

Broward County

Public Schools

Email: headstart@browardschools.com

Website: browardschools.com/headstart-vpk

Head Start/ Early Head Start March 2023 Monthly Report



February 2023



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2022	2120	1842	6	272	1848	67.85%
July 2022	2120	72	0	8	72	N/A
August 2022	2120	1834	105	181	1939	90.97%
September 2022	2120	1901	36	183	1937	86.15%
October 2022	2120	1922	35	163	1957	87.41%
November 2022	2120	1973	28	119	2001	87.29%
December 2022	2120	1973	45	102	2018	83.59%
January 2023	2120	1990	17	113	2007	87.13%
February 2023	2120	2002	23	95	2025	85.88%
March 2023						
April 2023						
May 2023						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
January 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
February 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
March 2023						
April 2023						
May 2023						

* Food Service is operating under the Community Eligibility Provision (CEP). No student ID/meal numbers are being collected at this time; therefore, data regarding participation is not available.

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2023 Fiscal Year – February Early Head Start

	Allotment	Expenditures	Balance
Personnel	\$1,035,923	\$310,497	\$725,426
Fringe	\$249,316	\$165,530	\$83,786
Purchased Services	\$15,652	\$517	\$15,135
Supplies	\$51,777	\$2,745	\$49,032
Capital Outlay	\$0	\$0	\$0
Other	\$3,070	\$0	\$3,070
Indirect Cost	\$84,674	\$30,815	\$53,859
TTA	\$25,251	\$0	\$25,251
In-Kind			
Totals	\$1,465,663	\$510,104	\$955,559

2023 Fiscal Year – February Head Start

	Allotment	Expenditures	Balance
Personnel	\$13,753,011	\$4,442,050	\$9,310,961
Fringe	\$3,322,050	\$2,073,139	\$1,248,911
Purchased Services	\$369,590	\$68,651	\$300,939
Supplies	\$301,817	\$145,592	\$156,225
Capital Outlay	\$183,544	\$347	\$183,197
Other	\$11,650	\$1,000	\$10,650
Indirect Cost	\$1,106,260	\$401,753	\$704,507
TTA	\$165,497	\$29,662	\$135,835
In-Kind			
Totals	\$19,213,419	\$7,162,195	\$12,051,224

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Head Start/Early Head Start Staff

HEAD START

District Staff

Name	Position
N/A	N/A

Teachers

Name	School
Shonteau Smart	Drew Family Resource Center

Teacher Assistants

Name	School
Ricky Nelson	Coral Springs

Relief Staff

Name	School
Itunu Olawode	Endeavour

EARLY HEAD START

Child Development Associates

Name	School
N/A	N/A

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Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for February 2023 was 2002 (ERSEA 1305.7).
- During the month of February, the Head Start application window opened for the 2023-2024 school year. Families interested in applying were prompted to schedule an appointment at one of the ten application sites located in the Central, South, and North areas.
- Intake staff conducted 858 application interviews in February for the 2023-2024 school year.
- The HS program continued to accept and process applications for select schools with openings for the 2022-2023 school year.
- Eligible families were sent an email with the registration steps and required documents needed for enrollment prior to their child attending school.
- Parent Educators and HS Staff continued to assist families with completing HS enrollment forms and school registration.
- The HS Director and HS Key Management held an application debriefing meeting every Friday in February to obtain feedback from intake staff taking HS applications.
- The HS Director and HS Key Management Staff supported intake personnel and provided feedback on questions regarding applications.
- The ERSEA Specialist and the Early Head Start Specialist maintained the appointment schedule and updated openings and closing times of sites using the Acuity Appointment Scheduling Software.
- The ERSEA Specialist trained new staff to process applications.
- Transition applications were reviewed for children enrolled in the HS3 program and continuing in the HS4 program for the 2023-2024 school year.
- The monthly average attendance for January 2023 was 85.88% (ERSEA 1305.8).

Health and Nutrition

- The Health Team continued to review enrolled children's health records. Medical conditions were addressed via contacting parents. Care plans were initiated and/or completed.
(Note: HIPAA compliance is maintained during all contact with parents/guardians.)
 - The Head Start Nurse reviewed health requirement reports and sent teachers reminders regarding pending/past due 45-day health screenings.
 - Notifications were sent to parents of children requiring referrals for failed health screenings.
 - Audiologists were notified of children who failed second hearing screenings for referrals.
 - The Head Start Nurse provided Teachers and Information Management Technicians (IMTs) copies of final audiology reports and children's health records were updated within ChildPlus.
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- Children with failed height and weight screenings were referred to the contracted Nutritionist.
- The Head Start Nurse visited the registration site to provide support to the Health Team. During the registration period, Health Parent Educators notified the Head Start Nurse of all new medical conditions to initiate and complete care plans.
- The Head Start Nurse requested that the Senior Compliance Specialist create a folder for the Health Advisory Committee Meetings Minutes.
- The minutes from the January 2023 Health Advisory Meeting were uploaded in SharePoint.
- The Head Start Nurse continued to coordinate with Parents, Parent Educators, Teachers, and Teacher Specialists to address any questions or concerns.
- All 45-day health screenings for Hearing, Nutrition and Vision that required a referral were sent as needed.

Disabilities

- The Disabilities Team worked on and completed the online course, “Powers of Resilience – Social Emotional Learning (SEL) for Adults through Conscious Discipline”.
- The Disabilities Team assisted teachers in writing Individualized Education Plans (IEPs) for Head Start children that qualified for Exceptional Student Education (ESE) services.
- Behavior strategies and interventions were created for children with behavior referrals.
- The program closed the month at 9.4% of children having an Individual Family Service Plan (IFSP)/ Individual Education Plan (IEP).

Mental Health

- Classroom teachers were supported by the Mental Health Team in facilitating home visits.
 - The Mental Health Team continued to participate in Department trainings/meetings.
 - Teachers were supported with follow-up on Devereux Early Childhood Assessment (DECA) rescreenings & DECA screenings of newly enrolled children.
 - The Mental Health Team continued to provide ongoing DECA support to current and new families.
 - The Mental Health Team completed Behavior Specialist referrals when necessary.
 - The Mental Health Team provided ongoing visitation of Head Start classrooms.
 - Ongoing mental health support for staff was provided.
 - The Mental Health Team provided community resources to Head Start parents.
 - Behavioral and mental health referrals were created for families to access community providers.
 - Planning and collaboration continued with community behavioral and mental health providers.
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- The Mental Health Team collaborated and participated in school-based Response to Intervention (RTI)/Collaborative Problem-Solving Teams (CPST)/Multi-Tiered System of Support (MTSS) meetings as needed.
- The Social Workers and Parent Educators led a session from the parenting curriculum, “Positive Solutions for Families”.
- The Social Workers led supportive team meetings with Parent Educators.
- The HS Attendance School Social Worker continued to review, follow up and support daily attendance.
- The EHS Mental Health Social Worker participated in ongoing referrals to Early Steps.
- The EHS Mental Health Social Worker uploaded Individual Family Service Plans (IFSP) reports in Child Plus.
- The EHS Mental Health Social Worker participated in EHS screening reviews.

Parent Family and Community Engagement (PFCE)

- Parent Educators continued to take applications for the 2022-2023 school year for homeless and foster children.
- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- Head Start continued to partner with Healthy Mothers Healthy Babies to provide support to our families.
- Parent Educators and Social Workers scheduled their third Parent Educational Workshops.
- Head Start Staff began taking applications for the 2023-2024 school year as of February 1, 2023.

Family Services

- Parent Educators attended virtual meetings with their families to provide support as needed.
 - Parent Educators completed their Family Assessments and Family Partnership Agreement Meetings.
 - Parent Educators contacted their families to continue follow-up meetings.
 - Parent Educators assisted parents with uploading the required documents into ChildPlus to complete their applications and update medical information.
 - Parent Educators responded to emails from their families regarding pending concerns.
 - Parent Educators collaborated with the Family Service Specialist to ensure families were supported.
 - The Family Service Specialist reached out to outside agencies to provide additional social service support to Head Start families.
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Education

- The Teacher Specialists (TSs) completed Action Plan mid-point reviews with Child Development Associates (CDA's) and Classroom Teachers.
- The TSs provided support to families by taking and processing applications during the Head Start application window.
- TSs provided ongoing support of CDA's and Classroom Teachers through classroom visits and instructional coaching support.
- TSs collaborated and supported CDAs and Teachers with Teaching Strategies GOLD finalization of the Winter Checkpoint.
- TSs began the Spring Classroom Assessment Scoring System (CLASS) observations and met with teachers to debrief on the results.
- TSs collaborated and supported schools and teachers during classroom revamps to ensure that all Curriculum Fidelity components continue to be met.
- Ongoing collaboration with school staff and department staff was provided during child study and staffing meetings.
- Ongoing collaboration with Disabilities and Social Workers was provided to support Teachers with child concerns.
- TSs continued to participate in District Professional Development Standards and Support (PDSS) professional learning sessions so that the HS/EI Department continues to be able to provide all professional learning sessions in the Learning Across Broward (LAB) system.

Resource Links for Families

Parents with Infants and Toddlers

PsychCentral

<https://psychcentral.com/health/purposeful-parenting-the-infant-or-toddler>

Parents with Preschoolers

First Cry Parenting

<https://parenting.firstcry.com/articles/15-effective-parenting-tips-for-parents-of-preschooler/#bestparentingtipsforpreschoolers>