

Broward County

Public Schools

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Head Start/ Early Head Start October 2023 Monthly Report



September 2023



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2023	2120	1976	0	144	1976	70.19
July 2023	80	75	0	5	75	N/A
August 2023	2120	1895	122	225	1895	92.59%
September 2023	2120	1973	29	147	1973	88.77%
October 2023						
November 2023						
December 2023						
January 2024						
February 2024						
March 2024						
April 2024						
May 2024						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2023						
November 2023						
December 2023						
January 2024						
February 2024						
March 2024						
April 2024						
May 2024						

* Food Service is operating under the Community Eligibility Provision (CEP). No student ID/meal numbers are being collected at this time; therefore, data regarding participation is not available.

September 2023



2023 Fiscal Year – September Early Head Start			
	Allotment	Expenditures	Balance
Personnel	\$942,012	\$807,001	\$135,011
Fringe	\$440,557	\$414,904	\$25,653
Purchased Services	\$15,652	\$5,972	\$9,680
Supplies	\$51,777	\$16,258	\$35,519
Capital Outlay	0	0	0
Other	\$6,467	0	\$6,467
Indirect Cost	\$88,071	\$70,752	\$17,319
TTA	\$25,251	\$4,669	\$20,582
In-Kind			
Totals	\$1,569,787	\$1,319,555	\$250,232

2023 Fiscal Year – September Head Start			
	Allotment	Expenditures	Balance
Personnel	\$12,915,548	\$11,162,008	\$1,753,540
Fringe	\$5,362,972	\$5,195,836	\$167,136
Purchased Services	\$567,590	\$552,415	\$15,175
Supplies	\$401,817	\$386,898	\$14,919
Capital Outlay	\$104,044	\$32,168	\$71,876
Other	\$28,650	\$17,471	\$11,179
Indirect Cost	\$1,174,178	\$991,555	\$182,623
TTA	\$165,497	\$165,497	\$0
In-Kind			
Total	\$20,720,296	\$18,503,848	\$2,216,448



New Head Start/Early Head Start Staff

HEAD START

District Staff

Name	Position
N/A	N/A

Teachers

Name	School
Karisa Tiennat	Morrow

Teacher Assistants

Name	School
Aquanette Johnson	Castle Hill
Cassidy Williams	Martin Luther King
Mahalia Logan	North Lauderdale
Jennyfer Torres	Royal Palm
Jelesia Seays	Sanders Park
Casey Scott	Westwood Heights

Relief Staff

Name	School
Essence Watkins	Lauderhill Paul Turner
Valerie Robinson	North Fork
Lotaya Gayle	Peters

EARLY HEAD START

Child Development Associates

Name	School
N/A	N/A



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for September 2023 was one thousand nine hundred seventy-three (1973).
- During the month of September, staff resumed taking applications for the 2023-2024 school year. The Parent Educators contacted families that requested interviews via the “Forms” survey and scheduled interview appointments. There was a total of three-hundred seventy-seven (377) families that requested interviews through the forms survey.
- Applications were sent to the Data Management Specialist for processing. Once completed, families were notified via email about their application status. Accepted families were sent an email with registration steps and required documents needed for enrollment prior to their child attending school for the 2023-2024 school year.
- Parents completed school registration and HS enrollment forms online and uploaded required documents to Child Plus using their individual upload link.
- Information Management Technicians (IMTs) and other staff assisted with contacting parents to register children.
- The monthly attendance average for August 2023 was 92.59%.

Health and Nutrition

- School nurses created care plans for children with medical needs and allergies.
- Teachers completed height and weight measurements for HS children and the Health Team monitored the results.
- The Health Team met with school staff for individualized training on health procedures.
- The Health Team reviewed medical records including health enrollment forms, dental, physicals, immunizations, hemoglobin, and lead.
- Reminders were sent to parents for health records that would be expiring in the month of September.
- Reminders were sent to parents for dental follow-ups needed to complete treatment.
- Emails with a link to provide information for no-cost eye exams were sent to families as needed.
- The EHS Nurse completed hearing and vision screenings.
- The EHS Nurse created needed referrals for vision and nutrition.
- The Health Team sent health supplies to HS and EHS classrooms that included toothbrushes, toothpaste, soap, wipes, gloves, and outlet covers. In addition, EHS classrooms received blankets, crib sheets, diapers, sanitizer, wipes, and changing pads.



Disabilities

- The Disabilities Team reviewed all screenings and opened concerns in the database.
- The Disabilities Team updated notes and added observations to the database.
- The Disabilities Team provided interventions to classroom staff to support children's individual needs and supported classroom staff in collecting data.
- The Disabilities Team attended PreK Multi-Tiered Systems of Support (MTSS) meetings at various schools.
- The Disabilities Team leader began meetings with the team.
- The Disabilities Team assisted with hearing and vision screening to ensure the 45-day timeline was met.
- The number of children that have an Individualized Education Plan (IEP) or Individualized Family Support Plan (IFSP) in the HS/EHS Program for the month of September is one hundred six (106) children.

Mental Health

- The Mental Health Team met with the Curriculum Supervisor to review expectations, and school site needs to identify supports needed by our families and staff.
- Classroom teachers were visited by the Mental Health Team and resources such as Sophie and Shubert books, and Devereux Early Childhood Assessment (DECA) interventions were provided based on need. The Mental Health Team shared current and updated community resources with families and staff.
- The Mental Health Team supported families and school staff by attending MTSS meetings for children enrolled in the program.
- The Mental Health team collaborated with the Disabilities Team to support children's needs and referrals to outside agencies.
- The EHS Social Worker supported families regarding attendance and specific child/family needs.
- The EHS Social Worker supported families and staff by attending Early Steps meetings as needed.

Parent Family and Community Engagement (PFCE)

- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- The Family Service Specialist met with the Social Workers and Parent Educators regarding scheduling the Parent Curriculum for the 2023-2024 school year.
- Parent Educators continue taking applications for the 2023-2024 school year.
- Parent Educators have scheduled their first Parent Workshop and Parent Committee meeting for the 2023-2024 school year.



Family Services

- Parent Educators attended virtual meetings to support families.
- Parent Educators assisted parents with uploading the required documents into ChildPlus to complete their applications.
- The Parent Educators began contacting the families to complete their Family Assessments and Goals.
- Parent Educators responded to emails from families regarding pending concerns.
- Parent Educators collaborated with the Family Service Specialist to ensure families were supported.
- The Family Service Specialist reached out to outside agencies in an effort to provide additional social service support to our Head Start families.

Education

- The Curriculum Supervisor and the Class Assessment Scoring System (CLASS)/Professional Development (PD) Team met to review quarter one professional learning attendance and participation by teachers.
- The CLASS/PD team shared best practices announcements on our department's Canvas page.
- Teacher Specialists met with all HS teachers to provide instructional support to ensure that Curriculum Fidelity components are in all classrooms. Components include the use of Creative Curriculum, Conscious Discipline, integrating units of study into the Interest Areas, and creating a safe space for all children.
- The CLASS/PD Teacher Specialists provided one-on-one meetings with new teachers as an additional layer of support for CLASS. Resources relating to CLASS and how to best prepare for CLASS observations were shared.
- The CLASS/PD Team began CLASS observations in HS classrooms and debriefed with teachers using a CLASS debrief protocol. The Teacher Specialists utilized the data to provide individualized coaching strategies.
- EHS staff worked with classroom staff to ensure accommodations for children with IFSPs are in place and children's individual needs are being met.
- EHS staff worked directly with classroom staff to prepare and complete the required 45-day screenings.
- The EHS Nurse and EHS Health Parent Educator completed hearing and vision screening for children who started school on August 21, 2023.

September 2023



Resource Links for Families

Parents with Infants and Toddlers

The Public Broadcasting Service (PBS) Kids

Helping Kids Learn to Take Turns and Practice Waiting -

<https://www.pbs.org/parents/thrive/helping-kids-learn-to-take-turns-and-practice-waiting>

Parents with Preschoolers

The Public Broadcasting Service (PBS) Kids

6 Ways to Make Clean Up More Fun –

<https://www.pbs.org/parents/thrive/6-ways-to-make-clean-up-more-fun>