Grades 4-8			Grades 9-12			All Grades			FTE Students Over Cap			
	Classes Over Cap	Total Classes	Percent Over Cap	Classes Over Cap	Total Classes	Percent Over Cap	Classes Over Cap	Total Classes	Percent Over Cap	Classes Over Cap	Total Classes	Percent Over Cap	Grades PK-3	Grades 4-8	Grades 9-12	Total Pk-12
	-1-	-2-	-3-	-4-	-5-	-6-	-7-	-8-	-9-	-10-	-11-	-12-	-13-	-14-	-15-	-16-
56 St. Lucie	-	3,232	0.00%	-	3,757	0.00%	-	1,115	0.00%	-	8,104	0.00%	-	-	-	-
57 Santa Rosa	65	2,513	2.59%	19	2,385	0.80%	3	972	0.31%	87	5,870	1.48%	20.51	3.49	0.51	24.51
58 Sarasota	2	5,450	0.04%	-	4,337	0.00%	-	1,721	0.00%	2	11,508	0.02%	0.30	-	-	0.30
59 Seminole	-	5,230	0.00%	-	6,023	0.00%	-	3,263	0.00%	-	14,516	0.00%	-	-	-	-
60 Sumter	-	1,180	0.00%	-	782	0.00%	-	291	0.00%	-	2,253	0.00%	-	-	-	-
61 Suwannee	7	852	0.82%	83	716	11.59%	11	246	4.47%	101	1,814	5.57%	0.90	38.59	2.72	42.21
62 Taylor	-	189	0.00%	-	313	0.00%	1	133	0.75%	1	635	0.16%	-	-	0.15	0.15
63 Union	19	188	10.11%	65	254	25.59%	7	122	5.74%	91	564	16.13%	44.42	16.85	46.60	107.87
64 Volusia	-	5,581	0.00%	-	6,128	0.00%	-	2,784	0.00%	-	14,493	0.00%	-	-	-	-
65 Wakulla	2	465	0.43%	2	454	0.44%	1	200	0.50%	5	1,119	0.45%	27.00	9.20	0.15	36.35
66 Walton	-	810	0.00%	-	754	0.00%	-	302	0.00%	-	1,866	0.00%	-	-	-	-
67 Washington	17	406	4.19%	9	430	2.09%	5	157	3.18%	31	993	3.12%	14.60	7.85	4.03	26.48
69 FAMU Lab School	-	66	0.00%	9	51	17.65%	-	27	0.00%	9	144	6.25%	-	5.42	-	5.42
70 FAU - Palm Beach	-	62	0.00%	-	76	0.00%	-	14	0.00%	-	152	0.00%	-	-	-	-
74 UF Lab School	-	51	0.00%	-	55	0.00%	-	29	0.00%	-	135	0.00%	-	-	-	-
State	27,207	348,927	7.80%	15,299	281,517	5.43%	5,766	105,738	5.45%	48,272	736,182	6.56%	7,171.32	7,388.50	5,497.22	20,057.04

FLORIDA DEPARTMENT OF EDUCATION

2011-12 Class Size Compliance
Charter Schools

District	School Number	School Name	FTE Over Cap				Students Over Cap			
			PK-3	4-8	9-12	Total	PK-3	4-8	9-12	Total
			-1-	-2-	-3-	-4-	-5-	-6-	-7-	-8-
1 ALACHUA	953	CARING & SHARING LEARNING SCH	3.72	3.72	-	7.44	76	60	-	136
1 ALACHUA	1002	SWEETWATER BRANCH ACADEMY ELEM	7.77	-	-	7.77	162	-	-	162
3 BAY	701	BAY HAVEN CHARTER ACADEMY	0.91	-	-	0.91	6	-	-	6
6 BROWARD	5003	SOMERSET PREP ACADEMY AT N LAU	28.36	5.29	-	33.65	174	28	-	202
6 BROWARD	5009	MAVERICKS HIGH OF NORTH BROWAR	-	-	58.96	58.96	-	-	189	189
6 BROWARD	5020	RENAISSANCE CHARTER SCHOOL OF	20.35	-	-	20.35	96	-	-	96
6 BROWARD	5021	SOMERSET NEIGHBORHOOD SCHOOL	57.28	-	-	57.28	320	-	-	320
6 BROWARD	5071	SMART SCHOOL CHARTER MIDDLE	-	1.11	-	1.11	-	5	-	5
6 BROWARD	5151	SOMERSET ACADEMY MIDDLE SCHOOL	-	1.16	-	1.16	-	6	-	6
6 BROWARD	5161	NORTH BROWARD ACADEMY OF EXCEL	42.59	-	-	42.59	223	-	-	223
6 BROWARD	5211	SOMERSET ACADEMY DAVIE CHARTER	4.95	-	-	4.95	28	-	-	28
6 BROWARD	5291	CHARTER SCHOOL OF EXCELLENCE T	-	0.93	-	0.93	-	5	-	5
6 BROWARD	5371	NORTH BROWARD ACADEMY OF EXCEL	-	3.55	-	3.55	-	19	-	19
6 BROWARD	5392	BEN GAMLA CHARTER SCHOOL SOUTH	0.63	-	-	0.63	4	-	-	4
6 BROWARD	5403	BROWARD COMMUNITY CHARTER WEST	15.45	-	-	15.45	75	-	-	75
6 BROWARD	5405	SOMERSET ACADEMY ELEMENTARY (M	36.60	-	-	36.60	143	-	-	143
6 BROWARD	5406	SOMERSET ACADEMY MIDDLE (MIRAM	-	41.22	-	41.22	-	180	-	180
6 BROWARD	5409	KIDZ CHOICE CHARTER SCHOOL	1.80	-	-	1.80	18	-	-	18
6 BROWARD	5410	BEN GAMLA CHARTER SCHOOL	8.05	-	-	8.05	44	-	-	44
6 BROWARD	5441	SOMERSET PREPARATORY CHARTER M	-	14.60	-	14.60	-	73	-	73
6 BROWARD	5481	MAVERICKS HIGH OF CENTRAL BROW	-	-	240.35	240.35	-	-	928	928
13 DADE	510	ARCHIMEDEAN ACADEMY	10.73	-	-	10.73	58	-	-	58
13 DADE	7015	LIFE SKILLS CENTER MIAMI-DADE	-	-	5.10	5.10	-	-	34	34
17 ESCAMBIA	2104	JACKIE HARRIS PREPARATORY ACAD	10.36	5.79	-	16.15	70	42	-	112
17 ESCAMBIA	2108	PENSACOLA BEACH CHARTER SCHOOL	6.51	1.63	-	8.14	35	10	-	45
18 FLAGLER	61	IMAGINE SCHOOL AT TOWN CENTER	18.27	15.03	-	33.30	87	73	-	160
31 INDIAN RIVER	5006	IMAGINE SCHOOLS AT SOUTH VERO	4.78	-	-	4.78	26	-	-	26
36 LEE	4103	GATEWAY CHARTER ELEMENTARY SCH	151.72	18.75	-	170.47	914	113	-	1,027
36 LEE	4111	CAPE CORAL CHARTER SCHOOL	30.04	5.31	-	35.35	166	32	-	198
41 MANATEE	2102	TEAM SUCCESS A SCHOOL OF EXCEL	12.99	-	-	12.99	112	-	-	112
41 MANATEE	2131	PALMETTO CHARTER SCHOOL	4.59	-	-	4.59	41	-	-	41
41 MANATEE	2141	STATE COLLEGE OF FLORIDA COLLE	-	1.18	-	1.18	-	6	-	6
42 MARION	9670	MARION CHARTER SCHOOL	-	6.86	-	6.86	-	70	-	70
42 MARION	9690	FRANCIS MARION MILITARY ACADEM	-	-	13.18	13.18	-	-	121	121
48 ORANGE	53	PASSPORT CHARTER	4.00	-	-	4.00	24	-	-	24
48 ORANGE	63	NORTHSTAR HIGH CHARTER	-	-	98.48	98.48	-	-	283	283
48 ORANGE	89	ORLANDO SCIENCE MIDDLE HIGH CH	-	17.75	-	17.75	-	92	-	92
48 ORANGE	133	CORNERSTONE ACADEMY CHARTER	8.19	61.53	-	69.72	45	219	-	264
48 ORANGE	146	CORNERSTONE CHARTER ACADEMY HI	-	-	92.91	92.91	-	-	261	261
48 ORANGE	149	CENTRAL FLORIDA LEADERSHIP ACA	-	4.33	-	4.33	-	9	-	9
48 ORANGE	155	PINECREST PREPARATORY CHARTER	0.90	2.80	-	3.70	5	15	-	20
58 SARASOTA	81	SUNCOAST SCHOOL FOR INN.STUD.	4.72	-	-	4.72	40	-	-	40
58 SARASOTA	103	IMAGINE SCHOOL AT NORTH PORT	45.56	15.91	-	61.47	356	109	-	465
58 SARASOTA	106	IMAGINE SCHOOL AT PALMER RANCH	-	13.72	-	13.72	-	75	-	75
72 FSU BROWARD	351	THE PEMBROKE PINES FLORIDA	23.25	16.70	-	39.95	125	87	-	212
73 FSU LEON	341	FLORIDA STATE UNIVERSITY SCHOO	5.95	-	-	5.95	37	-	-	37
State			571.02	258.87	508.98	1,338.87	3,510	1,328	1,816	6,654