

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Academics

Head Start/Early Intervention Department

**HEAD START/EARLY HEAD START POLICY COUNCIL
MONTHLY REPORT: AUGUST 2020**

ENROLLMENT						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2020	2120	2109	0	0	2109*	87%
July 2020	Closed					
August 2020	2120	**	**	**		
September 2020	2120					
October 2020	2120					
November 2020	2120					
December 2020	2120					
January 2021	2120					
February 2021	2120					
March 2021	2120					
April 2021	2120					
May 2021	2120					

*Seats do not need to be filled within 30 days of the last day of school.

TOTAL MEALS SERVED						
Month	Breakfast EHS	Lunches EHS	Total EHS	Breakfast HS	Lunches HS	Total HS
June 2020	0	0	0	0	0	0
July 2020	0	0	0	0	0	0
August 2020						
September 2020						
October 2020						
November 2020						
December 2020						
January 2021						
February 2021						
March 2021						
April 2021						
May 2021						

FISCAL YEAR 2020 – JUNE EARLY HEAD START			
	Allotment	Expenditures	Balance
Personnel	\$835,106	\$666,206	\$168,900
Fringe	\$392,900	\$318,000	\$74,900
Purchased Services	\$12,023	\$3,252	\$8,771
Supplies	\$64,124	\$57,048	\$7,076
Capital Outlay	\$40,423	\$3,595	\$36,828
Other	0	0	0

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Indirect Cost	\$58,420	\$46,262	\$12,158
TTA	\$25,720	\$9,132	16,588
In-Kind			
Totals	\$1,428,716	\$1,103,495	\$325,221
FISCAL YEAR 2020 - JUNE HEAD START			
	Allotment	Expenditures	Balance
Personnel	\$12,154,814	\$8,120,393	\$4,034,421
Fringe	\$4,025,170	\$3,477,066	\$548,104
Purchased Services	\$413,400	\$152,822	\$260,578
Supplies	\$681,500	\$678,777	\$2,723
Capital Outlay	\$812,500	\$70,950	\$741,550
Other	\$5,000	\$160	\$4,840
Indirect Cost	\$742,029	\$532,633	\$209,396
TTA	\$168,567	\$44,580	123,987
In-Kind			
Totals	\$19,002,980	\$13,077,379	\$5,925,601

FISCAL YEAR 2020 - JULY EARLY HEAD START			
	Allotment	Expenditures	Balance
Personnel	\$835,106	\$679,319	\$155,787
Fringe	\$392,900	\$323,599	\$69,301
Purchased Services	\$12,023	\$3,252	\$8,771
Supplies	\$64,124	\$57,411	\$6,713
Capital Outlay	\$40,423	\$3,595	\$36,828
Other	\$0	\$0	\$0
Indirect Cost	\$58,420	\$46,262	\$12,158
TTA	\$25,720	\$9,132	\$16,588
In-Kind			
Totals	\$1,428,716	\$1,122,571	\$306,145

FISCAL YEAR 2020 – JULY HEAD START			
	Allotment	Expenditures	Balance
Personnel	\$12,502,482	\$8,176,510	\$4,325,972
Fringe	\$4,064,422	\$3,549,715	\$514,707
Purchased Services	\$437,350	\$152,822	\$284,528
Supplies	\$1,108,402	\$695,914	\$412,488
Capital Outlay	\$1,837,800	\$93,718	\$1,744,082
Other	\$5,000	\$160	\$4,840
Indirect Cost	\$742,029	\$532,633	\$209,396
TTA	\$168,567	\$44,580	\$123,987
In-Kind			
Totals	\$20,866,052	\$13,246,051	\$7,620,001

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NEW HEAD START/EARLY HEAD START STAFF

There are no new HS/EHS Staff for the months of June and July.

CONTENT AREA SPECIALIST REPORTS

ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE (ERSEA)

- The cumulative enrollment for June is 2109*. (*ERSEA 1305.7*)
- In March, due to the Coronavirus outbreak (COVID-19), a national emergency, all Broward County Public Schools were forced to close for the remainder of the school year. The Head Start and Early Head Start program (HS/EHS) was unable to enroll new children therefore enrollment was impacted.
- We continued to accept applications and conduct telephone interviews for the 2020-2021 school year. Application information and directions on how to submit an application interview request continued to be available on the Head Start /Early Intervention website @ <https://www.browardschools.com/Page/34807>.
- Parents were notified via email of their Head Start application status for the 2020-2021 school year.
- Parents completed school registration and Head Start forms online and uploaded required documents to the Head Start Parent Portal. IMTs and other staff assisted with contacting parents to meet the registration deadline. Due to COVID, parents were given an extension to submit medical documents.
- Recruitment efforts for Early Head Start to Head Start are ongoing. (*ERSEA 1305.5*)
- Transfers are granted based on need and availability. Vacancies are filled by children currently on the wait list. Transitions from Early Head Start to Head Start are ongoing. (*ERSEA 1305.6*)
- Attendance in June was captured by the teachers through phone calls and virtual visits and virtual learning sessions.
- The monthly attendance average for June 2020 was 87%. (*ERSEA 1305.8*)

*Seats do not need to be filled within 30 days of the last day of school

HEALTH AND NUTRITION

- The HS/EHS Nurse continued to deliver diapers and baby wipes to EHS families in need.
- The HS/EHS Nurse continued to verify health records uploaded into the Parent Portal. Parents were contacted via email if any medical requirements were missing.
- Parents who indicated a health concern during the application process have been contacted by the HS/EHS Nurse to develop a plan of care for any chronic health conditions.
- The HS/EHS Nurse identified applicants who stated that their child did not have health insurance. A link was emailed to the parent which provided information on Florida Kid Care as well as family insurance for adults.
- The HS/EHS Nurse began preparation and assembly of PPE (personal protective equipment) for teachers.

EDUCATION

- The Curriculum Supervisor reviewed and updated Teacher Specialist caseloads for the 20-21 school year.
- The Administrative Team developed eLearning virtual expectations and classroom schedules.
- The Administrative Team continued planning for eLearning components in Head Start.
- The Curriculum Supervisor attended Teams training sessions to learn how to best host meetings.

DISABILITIES

- The Disabilities Team added new students onto the SLP screening form.
- The Disabilities Team continued to review new student info on ChildPlus to determine if student had an IEP on EdPlan.
- The EHS Specialist completed the Disabilities Team flow chart for HS/EI/VPK.
- The EHS Specialist began developing a PowerPoint for the Disabilities Team process and flow chart.
- The Disabilities Team connected with ESE Specialists regarding pending concerns
- The Disabilities Team contacted parents regarding evaluation requests.

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MENTAL HEALTH

- The Administrative Team hired two social workers for Head Start, Kylie Marsala and Cassandra Roberts
- The Curriculum Specialist collaborated with Dr. Hutchinson to schedule professional development in the area of Trauma Informed Care for Children 0-5 and created a schedule with multiple sessions being delivered throughout the 20-21 school year for both department staff and teachers.
- Consultant agreement was completed to secure professional development sessions in DECA for all department staff.

PARENT, FAMILY AND COMMUNITY ENGAGEMENT

- Parent Educators continued to take applications for families.
- Family Service Specialist and Parent Educators continue to provide updated community resources to the families and teachers.

FAMILY SERVICES

- Parent Educators continue to assist parents with uploading the required documents into the parent portal to complete their application process.
- Parent Educators continue to respond to emails from their families regarding pending concerns.
- Family Service Specialist updated forms and expectations for the 2020-2021 school year.

EARLY HEAD START

- The New EHS Social Worker started working.
- The Administrative Team created a plan for eLearning.
- The EHS Specialist worked with the Curriculum Supervisor to organize contracted trainers.
- Teacher Specialists assisted CDAs in setting up eLearning.
- PEs contacted families and assisted with registration paperwork and any other needs.
- TSs and EHS Specialist worked on an EHS Canvas course for parents

INFORMATION AND GUIDANCE FOR PARENTS

Baby's First Year

http://www.earlychildhoodnews.com/earlychildhood/article_print.aspx?ArticleId=528

The Problem-Solving Parent - Assertiveness or Aggressiveness: Teach Your Child the Difference

http://www.earlychildhoodnews.com/earlychildhood/article_print.aspx?ArticleId=666