

# New and Improved Site Improve Dashboard Reports

Information & Technology

- This is a reference document on how to navigate through the new Site Improve Dashboard Reports.
- Follow the examples on the following pages.

- We are excited to announce that beginning Monday, November 22<sup>nd</sup> Content Managers will start receiving Siteimprove's new and improved dashboard reports. These reports are being sent on a once-a-week basis and will contain your quality assurance and accessibility issues in a single report.
- You will receive an email the week of November 15<sup>th</sup> to create a password for the new Siteimprove dashboard reports. After you have created your password, you can log in to Siteimprove directly from the new email reports or by visiting the [Siteimprove website](#).
- An informational session on the new Siteimprove reports will be held on Tuesday, December 7<sup>th</sup> at 11am. The link will be posted in the WCM Resources Page.
- Please follow the instructions in the email you received to create your password.
- Once you have logged in to the Siteimprove interface, click the "All Sites" dropdown on the upper left and select Broward County Public Schools to see your website. See this [help video](#) for instructions. Note: this only needs to be performed the first time you log in.



BCPS Accessibility Team <reports@siteimprove.com>  
To Rodolfo M. Carril



9:07 AM

If there are problems with how this message is displayed, click here to view it in a web browser.  
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Hi Rudy,

The BCPS Accessibility Team wants to share a dashboard report with you. The report was generated from "BCPS Content Manager" at 9:05 AM on 11/17/2021.

[rudy.carril@browardschools.com](mailto:rudy.carril@browardschools.com)

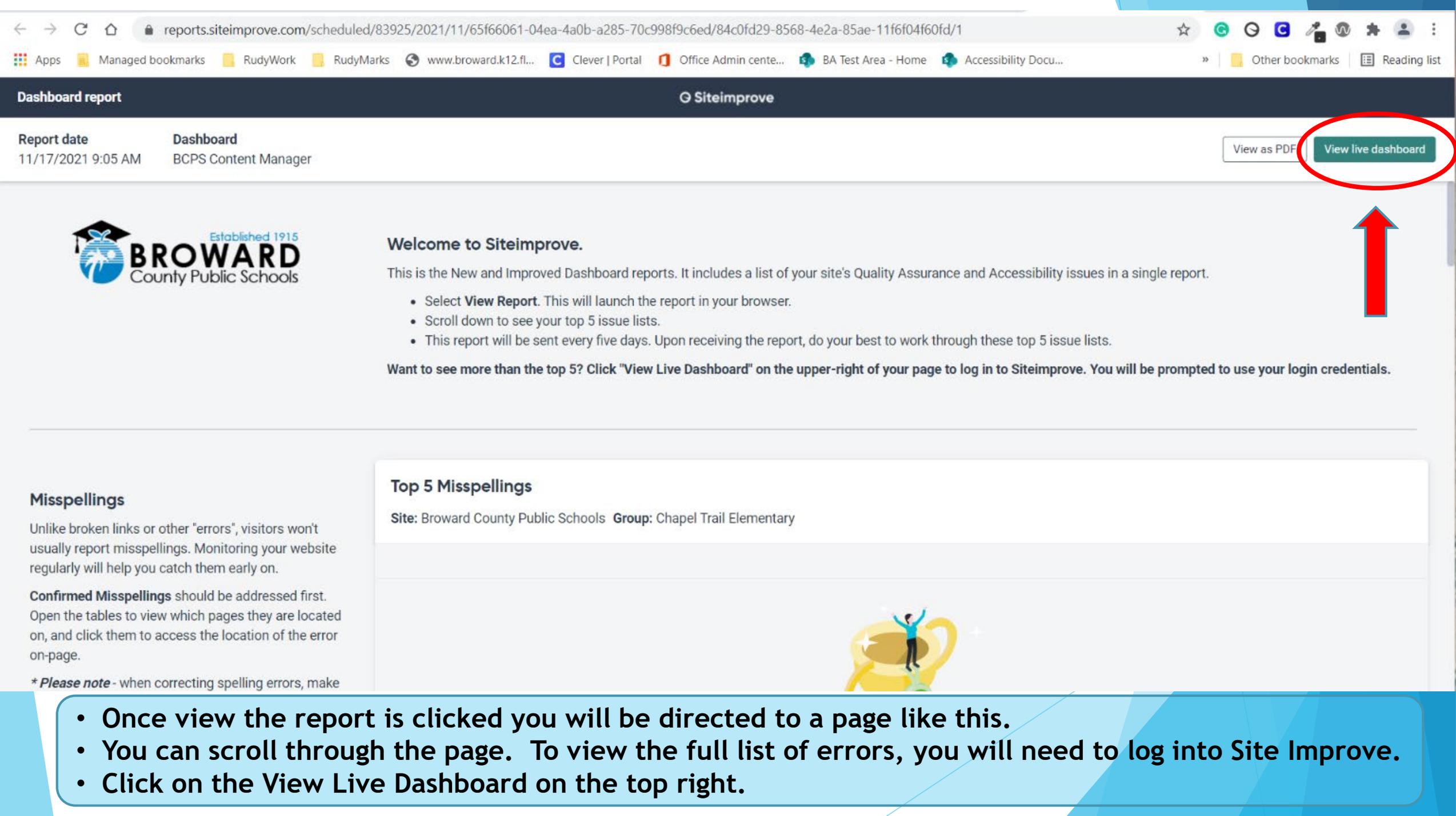
[View report](#)

[Log in to view live dashboard](#)

Right-click or tap and hold here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet....

Welcome to Siteimprove.

- The New Dashboard report will be distributed via email like the one shown.
- The report email will be sent out every Monday morning.
- To view the report, click View Report.
- This is will only display the top 5 errors in each of the report sections.
- You will need to log into site improve to view and correct the report issue listed



Report date: 11/17/2021 9:05 AM  
Dashboard: BCPS Content Manager

View as PDF | **View live dashboard**



### Welcome to Siteimprove.

This is the New and Improved Dashboard reports. It includes a list of your site's Quality Assurance and Accessibility issues in a single report.

- Select **View Report**. This will launch the report in your browser.
- Scroll down to see your top 5 issue lists.
- This report will be sent every five days. Upon receiving the report, do your best to work through these top 5 issue lists.

Want to see more than the top 5? Click "View Live Dashboard" on the upper-right of your page to log in to Siteimprove. You will be prompted to use your login credentials.

### Misspellings

Unlike broken links or other "errors", visitors won't usually report misspellings. Monitoring your website regularly will help you catch them early on.

**Confirmed Misspellings** should be addressed first. Open the tables to view which pages they are located on, and click them to access the location of the error on-page.

*\* Please note* - when correcting spelling errors, make

### Top 5 Misspellings

Site: Broward County Public Schools Group: Chapel Trail Elementary



- Once view the report is clicked you will be directed to a page like this.
- You can scroll through the page. To view the full list of errors, you will need to log into Site Improve.
- Click on the View Live Dashboard on the top right.

## Log in

Email

**Continue**

[Forgot password?](#)

Don't have a Siteimprove account? [Request a Demo](#)

- Log in using the credential you created when you received the initial report email.
- Once logged in, you will see your report with all the errors.
- You will need to scroll through all the pages within each individual section to correct the issues listed for your site.
- The following pages are example of the report you will see.

Hide menu

Search in menu

Dashboard

Digital Certainty Index

Quality Assurance

Accessibility

SEO

Policy

Usability

Response

Integrations **NEW**

Settings

Broward County Public Schools  
Chapel Trail Elementary

Your location Name

# BCPS Content Manager

New dashboard Add widget H1 T Reports Export



## Welcome to Siteimprove.

This is the New and Improved Dashboard reports. It includes a list of your site's Quality Assurance and Accessibility issues in a single report.

- Select **View Report**. This will launch the report in your browser.
- Scroll down to see your top 5 issue lists.
- This report will be sent every five days. Upon receiving the report, do your best to work through these top 5 issue lists.

Want to see more than the top 5? Click "View Live Dashboard" on the upper-right of your page to log in to Siteimprove. You will be prompted to use your login credentials.

The Error Report List is displayed in the Center

## Misspellings

Unlike broken links or other "errors", visitors won't usually report misspellings. Monitoring your website regularly will help you catch them early on.

### Top 5 Misspellings

Site: Broward County Public Schools Group: Chapel Trail Elementary

Languages Search: Word



Hide menu

Search in menu

- Dashboard
- Digital Certainty Index
- Quality Assurance
- Accessibility
- SEO
- Policy
- Usability
- Response
- Integrations **NEW**
- Settings

### Top Viewed Pages with Misspellings

To correct misspelled words, click on the link which will take you to the page with the misspelled word for correction. Make sure to correct any and all misspelled words on the page.

### Broken links

Broken links provide a bad user experience, are bad for Search Engine Optimization (SEO), and can create a barrier for users with disabilities.

### Find your broken links

### Top 5 viewed pages with Misspellings

Site: Broward County Public Schools Group: Chapel Trail Elementary

Page level | Misspellings | Languages | URL | Search

This table is currently empty - no data to display

### Top 5 Broken Links with Clicks

Site: Broward County Public Schools Group: Chapel Trail Elementary

Broken links and links to review | HTTP status code | All link types | Search links | CSV

Link	HTTP status	Clicks	Pages	First detected	Link status
------	-------------	--------	-------	----------------	-------------

The error description and how to correct the identified error, is displayed on the right hand side.

Hide menu

Search In menu

- Dashboard
- Digital Certainty Index
- Quality Assurance
- Accessibility
- SEO
- Policy
- Usability
- Response
- Integrations **NEW**
- Settings

### Image Alt Text

All images require an ALT attribute and this table provides a list of all pages that have images that are lacking this attribute. ALT text should explain the content or function of the image:

- Describe the image in as few words as possible and still convey the meaning: alt="Golden Gate Bridge at sunset"
- Please do not use the phrases "image of", "graphic of", "photo of", etc.

This list displays the 5 top Image Alt Text Errors. Make sure to scroll through the pages to see all the Image Alt Text Errors for your Site.

For more information about alternative text, see:

- W3C Alt Decision Tree
- WebAIM's Alternative Text Article

### Top 5 Pages with Images missing Alt Text

Site: Broward County Public Schools Group: Chapel Trail Elementary Accessibility issue: Image without a text alternative Issue type: Issue

All pages | URL | Search | CSV

<input type="checkbox"/>	Title	URL	Occurrences	Page views
<input type="checkbox"/>	Chapel Trail Elementary / Homepage →	https://www.browardschools.com/chapeltrail	1	1,264
<input type="checkbox"/>	Administration / Principal's Message →	https://www.browardschools.com/domain/1816	1	140
<input type="checkbox"/>	School Staff Directory / Faculty and Staff Directory →	https://www.browardschools.com/domain/15517	1	106
<input type="checkbox"/>	Contact Us / Contact Us →	https://www.browardschools.com/domain/1882	1	105
<input type="checkbox"/>	Students / Student Success →	https://www.browardschools.com/domain/1864	1	78

1 - 5 of 74 items | Page 1 of 15 | Show 5 items per page

### Top 5 Pages Without Text Alternative



Search in menu

- Dashboard
- Digital Certainty Index
- Quality Assurance
- Accessibility
- SEO
- Policy
- Usability
- Response
- Integrations **NEW**
- Settings

### Linked Images Missing ALT Text

Images that function as a link should have the purpose of the link as the alt text, and not a description of the image: alt="Login"

Empty ALT text is **not** sufficient if the image is a link and nothing else is in the link with the image.

This list displays the 5 top (Linked Images Missing ALT Text) Errors. Make sure to scroll through the pages to see all the Linked Images Missing Alt Text Errors for your Site

#### Need more help with alt text?

See:

- W3C Alt Decision Tree
- WebAIM's Alternative Text Article

### Non-descriptive link text

Link text should clearly describe the

### Top 5 Pages Without Text Alternative

Site: Broward County Public Schools Group: Chapel Trail Elementary Accessibility issue: Link without a text alternative Issue type: Issue

All pages | URL | Search | CSV

<input type="checkbox"/>	Title	URL	Occurrences	Page views
No data				

### Top 5 Non-descriptive link text

Site: Broward County Public Schools Group: Chapel Trail Elementary Policy: Non-descriptive link text