

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Academics

Head Start/Early Intervention Department

**HEAD START/EARLY HEAD START POLICY COUNCIL
MONTHLY REPORT: JANUARY 2020**

ENROLLMENT						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2019	2120	2100	8	12	2108*	88%
July 2019	Closed					
August 2019	2120	2089	31	0	2120	93.5%
September 2019	2120	2107	13	0	2120	92.12%
October 2019	2120	2090	30	0	2120	90.98%
November 2019	2120	2095	25	0	2120	89.55%
December 2019	2120	2100	20	0	2120	89.43%
January 2020	2120	2101	19	0	2120	89.77%
February 2020	2120					
March 2020	2120					
April 2020	2120					
May 2020	2120					

TOTAL MEALS SERVED						
Month	Breakfast EHS	Lunches EHS	Total EHS	Breakfast HS	Lunches HS	Total HS
June 2019	80	74	154	1,838	2,128	4,193
July 2019	0	0	0	0	0	0
August 2019	681	661	1,342	21,192	22,524	43,716
September 2019	980	976	1,956	30,303	32,542	62,845
October 2019	1,226	1,210	2,436	34,543	37,694	72,237
November 2019	974	931	1,905	27,734	30,103	57,837
December 2019	889	822	1,711	24,030	26,487	50,517
January 2020	999	970	1,969	29,076	31,977	61,053
February 2020						
March 2020						
April 2020						
May 2020						

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FISCAL YEAR 2020 JANUARY EARLY HEAD START			
	Allotment	Expenditures	Balance
Personnel	985,106	\$242,417	\$742,689
Fringe	\$242,900	\$101,810	\$141,090
Purchased Services	\$13,023	\$525	\$12,498
Supplies	\$39,124	\$16,798	\$22,326
Capital Outlay	\$0	\$0	\$0
Other	\$0	\$0	\$0
Indirect Cost	\$58,420	\$15,703	\$42,717
TTA	\$25,720	\$4,312	\$21,408
In-Kind			
Totals	\$1,364,293	\$381,565	\$982,728
FISCAL YEAR 2020 JANUARY HEAD START			
	Allotment	Expenditures	Balance
Personnel	\$12,354,814	\$3,276,593	\$9,078,221
Fringe	\$4,025,170	\$1,253,108	\$2,772,062
Purchased Services	\$413,400	\$65,772	\$347,628
Supplies	\$481,500	\$52,817	\$428,683
Capital Outlay	\$352,500	\$0	\$352,500
Other	\$5,000	\$25	\$4,975
Indirect Cost	\$742,029	\$195,615	\$546,414
TTA	\$168,567	\$24,221	\$144,346
In-Kind			
Totals	\$18,542,980	\$4,868,151	\$13,674,829

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NEW HEAD START/EARLY HEAD START STAFF

HEAD START			
Teachers			
Name	School		
Angela Felice	Cypress Elementary		
Teacher Assistants		Relief Staff	
Name	School	Name	School
Lisette Palma	Flamingo Elementary	Mariella Mendoza Coello	Challenger
Samuel Ellis	Martin Luther King	Faiza Seif	Deerfield Park
		Merline Charles	Plantation
EARLY HEAD START			
Child Development Associates			
Name	School		
N/A			
DISTRICT STAFF			
Name			Position
N/A			

CONTENT AREA SPECIALIST REPORTS

ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE (ERSEA)

- The cumulative enrollment for January 2020 is 2120.
- In January, staff continued marketing for the 20-21 HS/EHS school year by distributing flyers throughout the communities, along with online ads through Google, Facebook and Twitter.
- Parents continued scheduling application appointments to apply for the 20-21 school year.
- Staff prepared application materials and technology equipment for each application site.
- The Head Start Parent Portal that will allow parents to check their status online was finalized. It will go live February 3, 2020.
- We continued processing applications for the 2019-2020 school year. New applications were accepted for any children who are homeless, in foster care or schools with a low wait list. Recruitment efforts for Early Head Start to Head Start were ongoing.
- Transfers were processed for the many families who moved since applying for the program. Requests were also accepted for families who had a change in circumstance, i.e., with a change in custody, becoming homeless or in foster care. Transfers were granted based on need and availability. Vacancies were filled by children currently on the waitlist. Transitions from Early Head Start to Head Start continued.
- The monthly attendance average for January 2020 was 89.77%.

HEALTH AND NUTRITION

- The Health Advisory Meeting was held on January 23, 2020. The Health Advisory Committee is comprised of community partners, Head Start parents, staff members and a variety of health service professionals and providers. The Committee meets twice per year.
- The HS/EHS Nurse participated in our Focus Area One Review.
- The HS/EHS Nurse presented CPR/First Aid at the Cohort 7 parent workshop on 1/29/20 which was held at Charles Drew Family Resource Center.
- Planning for Enrollment Round-up has begun and consultants are being secured for the month of May to do the sensory screenings.

EDUCATION

- Professional development sessions were offered to both new and veteran teachers to include: Using TSG Digital Resources and Lesson Planning, CLASS for Instructional Support Domain and Conscious Discipline.
- Teacher Specialists conducted ongoing daily school visits to meet with teachers on their caseload.
- Teacher Specialists implemented the instructional coaching model to provide weekly support to teachers in the areas of planning, differentiation and student learning.
- Teacher Specialists participated in Preschool Intervention Plan (PIP) meetings at KCW to provide input from teachers on interventions that are being implemented to identify next steps in the PIP process.
- Teacher Specialists participated in CPST meetings at schools.
- Teacher Specialists attended training to prepare for applications.

DISABILITIES

- Preschool Intervention Plan (PIP) meetings were scheduled every Monday to discuss students

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that are demonstrating difficulties in the areas of speech, language, cognition and/or social emotional development.

- The disabilities team continued to review the speech/language failed screenings and identify students in need of an evaluation.
- The disabilities team continued to ensure that Individualized Education Plans are in ChildPlus for teachers to access and review.
- A disabilities team member attended Child Study meetings that were scheduled at the schools to identify next steps for all students in our programs.
- The inclusion team and ESE Specialists initiated consents for students in need of evaluations.
- The disabilities team continued to update the list of students who were absent or new to Head Start and in need of speech and language screenings.
- The disabilities team monitored the speech and language consultants' schedule to conduct screenings and/or speech evaluations.
- The disabilities team provided teachers with guidance and support to meet the needs of students with IEPs in the HS classrooms.
- The Behavior Specialist conducted observations of students that demonstrated areas of concern when interacting with peers or teachers.
- The disabilities team met with the District's PreK ESLS department to determine next steps on the administration of the Battelle Developmental Inventory (BDI).
- Inclusion Specialists and the Curriculum Supervisor met and collaborated with ESLS department.
- Inclusion Specialists monitored the number of ESE students enrolled in Head Start.
- The disabilities team attended the monthly ESE Specialist meeting and presented information on the program and how to increase our inclusion rates.
- The disabilities team attended training to prepare for applications.

MENTAL HEALTH.

- The Social Workers (SWs) continued ongoing visits to all assigned schools.
- SWs facilitated parent workshop support at their assigned school sites and led social skills training sessions.
- SWs consulted with teachers to provide resources and/or interventions for identified students with behavior concerns in the classroom and/or home.
- SWs attended CPST meetings at schools to provide input and resources for parents, teachers and school staff.
- SWs participated in PIP meetings at KCW.
- SWs conducted home visits/phone contacts/in-person meetings/conferences with parents.
- EHS SW collaborated with Early Steps staff regarding children with IFSP's and transition meetings to identify the next steps needed for students in the program.
- The SWs completed Mental Health Time Logs in ChildPlus.
- The SWs initiated recruitment for future Head Start families by distributing application flyers to various community agencies.
- The SWs attended training to prepare for applications.
- SWs attended Broward Crime Commission "5th Annual Juvenile Crime Conference" and shared out content and media recommendations to the HS team of Teacher Specialists and SWs.

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PARENT, FAMILY, AND COMMUNITY ENGAGEMENT

- Parent Educators continued to work with their Parent Committee Cohorts to complete Parent Committee meeting.
- Parent Educators continued to take applications for our low enrollment schools.
- We have started taking applications for the 2020-2021 school year.

FAMILY SERVICES

- Parent Educators have completed their home visits and created family goals with their parents for the 2019-2020 school year. Parent Educators have also begun their 3rd contact with their families.
- Parent Educators continued to work with their teachers and Head Start staff to complete and finalize their parent education workshops for the 2019-2020 school year.
- Parent Educators continued to work with their teachers and the community to provide support to their families.
- The Family Service Specialist continued to make visits to the schools and consult with Parent Educators as well as school-based administrative staff regarding student behavior and social service needs.
- The Family Service Specialist was out in the community meeting with outside agencies in an effort to provide additional social service support to our Head Start families.

EARLY HEAD START

- Early Head Start CDA's attended a one-day training on the Creative Curriculum for Infants, Toddlers, and Twos
- EHS Specialist began formal evaluations on department staff.
- EHS Specialist and some staff participated in the National Head Start Winter Leadership Institute in Washington DC.
- EHS Specialist and some staff participated in many leadership sessions and rallied on the Hill.
- EHS Specialist and some staff met with representatives Congressman Ted Deutch, Congressman Alcee Hastings, Congresswoman Debbie Wasserman-Schultz, and Congresswoman Fredricka Wilson's offices to discuss the importance of providing funding to Head Start, mental health, and trauma-informed care.
- EHS Specialist presented Congresswoman Donna Shalala with the Head Start Pledge Award

PRESCHOOL PARENT RESOURCES AND ARTICLES

Growing Independence: Tips for Parents of Toddlers and Twos

<https://www.naeyc.org/our-work/families/growing-independence-tips-parents-toddlers-and-twos>

Parenting Your Infant

<https://www.healthychildren.org/English/ages-stages/baby/Pages/Parenting-Your-Infant.aspx>

20 Tips for Parents From Preschool Teachers

<https://www.parents.com/parenting/better-parenting/advice/20-tips-for-parents-from-preschool-teachers/>