

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Academics

Head Start/Early Intervention Department

**HEAD START/EARLY HEAD START POLICY COUNCIL
MONTHLY REPORT: SEPTEMBER 2020**

ENROLLMENT						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2020	2120	2109	0	0	2109*	87%
July 2020	Closed					
August 2020	2120	1959	49	0	2008**	77%
September 2020	2120					
October 2020	2120					
November 2020	2120					
December 2020	2120					
January 2021	2120					
February 2021	2120					
March 2021	2120					
April 2021	2120					
May 2021	2120					

**COVID-19 National Emergency – Online eLearning

TOTAL MEALS SERVED						
Month	Breakfast EHS	Lunches EHS	Total EHS	Breakfast HS	Lunches HS	Total HS
June 2020	0	0	0	0	0	0
July 2020	0	0	0	0	0	0
August 2020	0	0	0	0	0	0
September 2020						
October 2020						
November 2020						
December 2020						
January 2021						
February 2021						
March 2021						
April 2021						
May 2021						

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FISCAL YEAR 2020 – AUGUST EARLY HEAD START			
	Allotment	Expenditures	Balance
Personnel	\$835,106	\$736,310	\$98,796
Fringe	\$392,900	\$333,703	\$59,197
Purchased Services	\$12,023	\$3,345	\$8,678
Supplies	\$64,124	\$58,043	\$6,081
Capital Outlay	\$40,423	\$3,595	\$36,828
Other	\$0	\$0	\$0
Indirect Cost	\$58,420	\$49,243	\$9,177
TTA	\$25,720	\$9,132	\$16,588
In-Kind			
Totals	\$1,428,716	\$1,193,371	\$235,345
FISCAL YEAR 2020 – AUGUST HEAD START			
	Allotment	Expenditures	Balance
Personnel	\$12,502,482	\$8,875,286	\$3,627,196
Fringe	\$4,064,422	\$3,650,267	\$414,155
Purchased Services	\$437,350	\$234,392	\$202,958
Supplies	\$1,108,402	\$815,986	\$292,416
Capital Outlay	\$1,837,800	\$117,383	\$1,720,417
Other	\$5,000	\$160	\$4,840
Indirect Cost	\$742,029	\$565,228	\$176,801
TTA	\$168,567	\$44,905	\$123,662
In-Kind			
Totals	\$20,866,052	\$14,303,607	\$6,562,445

NEW HEAD START/EARLY HEAD START STAFF

See attached.

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CONTENT AREA SPECIALIST REPORTS

ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE (ERSEA)

- The cumulative enrollment for August is 2008** (*ERSEA 1305.7*)
- Due to the Coronavirus outbreak (COVID-19), a national emergency, all Broward County Public Schools started the 2020-2021 school year online via eLearning.
- We continued to accept applications and conduct telephone interviews for the 2020-2021 school year. Application information and directions on how to submit an application interview request continued to be available on the Head Start /Early Intervention website @ <https://www.browardschools.com/Page/34807>.
- Parents were notified via email of their Head Start application status for the 2020-2021 school year.
- Parents completed school registration and Head Start forms online and uploaded required documents to the Head Start Parent Portal. IMTs and other staff assisted with contacting parents to meet the registration deadline. Due to COVID, parents were given an extension to submit medical documents.
- Recruitment efforts for Early Head Start to Head Start are ongoing. (*ERSEA 1305.5*)
- Transfers were granted based on need and availability. Vacancies were filled by children currently on the wait list. Transitions from Early Head Start to Head Start are ongoing. (*ERSEA 1305.6*)
- Attendance was captured by the teachers through phone calls and virtual visits and virtual learning sessions.
- The monthly attendance average for August 2020 was 77%. (*ERSEA 1305.8*)

**COVID-19 National Emergency – Online eLearning

HEALTH AND NUTRITION

- The HS/EHS Nurse participated in our District Day training for teachers.
- The HS/EHS Nurse sent out health supplies and PPE (personal protective equipment) to all HS/EHS classrooms.
- The HS/EHS Nurse worked with parents via email or phone calls to assist in getting hearing and vision screening results from their child’s physician.
- The HS/EHS Nurse continued to review the student’s medical records in the Parent Portal to determine if they are up to date on recommended schedules of well-child and oral health care.
- Parents who indicated a health concern during the application process continue to be contacted by the HS/EHS Nurse to develop a plan of care for any chronic health conditions.
- The HS/EHS Nurse continued to review applications to identify child without health insurance. A link was emailed to the parent which provides information on Florida Kid Care as well as family insurance for adults.

EDUCATION

- The Teacher Specialists (TS) and Curriculum Supervisor prepared for the opening of the 20-21 school year.
- The Administrative Team developed the eLearning 21-Day Plan and shared with all teachers.
- The Professional Development (PD) Team worked on the HS/EI Canvas Course page to include enhanced curricula information, professional development titles and eLearning Resources.
- The Head Start /Early Intervention Department hosted District Day meeting for all teachers to attend this meeting.
- Teacher Specialists connected with all teachers via Teams meetings to review the eLearning expectations and to share best practices.
- Teacher Specialists completed all Department-required Canvas courses for Compliance.
- Teacher Specialists attended “Trauma and Toxic Stress” training with Dr. Harleen Hutchinson.
- The PD Team met weekly with over 70 teachers to share best practice for virtual learning. Teachers have shared their routines for circle time and small group and learned how to navigate Canvas and Teams.
- The PD team created new blended model trainings to meet the needs of new teachers in a “Just the Basics” three-week training, aimed at helping teachers navigate each major part of the HS/VPK programs.
- Teachers have been holding virtual classes with their students throughout the morning.
- The PD Team met with TS and teachers in small groups to support the use of Canvas and Teams and on the spot troubleshooting.

DISABILITIES

- Speech Language Pathologists (SLPs) began screenings on new HS students.

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- The Disabilities Team added new students onto the SLP screening form.
- The Disabilities Team continued to review new student info on CP to determine if students had an IEP on EdPlan.
- The Disabilities Team met to complete the disabilities flow chart for HS/EI/VPK.
- The Disabilities Team completed the power point to explain the disabilities process and flow chart.
- The Disabilities Team continued to respond to emails and contact with ESE Specialists regarding pending concerns.
- The Disabilities Team attended TS meetings.
- The Disabilities Team attended School/Principal meetings with department team.
- The Disabilities Team began setting up PIP meetings.
- The Disabilities Team held the first PIP meeting of the year to discuss returning children with concerns.
- The Disabilities Team contacted parents regarding evaluation requests.
- The Disabilities Team connected with teachers and provide interventions for students.

MENTAL HEALTH

- The Social Worker (SW) team participated in and presented @ District Day Meeting 8/14/2020.
- The SW team attended all required Department trainings.
- The SW team completed all department-required Canvas courses for Compliance.
- The SW team attended “Trauma and Toxic Stress” training with Dr. Harleen Hutchinson.
- The SW team attend optional virtual trainings (Broward County Crime Commission, Devereux).
- The SW team had regular participation and attendance with Head Start virtual classrooms.
- The SW team provided ongoing support for colleagues and teachers regarding mental health needs during Covid-19.
- The SW team shared current/updated community resources such (food, CARES Act, etc) was shared with families and teachers.
- The SW team continued ongoing virtual collaboration with HS SSW Team and support to the newly hired Social Workers.
- The SW team collaborated with Parent Educators & Teacher Specialists weekly to ensure that everyone was supported.
- Social Worker, Patricia Rabinovich provided supervision of MSW student for Field Placement.
- The SW team provided ongoing email, text, phone, and virtual contact with teachers as necessary.
- The SW team facilitated Teams meetings to introduce teachers to PEs newly assigned to their classrooms.
- The SW team facilitate Teams meetings to assist teachers with tech troubleshooting.

PARENT, FAMILY, AND COMMUNITY ENGAGEMENT

- The Family Service Specialist and the PE’s met to discuss the implementation of the 2020-2021 Parent Committee Workshops.
- Parent Educators continued to take applications.
- Family Service Specialist and Parent Educators continued to provide updated community resources to the families and teachers.

FAMILY SERVICES

- The Family Service Specialist and the Parent Educators prepared for the opening of the 2020-2021 school year.
- Parent Educators attended virtual orientation with their teachers and began contacting families that they will serve this school year.
- Parent Educators assisted parents with uploading the required documents into the parent portal to complete their applications.
- Family Service Specialist and Parent Educators attended a training on “Creating Family Goals” provided by Western Kentucky.
- Parent Educators continued to work with their teachers via Teams to create comradery and discuss the best ways to serve families virtually.
- Parent Educators continued to respond to emails from their families regarding pending concerns.
- Parent Educators collaborated with Family Service Specialist, Curriculum Supervisor, and Social Workers to ensure that everyone was supported.
- Parent Educators communicated via emails, phone conversations, and virtual contacts with teachers.

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- The Family Service Specialist continued to meet with administrators at the school virtually regarding the roles and support of the Head Start program.
- The Family Service Specialist began reaching out to outside agencies in an effort to provide additional social service support to our Head Start families.

EARLY HEAD START

- Staff participated in the District Day meeting with a breakout session specifically for EHS.
- The Administrative Team wrote an EHS Expansion grant that will be submitted by September 21, 2020.
- CDA's continued daily meetings with families.
- Weekly socialization is off to a wonderful start. This allows families to come together virtually to interact with each other.
- The EHS Social Worker is working directly with families to provide resources and assistance based on their needs.
- EHS PE's worked with and continue to work with families assisting with navigating eLearning.
- TS's and SW visited and participated in Early Head Start virtual classrooms activities and individualized meetings.
- The EHS Social Worker provided ongoing support for colleagues and teachers regarding mental health needs during Covid-19.
- The EHS Social Worker provided ongoing sharing of current/updated community resources with parents (food, CARES Act, etc).
- The EHS Social Worker provided ongoing virtual collaboration with School Social Worker Team.
- The EHS Social Worker provided ongoing collaboration with Parent Educators & Teacher Specialists.
- The EHS Social Worker provided weekly individual classroom teams meeting to collaborate with CDA's.
- The EHS Social Worker modeled e-learning best practices.

INFORMATION AND GUIDANCE FOR PARENTS

Reading Rockets - Tips for Parents of Preschoolers

https://www.readingrockets.org/content/pdfs/tips/RR_tips_preschool.pdf

NAEYC – Growing Independence: Tips for Parents of Toddlers and Twos

<https://www.naeyc.org/our-work/families/growing-independence-tips-parents-toddlers-and-twos>