

Broward County

Public Schools

Email: headstart@browardschools.com

Website: browardschools.com/headstart-vpk

Head Start/ Early Head Start January 2023 Monthly Report



December 2022



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2022	2120	1842	6	272	1848	67.85%
July 2022	2120	72	0	8	72	N/A
August 2022	2120	1834	105	181	1939	90.97%
September 2022	2120	1901	36	183	1937	86.15%
October 2022	2120	1922	35	163	1957	87.41%
November 2022	2120	1973	28	119	2001	87.29%
December 2022	2120	1973	45	102	2018	83.59%
January 2023						
February 2023						
March 2023						
April 2023						
May 2023						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
January 2023						
February 2023						
March 2023						
April 2023						
May 2023						

* Food Service is operating under the Community Eligibility Provision (LEP). No student ID/meal numbers are being collected at this time therefore data regarding participation is not available.

December 2022



2023 Fiscal Year – December Early Head Start

	Allotment	Expenditures	Balance
Personnel	\$1,035,923	\$159,954	\$875,969
Fringe	\$249,316	\$81,362	\$167,954
Purchased Services	\$15,652	\$320	\$15,332
Supplies	\$51,777	\$337	\$51,440
Capital Outlay	\$0	\$0	\$0
Other	\$3,070	\$0	\$3,070
Indirect Cost	\$84,674	\$7,473	\$77,201
TTA	\$25,251	\$0	\$25,251
In-Kind			
Totals	\$1,465,663	\$249,445	\$1,216,218

2023 Fiscal Year – December Head Start

	Allotment	Expenditures	Balance
Personnel	\$13,753,011	\$2,330,120	\$11,422,891
Fringe	\$3,322,050	\$1,044,377	\$2,277,673
Purchased Services	\$369,590	\$21,548	\$348,042
Supplies	\$301,817	\$42,637	\$259,180
Capital Outlay	\$183,544	\$0	\$183,544
Other	\$11,650	\$1,000	\$10,650
Indirect Cost	\$1,106,260	\$99,301	\$1,006,959
TTA	\$165,497	\$12,549	\$152,948
In-Kind			
Totals	\$19,213,419	\$3,551,532	\$15,661,887

December 2022



Head Start/Early Head Start Staff

HEAD START

District Staff

Name	Position
Maria Hubbard	Accounting Specialist II
Briana Jackson	Secretary IV
Yamilet Alicea	Parent Educator
Karlaine Previl	Parent Educator

Teachers

Name	School
N/A	N/A

Teacher Assistants

Name	School
N/A	N/A

Relief Staff

Name	School
Sarafina Farreau	Driftwood

EARLY HEAD START

Child Development Associates

Name	School
N/A	N/A

December 2022



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for December 2022 was 1973 (ERSEA 1305.7).
- During the month of December, the application window for the 2022-2023 school year re-opened, targeting low enrolled schools in the North regions.
- Application sites in the Central and South areas remained open and General Clerk II Staff continued taking appointments for application interviews at select schools with low enrollment.
- The HS program continued to accept and process applications. Eligible families were sent an email with the registration steps and required documents needed for enrollment prior to their child attending school for the 2022-2023 school year.
- Parent Educators and HS Staff continued to assist families with completing HS enrollment forms and school registration.
- The ERSEA Specialist facilitated two virtual training sessions for Parent Educators on how to complete transition applications for children currently enrolled and eligible to transition for the 2023-2024 school year.
- HS key management collaborated and started planning and preparing for the 2023-2024 school year's application period. The team discussed calendar dates for the 2023-2024 application window, flyer and recruitment updates and locations for application sites.
- The monthly average attendance for December 2022 was 83.59% (ERSEA 1305.8).

Health and Nutrition

- The Health Team continued to review enrolled children's health records. Medical conditions were addressed via contacting parents. Care plans were initiated and/or completed.
(Note: HIPAA compliance is maintained during all contact with parent/guardian.)
 - The Head Start Nurse reviewed health requirement reports and sent teachers reminders regarding pending/past due 45-day health screenings.
 - Notifications were sent to parents of children requiring referrals for failed health screenings.
 - Audiologists were notified of children who failed second hearing screenings.
 - The Head Start Nurse provided Teachers and Information Management Technicians (IMTs) copies of final audiology reports for second failed hearing screenings.
 - Failed height and weight screenings were referred to contracted Nutritionist.
 - The Head Start Nurse conducted mini workshops with all Parent Educators and reviewed all health documents required to complete the application process.
 - The Head Start Nurse continued to coordinate with Parents, Parent Educators, Teachers, and Teacher Specialists to address any questions or concerns.
-

December 2022



Disabilities

- The Disabilities Team attended initial Individual Education Program (IEP) meetings for Head Start children and facilitated conversations to assist in the determination of supports.
- The Disabilities Team assisted Head Start teachers with writing present level of performance (PLP) and individual children's goals for initial IEP meetings.
- The Disabilities Team attended the Conscious Discipline Social Emotional Learning (SEL) Training session to learn additional SEL strategies to support young children.
- Behavior strategies/interventions were created for children with behavior referrals.
- Preschool Intervention Plan (PIP) meetings regarding screening results were attended by assigned HS staff.
- Funded seats with an Individual Education Plan (IEP)/Individual Family Service Plan (IFSP) were 8.4%.
- Enrolled children with an IEP/Individual Family Service Plan (IFSP) were 9%.

Mental Health

- The Mental Health Team attended the Adult SEL Training which was offered by Conscious Discipline.
 - The Mental Health Team assisted and participated in holiday events at assigned schools.
 - The Mental Health Team referred families to holiday resources that included food drives and gift give aways.
 - The Mental Health Team continued follow-up and support to teachers with mid-DECA rescreening & DECA screenings of newly enrolled children.
 - The Mental Health Team provided ongoing DECA support to families by sharing resources that could be utilized at home with their children.
 - The Mental Health team completed Behavior Specialist referrals when necessary.
 - The Mental Health Team conducted ongoing visitation of Head Start classrooms to share resources with teachers, provide support to children in the classroom, and collaborated with the Disabilities Team as needed.
 - The Mental Health Team facilitated a parenting curriculum workshop, "Positive Solutions for Families."
 - The HS Attendance School Social Worker continued to review, follow-up and work with Parent Educators and families to improve attendance and discuss options to improve attendance.
 - The Early Head Start Mental Health Provider continued providing referrals to Early STEPS and uploaded Individual Family Service Plan (IFSP) assessments reports in Child Plus.
-

December 2022



Parent Family and Community Engagement (PFCE)

- Parent Educators (PEs) continued to take applications for the 2022-2023 school year for homeless and foster children.
- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- Head Start continued to partner with Healthy Mothers Healthy Babies to provide support to our families.
- Parent Educators conducted their second Parent Committee meetings and Parent Workshops.
- Parent Educators and Social Workers scheduled their second Parent Educational Workshops.

Family Services

- PEs attended virtual meetings with their families to provide support as needed.
- PEs completed their Family Assessments and Family Partnership Agreements meetings.
- PEs contacted their families to continue follow-up meetings.
- PEs assisted parents with uploading the required documents into Child Plus to complete their applications and update medical information.
- PEs responded to emails from their families regarding pending concerns.
- PEs collaborated with the Family Service Specialist to ensure families were supported.
- The Family Service Specialist reached out to outside agencies to provide additional social service support to Head Start families.

Education

- The Teacher Specialists (TSs) participated in a Classroom Assessment Scoring System (CLASS) observer calibration webinar facilitated by Teachstone.
 - The Teacher Specialists attended two professional Learning sessions provided by Ounce of Prevention and Conscious Discipline titled, “Empowering Change through Motivational Interviewing” and “Conscious Discipline Adult SEL and Resilience.”
 - Head Start teachers continued to receive ongoing coaching support.
 - Teacher Specialists collaborated with the Head Start Curriculum Supervisor and school-based program administrators during school site visits to identify next steps in providing instructional coaching support.
 - Teacher Specialists met with the Head Start Administrators to share updated information and calibrate support to meet the needs of the program, schools, teachers, children, and families.
 - The Lead Teacher Specialist supported the new TS through a virtual check in meeting to analyze the
-

December 2022



first semester instructional support and discuss intentional coaching supports and goals for the second semester of the school year.

- Lead Teacher Specialists conducted in-field coaching observation for the new Teacher Specialist to provide in-field coaching observation feedback and support.
- Early Head Start Teacher Specialists prepared and distributed educational toys for infants and toddlers to use at home.
- Early Head Start Teacher Specialists provided parents with educational activities to use at home.

Resource Links for Families

Parents with Infants and Toddlers

Child Welfare Information Gateway

[Parenting Infants and Young Children](#)

Parents with Preschoolers

Child Welfare Information Gateway

[Child Safety](#)