

Broward County

Public Schools

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Head Start/ Early Head Start December 2021 Monthly Report



November 2021



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2021	2120	1906	0	214	1906	76.72%
July 2021	2120	185	0	1935	185	N/A
August 2021	2120	1475	195	450	1670	86.69%
September 2021	2120	1637	58	425	1695	83.66%
October 2021	2120	1670	54	396	1724	85.27%
November 2021	2120	1715	42	363	1757	85.38%
December 2021						
January 2022						
February 2022						
March 2022						
April 2022						
May 2022						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2021						
January 2022						
February 2022						
March 2022						
April 2022						
May 2022						

* Food Service is continuing to operate under the Summer Feeding Program. No student ID/meal numbers are being collected at this time therefore data regarding participation is not available.

November 2021



2021 Fiscal Year – November Early Head Start			
	Allotment	Expenditures	Balance
Personnel	\$861,862	\$82,843	\$779,019
Fringe	\$423,090	\$38,092	\$384,998
Purchased Services	\$12,834	\$	\$12,834
Supplies	\$53,949	\$196	\$53,753
Capital Outlay	\$0	\$0	\$0
Other	\$0	\$0	\$0
Indirect Cost	\$53,818	\$0	\$53,818
TTA	\$25,870	\$0	\$25,870
In-Kind			
Totals	\$1,431,423	\$121,131	\$1,310,292

2021 Fiscal Year – November Head Start			
	Allotment	Expenditure	Balance
Personnel	\$11,742,015	\$1,031,852	\$10,710,163
Fringe	\$5,205,447	\$427,107	\$4,778,340
Purchased Services	\$398,022	\$4,514	\$393,508
Supplies	\$292,578	\$1,664	\$290,914
Capital Outlay	\$220,000	\$0	\$220,000
Other	\$10,000	\$0	\$10,000
Indirect Cost	\$701,994	\$56,123	\$645,871
TTA	\$169,551	\$7,425	\$162,126
In-Kind			
Totals	\$18,739,607	\$1,528,685	\$17,210,922



New Head Start/Early Head Start Staff

HEAD START

District Staff

Name	Position
Zeonetra Herbert	Parent Educator

Teachers

Name	School
Mildred Mitchell	Royal Palm

Teacher Assistants

Name	School
Mary Joseph	Castle Hill
Chimere Hill	Gulfstream ELC

Relief Staff

Name	School
Linda Saleh	Fairway

EARLY HEAD START

Child Development Associates

Name	School
Milika Thompson	Bethune



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for November 2021 was 1757. (*ERSEA 1305.7*)
- Head Start staff continued to take applications for the 2021-2022 school year and clerical staff continued to assist parents with completing pre-applications and uploading documents. Clerical staff directed families to schedule appointments using the Acuity calendar.
- The Acuity calendar was opened on the Broward County Public School Head Start website so families could schedule appointments in the North, Central, and South locations for an in-person interview with the three General II Clerks.
- Three General II Clerks took applications and conducted in-person interviews at low-enrolled Head Start school sites to build enrollment at these locations. (These General II Clerk positions are grant funded temporary two-year positions that will target specific Head Start locations with low enrollment.)
- Parent Educators continued to interview families in November to fill vacant Head Start seats.
- Head Start staff continued to contact the families of accepted children to assist with uploading registration and enrollment forms that are needed prior to a child officially starting school and sitting face-to-face in the classroom. (Due to COVID, parents were given an extension to submit dental exams if they scheduled an appointment.)
- The monthly attendance average for November 2021 was 85.38%. (*ERSEA 1305.8*)

Health and Nutrition

- The Health Team continued to verify the preschool medical records to ensure that all allergies and medical conditions are tracked and communicated to the school staff.
- The HS Nutritionist contacted parents to provide nutritional counseling as needed.
- The HS nurse continued to work with nutritionists to create individualized nutritional plans that promote wellness.

Disabilities

- The Disabilities Inclusion Specialist Lead participated in 1:1 meetings with Inclusion Specialists and Behavior Specialists to review caseloads and open concerns.
- The Disabilities Team participated in Child Study Meetings at assigned school sites.
- Staffings were attended to review eligibility for Head Start children.
- The Disabilities Team assisted Teachers in writing Individual Education Plan (IEP) goals and objectives for children enrolled in Head Start.
- Multi-Tiered System of Supports (MTSS) Department Meetings were attended to update the process for PreK teachers utilizing the Behavioral & Academic Support Information System (BASIS).
- Pop up training were provided for all HS teachers on BASIS.



- Meetings regarding updates for COS (Child Outcome Summary) were attended.
- The November Exceptional Student Education (ESE) Specialist Meeting PowerPoint was created.
- The Disabilities Team attended the ESE Specialist Question and Answer Session.
- The Devereux Early Childhood Assessment (DECA) referrals process for generating Behavior Specialist Referrals was reviewed.
- Make-up screenings for speech and language continued.

Mental Health

- The Mental Health Team participated in the “Advanced DECA Training”.
- Social Workers planned for the implementation of the “Positive Parenting Solutions Curriculum”.
- The Mental Health Team prepared and implemented a “Stress Relief Activity” for Instructional Staff.
- The Mental Health Team prepared for and participated in School Social Worker Collaborative Team Weekly Meetings.
- Home visits were conducted and support was provided to Head Start families.
- The Mental Health Team provided support to teachers, made classroom visits and completed observations within Head Start classrooms.
- Ongoing DECA data was reviewed and Behavior Specialist referrals were completed as necessary.
- Onboarding support was provided for the newly hired Department School Social Workers.
- Ongoing mental health support was provided for staff.
- The Mental Health Team continued to share current/updated community resources with parents.
- The Mental Health Team continued to plan and collaborate with community behavioral and mental health providers.
- Collaboration and participation with Response to Intervention/Collaborative Problem-Solving Team/Multi-Tiered System of Supports (RTI/CPST/MTSS) Meetings were ongoing.
- The Mental Health Team continued ongoing collaboration with Parent Educators, Teacher Specialists, Teachers, and the Disabilities Team.
- Referrals to Child Find and Early Steps were created as needed.

Parent Family and Community Engagement (PFCE)

- Head Start continued to partner with the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Office and Healthy Babies Healthy Mothers to provide support to our families.
- Parent Educators (PEs) continued to take applications for the 2021-2022 school year.
- The Family Service Specialist and Parent Educators continued to provide updated community resources to families and teachers.
- Parent Committee meetings were held virtually.
- The Parent Educators & Social Workers virtually completed the 1st Parent Curriculum



workshops. (North, Central, & South).

Family Services

- PEs attended virtual meetings with teachers and families as well as assisted with finding needed services for families.
- PEs started contacting their families to complete Family Assessments.
- PEs assisted parents with uploading the required documents for their applications into ChildPlus.
- PEs responded to emails from their families regarding pending concerns.
- PEs collaborated with the Family Service Specialist, Curriculum Supervisor, and Social Workers to ensure that all families were supported.
- The Family Service Specialist continued reaching out to agencies in an effort to provide additional social service support to our Head Start families.

Education

- Teacher Specialists (TS's) conducted one-hundred and eight Classroom Assessment Scoring System (CLASS) Observations in the month of November.
- The CLASS/Professional Development (PD) Team completed one-on-one meetings with teachers that had CLASS observations in October to review the CLASS debrief form, review scores, and communicate suggestions and professional learning opportunities based on individual classroom scores.
- The Curriculum Supervisor shared aggregate programmatic CLASS data with Teacher Specialists to discuss next steps in coaching conversations and the 2nd CLASS observations that are upcoming.
- Riverland Elementary named Head Start Teacher, Ms. Sattler, "Teacher of the Year" for the 21-22 school year.
- Classroom visits were conducted by the Curriculum Supervisor.
- Ongoing support was provided to teachers to ensure the alignment of teaching practice to the Curriculum Fidelity Checklist.
- Teacher Specialists participated in the first Coaching Conversation Session/Forum with a CLASS support focus.
- The Education Team continued to have ongoing collaboration with other department teams/staff to align support for families, students, teachers, and schools.
- The Professional Development titled, "All About CLASS" and "English Language Learners" was offered.
- TS's conducted a virtual Parent Activity titled, "How to Help Your Child Learn".
- Several Early Head Start Child Development Associates (CDAs) signed up for professional development courses through Broward Virtual University.



- Early Head Start classrooms participated in Fall activities including, “Trunk or Treat” and parades at their school sites.
- Guidance was created for Instructional Support Bins purchased by Teachstone.
- Weekly and monthly meeting were held to review CLASS and professional development opportunities.
- CLASS data was entered into Child Plus and data was reviewed to identify needs and trends within all of the Head Start Classrooms.
- The Curriculum Supervisor and CLASS/PD Team completed the district’s mid-year summary and review for the Professional Development Standards and Support (PDSS) Department.

Resources and Information for Families

For Parents with Infants and Toddlers

Zero to Three

[Sleep Challenges](#)

For Parents with Preschoolers

NAEYC

[Observation: The Key to Understanding Child](#)