

Broward County

Public Schools

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Website: browardschools.com/headstart-vpk

Head Start/ Early Head Start December 2022 Monthly Report



November 2022



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2022	2120	1842	6	272	1848	67.85%
July 2022	2120	72	0	8	72	N/A
August 2022	2120	1834	105	181	1939	90.97%
September 2022	2120	1901	36	183	1937	86.15%
October 2022	2120	1922	35	163	1957	87.41%
November 2022	2120	1973	28	119	2001	87.29%
December 2022						
January 2023						
February 2023						
March 2023						
April 2023						
May 2023						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2022						
January 2023						
February 2023						
March 2023						
April 2023						
May 2023						

* Food Service is operating under the Community Eligibility Provision (CEP). No student ID/meal numbers are being collected at this time therefore data regarding participation is not available.

November 2022



2023 Fiscal Year – November Early Head Start

	Allotment	Expenditures	Balance
Personnel	\$1,035,923	\$26,992	\$1,008,931
Fringe	\$249,316	\$2,340	\$246,976
Purchased Services	\$15,652	\$0	\$15,652
Supplies	\$51,777	\$0	\$51,777
Capital Outlay	\$0	\$0	\$0
Other	\$3,070	\$0	\$3,070
Indirect Cost	\$84,674	\$0	\$84,674
TTA	\$25,251	\$0	\$25,251
In-Kind			
Totals	\$1,465,663	\$29,332	\$1,436,331

2023 Fiscal Year – November Head Start

	Allotment	Expenditures	Balance
Personnel	\$13,753,011	\$377,553	\$13,375,458
Fringe	\$3,322,050	\$33,631	3,288,419
Purchased Services	\$369,590	\$0	\$369,590
Supplies	\$301,817	\$0	\$301,817
Capital Outlay	\$183,544	\$0	\$183,544
Other	\$11,650	\$0	\$11,650
Indirect Cost	\$1,106,260	\$0	\$1,106,260
TTA	\$165,497	\$0	\$165,497
In-Kind			
Totals	\$19,213,419	\$411,185	\$18,802,234

November 2022



Head Start/Early Head Start Staff

HEAD START

District Staff

Name	Position
N/A	N/A

Teachers

Name	School
Shenita Atherton	McNab

Teacher Assistants

Name	School
N/A	N/A

Relief Staff

Name	School
Jamie Romero	Atlantic West

EARLY HEAD START

Child Development Associates

Name	School
Indira Garcia Cuartin	Gulfstream

November 2022



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for November 2022 was 1973 (ERSEA 1305.7).
- During the month of November, the application window for the 2022-2023 school year remained open, targeting low enrolled schools in the South and Central regions.
- The General Clerk II staff continued to conduct interviews for applications for select schools with low enrollment in the Central and South areas.
- HS key management collaborated and planned to expand the application window to target the low enrolled schools in the North area with the anticipated application window opening in December.
- The ERSEA Specialist facilitated an in-person application intake training to train newly hired Parent Educators on how to conduct interviews for HS applications.
- The HS program continued to accept and process applications, and eligible children were accepted to fill vacant HS seats.
- Eligible families were sent an email with the registration steps and required documents needed for enrollment prior to their child attending school for the 2022-2023 school year.
- Parent Educators and HS staff continued to assist families with completing HS enrollment forms and school registration.
- The monthly average attendance for November 2022 was 87.29% (ERSEA 1305.8).

Health and Nutrition

- The health team continues to review enrolled children's health records and medical conditions were addressed via contacting parents. Care plans were initiated and/or completed.
(Note: HIPAA compliance is maintained during all contact with parent/guardian.)
- The Head Start Nurse reviewed health requirement reports daily.
- Reminders regarding pending/past due 45-day health screenings were sent to each teacher.
- Notifications were sent to parents of children requiring referrals for failed health screenings.
- Audiologists were notified for children who failed second hearing screenings.
- The Head Start Nurse provided Teachers and Information Management Technicians (IMTs) copies of final Audiology reports for second failed hearing screenings.
- Failed height and weight screenings were referred to contracted Nutritionist.
- The Head Start Nurse continues to coordinate with Parents, Parent Educators, Teachers, and Teacher Specialists to address any questions or concerns.
- Head Start nurse ensures schools are provided with supplies.
- Head Start nurse submitted Bi-Monthly Service Area Status Report for Health and Nutrition

November 2022



Disabilities

- The Disabilities Team conducted a Pop-Up Professional Development on BASIS and Tier 1 Interventions for teachers.
- HS/EHS Specialist reviewed each team's caseload and discussed individual children.
- The Disabilities Team continued to participate in staffings for Head Start children.
- Funded seats with an Individual Education Plan (IEP)/Individual Family Service Plan (IFSP) were 8.4%.
- Enrolled children with an IEP/IFSP was 9%.

Mental Health

- The Mental Health Team distributed Thanksgiving baskets and vouchers to HS families.
 - The Mental Health Team reviewed Devereux Early Childhood Assessment (DECA) rescreenings.
 - The Mental Health Team collaborated in preparation for "Positive Solutions for Families" presentations.
 - The Mental Health Team conducted teacher home visits.
 - The Mental Health Team created Behavior Specialist referrals, as necessary.
 - HS School Social Workers pulled attendance reports and collaborated with PEs.
 - Ongoing DECA support to families was provided.
 - The Mental Health Team conducted ongoing visitation to Head Start classrooms.
 - Ongoing mental health support was provided for staff.
 - The Mental Health Team shared current/updated community resources with parents.
 - Behavioral and mental health referrals to community providers were provided as needed.
 - The Mental Health Team planned and collaborated with community behavioral and mental health providers.
 - The Mental Health Team collaborated and participated in school-based Response to Intervention/Collaborative Problem Solving Team/Multi-Tiered System of Supports (RTI/CPST/MTSS) meetings as needed.
 - The Mental Health Team continued collaboration with Parent Educators, Teacher Specialists, and Teachers.
 - The Mental Health Team continued to email, text, phone, and have virtual contacts with teachers and parents.
 - Referrals to Early Steps were created as needed.
 - The Mental Health Team participated in EHS screening reviews.
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November 2022



Parent Family and Community Engagement (PFCE)

- Parent Educators (PEs) continued to take applications for the 2022-2023 school year for homeless and foster children.
- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- Head Start continued to partner with Healthy Mothers Healthy Babies to provide support to our families.
- Parent Educators conducted their second Parent Committee meeting and Parent Workshop.
- Parent Educators and Social Workers have scheduled their first Parent Educational Workshops.

Family Services

- PEs attended virtual meetings with their families to provide support as needed.
- PEs contacted their families to schedule Family Assessments and Family Partnership Agreements meetings and follow-ups.
- PEs assisted parents with uploading the required documents into Child Plus to complete their applications and update medical information.
- PEs responded to emails from their families regarding pending concerns.
- PEs collaborated with the Family Service Specialist to ensure families were supported.
- The Family Service Specialist reached out to outside agencies to provide additional social service support to Head Start families.

Education

- The Teacher Specialists analyzed Home Visit 1 reports and supported teachers in the completion of their Home Visit 1 documentation in ChildPlus.
 - The Teacher Specialists participated in a Classroom Assessment Scoring System (CLASS) calibration activity provided by Teachstone.
 - Teacher Specialists participated in staffing meetings with school personnel, parents, and other department members to follow up on student concerns.
 - Ongoing coaching support and documentation in Child Plus was provided.
 - Ongoing teacher support with implementation of strategies for student concerns was provided.
 - The Curriculum Fidelity Checklist was initiated, and teachers were supported in the alignment of
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teaching practice to the Curriculum Fidelity Checklist.

- Teacher Specialists and the Head Start Curriculum Supervisor participated with department and school administrators on Classroom Snapshot school site visits. Visits included reviewing teacher data and sharing coaching next steps with school-based administrators.
- Monthly meetings were conducted to share updated information and calibrate support to meet the needs of the program, schools, teachers, students, and families.
- Early Head Start Teacher Specialists completed screening reviews and data chats with Lead Child Development Associates (CDAs).
- Early Head Start Teacher Specialists worked with Lead CDAs to use data to individualize instruction.
- Early Head Start Teacher Specialists completed CLASS observations.
- Early Head Start Teacher Specialists worked with Lead CDAs to complete BRIGANCE re-screenings.

Resource Links for Families

Parents with Infants and Toddlers

Pull-Ups

Potty Training Tips & Advice - <https://www.pull-ups.com>

Parents with Preschoolers

Education.com

Play in Preschool: Why it Matters - <https://www.education.com/magazine/article/play-preschool-matters/>